

ORDER

ORDER NO: SER/0683	Date of Order: 14 June 2017
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(To be quoted on all correspondence relating to this Order)

<p>FROM (Customer):</p> <p>Water Services Regulation Authority Centre City Tower 7 Hill Street Birmingham B5 4UA</p> <p>Project Manager: Majid Mehrban T: 0121 644 7683 M: 07894 803 405 E: majid.mehrban@ofwat.gsi.gov.uk</p>	<p>TO (Supplier):</p> <p>Network Installation Solutions Ltd Cable House, 40 Westgate, Skelmersdale, Lancashire WN8 8AZ</p> <p>Supplier's Representative: [REDACTED]</p>
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<p>SERVICES TO BE DELIVERED TO:</p> <p>Ofwat, Centre City Tower, 7 Hill Street, Birmingham, B5 4UA; or</p> <p>4th Floor, 21 Bloomsbury Street, London, WC1B 3HF</p>	<p>INVOICE ADDRESS:</p> <p>finance@ofwat.gsi.gov.uk</p> <p>or</p> <p>Finance Team Water Services Regulation Authority Centre City Tower 7 Hill Street Birmingham B4 5UA</p>
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Any Agreement arising from this Order shall be governed by the: Invitation to Tender (ITT) for: Call-Off Structured Network Cabling and Electrical Works) and appendices published on www.mytenders.com on 2 May 2017, your bid for Call-Off Structured Network Cabling and Electrical Works dated 15 May 2017.

Description of Services Requirement : PROC.02.0119 – Call-Off Structured Network Cabling and Electrical Works

The Commencement Date shall be 19 June 2017.

The Expiry Date is 11 June 2020 with the option to extend by another two 12 month increments up to a maximum duration of 5 years.

The rates applicable to this project are those submitted by Network Installation Solutions Ltd excluding VAT and including all travel and subsistence expenses.

The value of the contract is estimated to be approximately £15,000 per year but will depend on the demand for the work defined in the contract.

The Customer will not pay for:

- Any items which it regards as part of the Supplier's overheads (for example; word-processing, secretarial time, cost of faxes and telephone charges);
- Travelling time unless in accordance with the rates included in this Order.

Deliverables

To respond to the requirements of the work defined in the instruction in accordance with the contract.

Progress

The Supplier will discuss with the Project Manager progress made on this project.

Payment profile

Accurate Invoice/s shall be submitted on satisfactory completion of the service.

Invoicing

All invoices shall contain the following information:

- the Order number (as stated above);
- a summary of the Services; and
- the line value; total value excluding Value Added Tax (VAT), the VAT percentage and total value including VAT.

The Customer shall pay the Supplier within thirty (30) calendar days of receipt of a valid invoice, submitted in compliance with this clause.

Invoices must not contain the Supplier's terms and conditions, nor can reference be made to the Supplier's terms and conditions. Invoices with the Supplier's terms and conditions printed on them or referred to therein will not be accepted by the Customer.

Payment will be made electronically via Banks Automated Clearing Services (BACS).

Invoices must not contain the Supplier's terms and conditions, nor can reference be made to the Supplier's terms and conditions. Invoices with the Supplier's terms and conditions printed on them or referred to therein will not be accepted by the Customer.

Variation to Contract

Any amendments to the Contract must be agreed in writing.

BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES to enter a legally binding contract with the Customer to provide the Services. The Parties hereby acknowledge and agree that the contract includes the Invitation to Tender (ITT) for: Call-Off Structured Network Cabling and Electrical Works) and appendices published on www.mytenders.com on 2 May 2017, your bid for Call-Off Structured Network Cabling and Electrical Works dated 15 May 2017.

For and on behalf of the Supplier:

Name	
Position	
Signature	
Date	

For and on behalf of the Customer:

Name	
Position	
Signature	
Date	

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For and on behalf of the Supplier:

Name	[REDACTED]
Position	[REDACTED]
Signature	[REDACTED]
Date	[REDACTED]

For and on behalf of the Customer:

Name	MAJID MENZBAN
Position	ESTATES AND FACILITIES MANAGER
Signature	[REDACTED]
Date	[REDACTED]

