

1. TASK DETAILS			
Ref No.		Approved contractor	YES
Plant/Area	Teesside Site		
Task Location	Teesside Site		
Proposed Start Date	TBA		
Task Description: Erection, Modification & Dismantling of scaffold across Teesside works as directed by STSC Ltd. To include removal of redundant legacy scaffolds			
STSC Task Owner	A. Stevens	Contact Number	01642 408852
Main Contractor		Main Contact	
Sub-Contractor		Main Contact	
Working Party Leader		Safety Passport No.	

Copy and paste the tick as req.	<input checked="" type="checkbox"/>
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2. HAZARD IDENTIFICATION	
<p>COMAH Dangerous Substances – Select relevant COMAH substances from the list below Please ensure you fully understand the required scope and possible safety implications of this task as the nature of any failure may result in harm to personnel, environment or damage to business assets and reputation. All hazards selected in this section must be taken forward for assessment. If in any doubt please consult your supervisor.</p>	

COMAH DANGEROUS SUBSTANCES					
Benzole Absorbing Oil/Creosote	<input checked="" type="checkbox"/>	Diesel/Gas Oil	<input checked="" type="checkbox"/>	Pyrophoric Materials	<input checked="" type="checkbox"/>
Coal Tar	<input checked="" type="checkbox"/>	Gasholder Sealant	<input checked="" type="checkbox"/>		
Crude Benzole	<input checked="" type="checkbox"/>	Heavy Fuel Oil	<input checked="" type="checkbox"/>		

FURTHER RELEVANT JOB HAZARDS					
Access and Egress	<input checked="" type="checkbox"/>	Dust	<input checked="" type="checkbox"/>	Interface	<input checked="" type="checkbox"/>
Adverse Weather	<input checked="" type="checkbox"/>	Electrical	<input checked="" type="checkbox"/>	Jetting Operations	
Asbestos	<input checked="" type="checkbox"/>	Environmental Impact		Lead/Lead-Based Work	
Asphyxiant Gas	<input checked="" type="checkbox"/>	Excavation Work		Lifting/Slings	
Auto Fire Systems	<input checked="" type="checkbox"/>	Falling Objects	<input checked="" type="checkbox"/>	Light Levels	<input checked="" type="checkbox"/>
Biological Agents		Fire/Explosion	<input checked="" type="checkbox"/>	Manual Handling	
Bunker/Silo Work		Forklift Trucks	<input checked="" type="checkbox"/>	MEWPs	<input checked="" type="checkbox"/>
Cellars/Tunnels	<input checked="" type="checkbox"/>	Fragile Structures/Roof	<input checked="" type="checkbox"/>	Moving Machinery	
Chemicals	<input checked="" type="checkbox"/>	Fume		Noise	<input checked="" type="checkbox"/>
Commissioning		Ground Conditions	<input checked="" type="checkbox"/>	Openings/Edges	<input checked="" type="checkbox"/>
Confined Space	<input checked="" type="checkbox"/>	Hazardous Substances	<input checked="" type="checkbox"/>	Piped Services	<input checked="" type="checkbox"/>
Crane	<input checked="" type="checkbox"/>	Height Work	<input checked="" type="checkbox"/>	Power Tools	
Demolition/Dismantling		Hot Work		Pressurised Systems	<input checked="" type="checkbox"/>

3. SAFETY CONSIDERATIONS RELATING TO HAZARDS IDENTIFIED	
STSC Task owner : Use this space to provide specific information (if required)	
<p>All personnel will be site inducted and hold a valid safety passport. All personnel will use the STSC disc system in EDC for accounting for personnel on site. In the event of an injury, or fire, call 01642 402222 and ask for assistance. In the event of the site containment alarm, leave site by your vehicle and account for personnel, inform EDC by telephone that all personnel are accounted for (01642 408297). Work will not commence until a Daily Permit to Work for the task has been issued. The STSC Task Owner and Contractor Working Party Leader must be present at the time of permit issue in EDC. Tools / equipment in good condition / working order. Redcar Area Workshops welfare facilities may be used for the duration of the works.</p>	

4. PLANT/EQUIPMENT		
Is the contractor authorised to use any STSC Tools, Equipment, Services or Stores?	Yes	If Yes please state items below to be used

Forklift, Mess & Wash facilities.

