

PROJECT INFORMATION for PRELIMINARY TENDER ENQUIRY

PROJECT: SAFFRON WALDEN TOWN HALL: REPLACEMENT BOILERS

1. Project

The Employer wishes to invite tenders for the replacement of boilers and associated works at Saffron Walden Town Hall.

2. Description of Works

Removal of existing boilers and flues; the design, specification, supply and installation of new boiler and flues.

3. Employer

- 3.1 Saffron Walden Town Council
11 Emson Close
Saffron Walden
Essex
CB10 1HL

4. Employer's Professional Team

- 4.1 Contract Administrator and Quantity Surveyor

Wilby & Burnett LLP
Provident House
123 Ashdon Road
Saffron Walden
Essex
CB10 2AJ

Contact: Mr Trevor Vincent
Telephone: 01799 513621
E-mail: trevorvincent@wilbyburnett.co.uk

5. Location of Site

Market Place, Saffron Walden, Essex.

6. Listing

The building is Grade II Listed and lays within a conservation zone.

7. Number of Tenderers it is Proposed to Invite

Six.

8. Tender Documentation

Specification comprising Schedules of Work and drawings.

9. Form of Contract

JCT Minor Works Building Contract 2011, including Amendment 1 March 2015 and JCT Public Sector Supplement.

The Appendix to this Contract will be completed as follows:

Rectification Period	- 12 months
Insurance 5.3.2	- £5,000,000
Insurance 5.4	- Clause 5.4 Option C
Liquidated and Ascertained Damages	- £500 per calendar week or pro-rata thereto
Interim Certificates	- Monthly
Retention	- 5%

10. Examination and Correction of Priced Documents

Alternative 2 will apply - Confirm or Amend.

11. Execution of Contract

The Contract is to be executed as a Deed.

12. Anticipated Date for Possession

12th September 2016

13. Period for Completion of the Works

Tender A - 2 weeks

or

Tender B - Alternative period to be proposed by the tenderer.

14. Approximate Date for Despatch of Tender Documents

Friday 19th August 2016

15. Tender Period

2 weeks.