



**Lambeth Integrated Community Musculoskeletal
Therapy Service (C232911)**

Integrated & Specialist Medicine - GSTT

Response Document

Ref: ST24-P045

Supplier Name: [Insert Supplier Name]

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1. Notes to Suppliers

Suppliers should note that in evaluating responses, the Authority will only consider information provided in response to this tender. Suppliers, including incumbent suppliers must not assume that the Authority is familiar with the Bidders' involvement in existing services, contracts or procurements.

1.1. Instructions

- Only use this template and do not copy or paste into a new document.
- Upload your completed document as a Word document (2010 version or above).
- When answering a question please use the Arial font (size 11). This will ensure continuity between submissions and simplify the creation of any final contract.
- You can decide to embed or upload separately any supporting documents. If you embed documents the size of this document must not exceed 12mb. If you upload separate documents ensure they are cross referenced in your written answer.

1.2. Responses

Supplier's responses to a question will be scored as "standalone", unless otherwise cross referenced. Therefore, information provided in other questions will not be considered when evaluators are scoring unless cross referenced. If part of a response uses information provided in a previous question, either; clearly cross reference or provide the information again, within the context of the question being answered.

1.3. Word Limits

Unless stated otherwise there are no word limits on responses to individual questions. Suppliers should however be conscious that long "copy and paste" responses may make it difficult for evaluators to identify the substance of your answer which affect the score you receive.

Where a word limit is specified, evaluators will be told to discount those parts of the response to that are after the word limit.

2. Technical Response

2.1. Experience

Provide details and case studies of your experience in working with NHS within the realm of community MSK services.	
List any attachments relevant to this question:	List Attachments
Bidders Response	
Marked between 0 and 4 Word limit = 500 words (Guidance 500 words is approx. 1 page of A4) Question weighting = 15%	

2.2. Specification and Key Performance Indicators (KPI's)

Confirm that you have read and understood the specification and KPI's, and that you can provide all the elements required? Confirm you are able to meet the requirements of the Trust specification and KPI's.

Detail those areas you cannot meet.

List any attachments
relevant to this question:

List Attachments

Marked between 0 and 4
Word limit = 250 words (Guidance 500 words is approx. 1 page of A4)
Question weighting = 15%

2.3. Geographical Location

Given the requirement for supporting and treating patients in the South Lambeth community, where will be your primary clinic/centre location be? Please provide your work address and map location.

List any attachments
relevant to this question:

List Attachments

Marked between 0 and 4
Question weighting = 15%

2.4. Methodology and Indicative Programme

Provide a Method Statement for delivering the service.

Provide an indicative programme illustrating your understanding of the service, sequence of activities and key milestones.

Marked between 0 and 4
Word limit = 1,500 words (Guidance 500 words is approx. 1 page of A4)
Question weighting = 15%

2.5. Caveats and Assumptions

Please detail any caveats and assumptions you have made during your response.

Not Marked – For Information Only

3. Social Value & Carbon Emissions – Carbon Neutral / Negative Contract

Given the requirement for supporting and treating patients in the South Lambeth community, please describe what social benefits your company will offer to the local South Lambeth community area, should you win the contract.

What environmental impacts will be associated with your work and how will you aim to combat/reduce/counter these?

How will you monitor and reduce your energy consumption?

Describe how you intend to deliver this contract in a carbon neutral or carbon negative manner.

What specific measure will be put into place to achieve this?

List any attachments
relevant to this question:

List Attachments

Scoring methodology = 0-4
Word limit = 500 words
Question Weighting = 10%

4. Commercial proposal

Provide details of your commercial proposal, be sure to include a full breakdown of your costs and an overall total cost.

List any attachments
relevant to this question:

List Attachments

Scoring methodology = 0-4
Word limit = 500 words
Question Weighting = 30%