



**Commercial Directorate**

DVLA  
Longview Road  
Morriston  
Swansea SA6 7JL  
Phone:

01792 782562

[www.gov.uk/browse/driving](http://www.gov.uk/browse/driving)

@dvlagovuk

Your ref:

Our ref:

PS/21/12

Date:

22/03/21

Insight Direct UK Ltd  
The Atrium  
Uxbridge  
UB8 1PH

Dear Sir/Madam

**CONTRACT REFERENCE NUMBER: PS/21/12**

**CONTRACT TITLE: Provision of RWEB and Reflection X Support & Maintenance**

**FRAMEWORK REFERENCE NUMBER: RM6068**

On behalf of the Secretary of State for Transport, I accept your quotation for the above requirement under the terms and conditions of the Technology Products & Associated Services RM6068. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM6068
2. The Department's Request for Proposal letter dated 04/03/21
3. The Department's specification
4. Your quote submitted via the DfT Sourcing Portal

The period of the contract will be 12 months, commencing on 01/04/21 and expiring on 31/03/22, with an option to extend for a further period of 12 months.

The Firm Price for the Contract is **£76,557.94** exclusive of Value Added Tax for the initial 12 month period.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures below.

**REDACTED**

**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

All proposed offshoring activity of Official level data outside the UK, under this contract, will be subject to prior approval by the Department/Government, as appropriate.



The Contract Owner for this contract is **REDACTED**, who can be contacted via the below email address:

**REDACTED**

Please acknowledge your receipt of this letter by signing in the allocated space below and returning to me at the below email address.

Yours sincerely,

**REDACTED**

Commercial Specialist

Commercial Directorate

**REDACTED**

**On behalf of the Secretary of State for Transport**

Accepted for and on behalf of **Insight Direct UK Ltd** by:-

Signature: **REDACTED**  
Name: **REDACTED**  
Capacity: Contracts Manager  
  
Date: 22/03/2021