





**PURCHASE ORDER**

**Contract No:** FLEET/00440

**Contract Name:** Metabolic monitoring kit including accessories, software and Panasonic tough book.

**Dated:**

Supply the Deliverables described in the Schedule to this Purchase Order, subject to the attached MOD Terms and Conditions for Less Complex Requirements (Supply of Goods) (Edn: 04/15).

| Contractor  | Quality Assurance Requirements (Clause 14)  |
|---|---|
| <p>Name:<br/>Hidalgo Ltd<br/>Unit F, Trinity Court<br/>Buckingway Business Park<br/>Anderson Road<br/>Swavesey<br/>Cambridge<br/>CB24 4UQ</p> | <p>AQAP 2120</p>  |
| Consignor (if different from Contractor's registered address)   | Transport Instructions (Clause 19)  |
| <p>Name:<br/><br/>Address:</p>  | <p>Select method of transport of Deliverables</p> <p>To be Delivered by the Contactor <input type="checkbox"/><br/>[Special Instructions]</p> <p>To be Collected by the Authority <input checked="" type="checkbox"/></p> <p>[Special Instructions]</p> <p>Each consignment of the Deliverables shall be accompanied by:</p> <p>DEFFORM 129J <input checked="" type="checkbox"/> MOD Form 640 <input type="checkbox"/><br/>Delivery Note <input type="checkbox"/></p> |

| Progress Meetings (Clause 22)  | Progress Reports (Clause 22)   |
|--|--|
| <p>The Contractor shall be required to attend the following meetings:</p> <p>Subject: N/A</p> <p>Frequency:</p> <p>Location:</p>   | <p>The Contractor is required to submit the following Reports:</p> <p>Subject:</p> <p>Frequency:</p> <p>Method of Delivery:</p> <p>Delivery Address:</p> |
| Payment (Clause 21)  |  |
| <p>Payment is to be enabled by:</p> <p>DECS P2P <input checked="" type="checkbox"/> MOD Form 640 <input type="checkbox"/> AG173 <input type="checkbox"/></p> <p>Select the appropriate method</p> <p>If P2P is selected as the payment method please provide the DEFFORM 30 Agreement details:</p> <p>Reference</p> <p>Date</p> <p>(Address to which MOD Form 640 or AG173 (approval for payment) should be sent if different from consignee):</p> |  |

| Forms and Documentation   | Supply of Hazardous Deliverables (Clause 17)   |
|---|--|
| <p>Forms can be obtained from the following websites:</p> <p><a href="https://www.aof.gov.uk/acquisition-operating-framework/content/tactical/toolkit/index.htm">https://www.aof.gov.uk/acquisition-operating-framework/content/tactical/toolkit/index.htm</a><br/>(Registration is required).</p> <p><a href="https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing">https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing</a></p> <p><a href="https://www.dstan.mod.uk">https://www.dstan.mod.uk</a><br/>(Registration is required).</p> <p>The MOD Forms and Documentation referred to in the Conditions are available free of charge from:</p> <p>Ministry of Defence, Forms and Pubs Commodity Management<br/>PO Box 2, Building C16, C Site<br/>Lower Arcott<br/>Bicester, OX25 1LP<br/>(Tel. 01869 256197 Fax: 01869 256824)</p> <p>Applications via email:<br/><a href="mailto:DESLCSLS-OpsFormsandPubs@mod.uk">DESLCSLS-OpsFormsandPubs@mod.uk</a></p> <p>If you require this document in a different format (i.e. in a larger font) please contact the Authority's Representative (Commercial Officer), detailed below.</p> | <p>A completed DEFFORM 68 and, if applicable, Safety Data Sheet(s) are to be provided by email with attachment(s) in Adobe PDF or MS WORD format to:</p> <p>a. The Commercial Officer detailed in the Purchase Order, and</p> <p>b. <a href="mailto:DSA-DLSR-MovTpt-DGHSIS@mod.uk">DSA-DLSR-MovTpt-DGHSIS@mod.uk</a></p> <p>by the following date:</p> <p>or if only hardcopy is available to the addresses below:</p> <p>Hazardous Stores Information System (HSIS)<br/>Defence Safety Authority (DSA)<br/>Movement Transport Safety Regulator (MTSR)<br/>Hazel Building Level 1, #H019<br/>MOD Abbey Wood (North)<br/>Bristol BS34 8QW</p> |

