### **Order Form**

ORDER REFERENCE: AGEMCSU/TRANS/23/1515

THE BUYER: NHS Arden & GEM Commissioning Support Unit

BUYER ADDRESS: Cardinal Square, 10 Nottingham Road, Derby,

DE1 3QT

THE SUPPLIER: The Knowledge Academy Limited

SUPPLIER ADDRESS: Reflex, Cain Road, Bracknell, Berkshire

RG121HL

REGISTRATION NUMBER: 06865896

DUNS NUMBER: 215563820

DPS SUPPLIER REGISTRATION SERVICE ID: NA

#### APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 13<sup>th</sup> June 2023. It's issued under the DPS Contract with the reference number RM6219 DPS Contract Reference number for the provision of Microsoft Azure Training for NHS Arden & GEM CSU.

DPS FILTER CATEGORY(IES):

Not applicable

DPS Ref: RM

Crown Copyright 2021

#### ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1. This Order Form including the Order Special Terms and Order Special Schedules.
- 2. Joint Schedule 1(Definitions and Interpretation) RM6219
- 3. DPS Special Terms This will incorporate all of the DPS Special Terms into the Order Contract. This will need to be amended to specify which are included if it is anticipated that some will be excluded. **Remove** this guidance too.]
- 4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6219
    - Joint Schedule 4 (Commercially Sensitive Information)
    - o Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Order Schedules for Insert
    - Order Schedule 1 (Transparency Reports)
    - Order Schedule 3 (Continuous Improvement)
    - Order Schedule 5 (Pricing Details)
    - Order Schedule 7 (Key Supplier Staff)
    - o Order Schedule 8 (Business Continuity and Disaster Recovery)
- 5. CCS Core Terms (DPS version) v1.0.3
- 6. Joint Schedule 5 (Corporate Social Responsibility) RM6219
- 7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### **ORDER SPECIAL TERMS**

None

ORDER START DATE: 27/9/2023

ORDER EXPIRY DATE: 27/9/2024

ORDER INITIAL PERIOD: One Year

**DELIVERABLES** 



MAXIMUM LIABILITY

DPS Ref: RM

Crown Copyright 2021

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £15,920.00 Estimated Charges in the first 12 months of the Contract.

#### **ORDER CHARGES**

Option A: the Charges for the Deliverables
Total Price for Microsoft Azure Training for NHS Arden & GEM CSU.

Total Price £15,920.00 (ex.VAT)

### REIMBURSABLE EXPENSES None

PAYMENT METHOD
Payment will be made by BACS

BUYER'S INVOICE ADDRESS: NHS Arden & GEM CSU 0DE PAYABLES M405 PO Box 312 LEEDS LS11 1HP sbs.apinvoicing@nhs.net

**BUYER'S AUTHORISED REPRESENTATIVE** 



BUYER'S ENVIRONMENTAL POLICY https://www.ardengemcsu.nhs.uk/

BUYER'S SECURITY POLICY https://www.ardengemcsu.nhs.uk/

SUPPLIER'S AUTHORISED REPRESENTATIVE



#### SUPPLIER'S CONTRACT MANAGER



DPS Ref: RM

Crown Copyright 2021

PROGRESS REPORT FREQUENCY NA

PROGRESS MEETING FREQUENCY

#### **KEY STAFF**



KEY SUBCONTRACTOR(S) Not Applicable

E-AUCTIONS Not applicable

COMMERCIALLY SENSITIVE INFORMATION Not applicable

SERVICE CREDITS Not applicable

ADDITIONAL INSURANCES Not applicable

GUARANTEE Not applicable

SOCIAL VALUE COMMITMENT Not applicable

DPS Ref: RM

## **DPS Schedule 6 (Order Form Template and Order Schedules)**Crown Copyright 2021

| For and on behalf of the Supplier: |            | For and on behalf of the Buyer: |          |
|------------------------------------|------------|---------------------------------|----------|
|                                    |            |                                 |          |
|                                    |            |                                 |          |
|                                    |            | 1                               |          |
| Date:                              | 02/10/2023 | Date:                           | 06/10/23 |

DPS Ref: RM