5. PERSONAL PROTECTIVE EQUIPMENT

Safety Helmets	✓	Hearing Protection		Flame-Retardant Wear	✓	Safety Harness	✓
Safety Footwear	✓	Personal Danger Board	✓	Chemical Suit		Fixed Barriers / Fencing	
Overalls	✓	Gas Monitor	✓	Disposable Coveralls		Bunting / Notices	
Eye Protection	✓	Respiratory Protection		Waterproofs		Breathing Apparatus	
Hand Protection	✓	Torch	✓	High-Visibility Wear	✓		

6. SUPPORTING DOCUMENTATION

Atmospheric Clearance Cert		Gas Clearance Cert		Hot Work Cert		Railway Track Permit	
Confined Space Cert		Gas Purge Cert		Isolation / Immobilisation Cert		Roof Permit	
Excavation Permit		High Voltage Permit		Permit to Access (Cranes)		Safety Harness Cert	

7. SAFETY PASSPORT

All who work on the STSC site must be in possession of a Safety Passport. The following are acceptable examples:

- CCNSG/ECITB (Client Contractor National Safety Group/Engineering Construction Industry Training Board)
- EMSS (Essential Minimum Safety Standard)
- SPA (Safety Pass Alliance)
- IOSH/NEBOSH (Qualifications supersede Safety Passports)
- CSCS (Construction Skills Certificate Scheme)
- CPCS (Construction Plant Competency Scheme)
- NOTS (National Training Operators Scheme)

It is recognised that other, equivalent qualifications exist. Should member(s) of the working party hold a safety-related qualification that is not listed above, Procurement can be contacted for advice on 01642 408077.

8. REFERENCE – Have you considered?

Have you considered the following before commencing the task?

• COSHH	<ul style="list-style-type: none"> • Are the COSHH Regulations relevant to this work? • Have COSHH assessments been supplied?
• ENVIRONMENTAL ISSUES	<ul style="list-style-type: none"> • Will the work involve wastes discharge into drains or water courses? • Will the work involve any air pollution? • Will any form of wastes get onto ground or land surfaces? • Will there be any excessive noise pollution with this work?
• FIRE PREVENTION	<ul style="list-style-type: none"> • Will the work involve bringing onto site any flammable liquids or gases? • Will the work require any fire extinguishers? • Who will supply the fire extinguishers and how many will they need?
• HOUSEKEEPING	<ul style="list-style-type: none"> • Will there be any storage necessary on site for this work? • Will there be any cabins, offices or workshops on site?
• PROXIMITY WORKING	<ul style="list-style-type: none"> • Will the work be on or near the following; • Chemical Plant, Conveyors, Excavations, Hot Substances, Cranes, Overhead Cables, Rail Tracks, Road/Walkways
• WELFARE	<ul style="list-style-type: none"> • Have welfare facilities been provided?

9. APPROVAL SIGNATURES (if applicable)

STSC Task Owner shall sign where it is established that a department representative's signature is not required.

HV Electrical Dept.	Name		Approval Signature	
LV Electrical Dept.	Name		Approval Signature	
CI&S Dept.	Name		Approval Signature	
IT Dept.	Name		Approval Signature	
Mechanical Dept.	Name		Approval Signature	

WORK REQUEST FORM v-6.0

Asset Inspection	Name		Approval Signature	
Operations/Fuel Dept.	Name		Approval Signature	
EHS Dept.	Name		Approval Signature	
AUTHORISATION (Applicable if a Work Permit is to be issued)				
Permit Issuer Name			Signature	
The Permit Issuer Signature is to verify that they have read and understood the safety paperwork and that the work can be authorised via a DPTW.				

10. TASK DOCUMENTATION					
Risk Assessment No.		Method Statement / SWP No.		COSHH Assessment	
STSC Task Owner Signature					
The STSC Task Owner Signature is to verify that the Risk Assessment and Method Statement/SWP have been reviewed and are suitable and sufficient for the task.					