| Authority's Representatives   |                                  | (insert postal address, telephone number and e-mail address)   |  |
|---|----------------------------------|--|--|
| Commercial Officer (to whom any queries with this Contract should be addressed)   |                                  |  |  |
| Project Manager, Equipment Support Manager or Team Leader<br><br>(from whom technical information is available and to whom mauve copies of MoD Form 640 should be sent to if box is checked) <input type="checkbox"/> |                                  |  |  |
| Supply / Support Management Branch or Order Manager   |                                  |  |  |
| Mergers & Acquisitions<br>(contact point for all information on Change of Control, see Clause 10)   |                                  | Mergers and Acquisitions Section<br>Supplier Relations Team<br>Poplar Level 1 #2119<br>MOD Abbey Wood, South,<br>Bristol<br>BS34 8JH   |  |
| Transport   |                                  | DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH<br>Air Freight Centre<br>IMPORTS/EXPORTS Tel: 030 6798 1113/1114<br>Fax: 0117 913 8943<br>Surface Freight Centre<br>IMPORTS/EXPORTS Tel: 030 679 81129/81133/81138 Fax: 0117 913 8946 |  |
| Quality Assurance   |                                  |  |  |
| DBS Finance<br>(to whom approved Payment Form is to be sent)  |                                  | Ministry of Defence<br>DBS Finance<br>Walker House<br>Exchange Flags<br>Liverpool L2 3YL<br>Tel: 0151 242 2000<br>Fax: 0151 242 2809<br>Website: www.mod.uk/DBSFinance   |  |
| For Official use only   |                                  |  |  |
| <b>Local Project Code:</b><br>0000000000  | <b>Requisition No:</b><br>103472 | <b>Recoverable:</b><br>No  | <b>VAT Contractor:</b><br>United Kingdom |
| <b>Exempt:</b>  | <b>Item Nos:</b>                 | <b>Taxable Zero Rate:</b>  | <b>Item Nos:</b>                         |
| <b>Taxable Reduced Rate:</b>  | <b>Item Nos:</b>                 | <b>Taxable Standard Rate:</b><br>Yes   | <b>Item Nos:</b><br>1, 2, 3, 4           |

| <b>Contractor's Commercially Sensitive Information (Clause 6). Not to be Published</b>   |
|--|
| Description of Contractor's Commercially Sensitive Information:  |
| Cross reference to location of sensitive information:  |
| Explanation of Sensitivity:  |
| Details of potential harm resulting from disclosure:   |
| Period of Confidence (if Applicable):  |
| Contact Details for Transparency / Freedom of Information matters:<br><br>Name:<br><br>Position:<br><br>Address:<br><br>Telephone Number:<br><br>E-Mail Address: |
|  |

| <b>Offer and Acceptance</b>   |  |
|---|--|
| <p>A) The Purchase Order constitutes an offer by the Contractor to supply the Deliverables. This is open for acceptance by the Authority for _____ days from the date of signature. By signing the Purchase Order the Contractor agrees to be bound by the attached Terms and Conditions for Less Complex Requirements (Supply of Goods) (Edn: 06/15).</p> <p>Name (Block Capitals):<br/>Position:<br/>For and on behalf of the Contractor:<br/><br/>Authorised Signatory .....<br/>Date:</p> | <p>B) Acceptance</p> <p>Name (Block Capitals):<br/>Position:<br/>For and on behalf of the Authority:<br/><br/>Authorised Signatory .....<br/>Date:</p> |
| <p>C) <b>Scots law to apply?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, Clause 2.h of the Conditions shall apply.</p>   |  |
| <p>D) <b>Effective Date of Contract:</b></p>  |  |

## Hazardous Articles, Deliverables, Materials or Substances Statement by the Contractor

Contract Number:

Contract Title:

Contractor:

Date of Contract:

\* To the best of our knowledge there are no hazardous Articles, Deliverables, materials or substances to be supplied.

\* To the best of our knowledge the hazards associated with materials or substances to be supplied under the Contract are identified in the Safety Data Sheets (Qty: ) attached in accordance with either:

DEFCON 68  ; or

Clause 17 of Standardised Contract 1 Conditions

Contractor's Signature:

Name:

Job Title:

Date:

\* check box () as appropriate

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### To be completed by the Authority

DMC:

NATO Stock Number:

Contact Name:

Contact Address:

Copy to be forwarded to:

Hazardous Stores Information System (HSIS)  
Defence Safety Authority (DSA)  
Movement Transport Safety Regulator (MTSR)  
Hazel Building Level 1, #H019  
MOD Abbey Wood (North)  
Bristol, BS34 8QW

**SCHEDULE OF REQUIREMENTS FLEET/00440 FOR THE SUPPLY OF Metabolic monitoring kit including accessories, software and panasonic tough book – as per Quote Ref : 15031601**

| Deliverables |                         |                             |   |  |  |               |           |                         |  |
|--------------|-------------------------|-----------------------------|---|--|--|---------------|-----------|-------------------------|--|
| Item Number  | MOD Stock Reference No. | Part No. (where applicable) | Specification                                     | Consignee Address Code<br>(full address is detailed in DEFFORM 96) | Packaging Requirements inc. PPQ and DofQ (as detailed in DEFFORM 96) | Delivery Date | Total Qty | Firm Price (£) Ex VAT   |  |
|              |                         |                             |   |  |  |               |           | Per Item                | Total inc. packaging (and delivery if specified in the Purchase Order) |
| 1            |                         |                             | 20 subject metabolic monitoring kit.              | XX   | (08)(Each)   |               | 1         |                         |  |
| 2            |                         |                             | External battery packs, belts and belt extenders. | XX   | (08)(Pack)   |               | 1         |                         |  |
| 3            |                         |                             | Activity module and "eqView Pro".                 | XX   | (08)(Pack)   |               | 1         |                         |  |
| 4            |                         |                             | Panasonic Tough Book + delivery.                  | XX   | (08)(Each)   |               | 1         |                         |  |
|              |                         |                             |   |  |  |               |           | <b>Total Firm Price</b> | <b>22,137.00</b>   |

| Item Number | Consignee Address (XY code only)  |
|-------------|---|
| All         | Institute of Naval Medicine, Crescent Road, Alverstoke, Hampshire, PO12 2DL |