



Department  
for Environment  
Food & Rural Affairs



# Application form for Darwin Initiative Main Project Round 28 – Stage 1

This Word version of the application form is for drafting purposes, and has been developed to help applicants collaborate on their applications. Please note that word limits must be respected. The word limits on Flexi-Grant will be strictly enforced. Please ensure you check all content when transferring across.

**NOTE THAT APPLICATIONS SUBMITTED ON THIS FORM WILL BE DEEMED INELIGIBLE. SUBMISSION MUST BE VIA FLEXI-GRANT – [tsi.flexigrant.com](https://tsi.flexigrant.com)**

Submit on [Flexi-Grant](#) by **2359 BST (GMT+01:00) Tuesday 28 September 2021**

Please read the guidance before completing this form. This is available on the Darwin Initiative [website](#).

<b>Q1. Lead applicant contact details</b>  Notification of results will be to the lead applicant.	
<b>Q2. Lead Partner</b>	
<b>Q3. Project Leader</b> Please name Project Leader if different from lead applicant	
<b>Q4. Title (Max 10 words)</b>	
<b>Q5a. Have you ever applied for Darwin Partnership funding for this project?</b>	<b>Yes/No</b>
<b>Q5b. Year of Darwin Partnership application and reference if known. Please also attach your report to your application.</b>	
<b>Q6a. Is this a resubmission of a previously unsuccessful application?</b> If yes, please attach a cover letter outlining how you have responded to any feedback received.	<b>Yes/No</b>

<b>Q6b. Year, stage and previous application number if known.</b>	
<b>Q7. Have you received, applied for or plan to apply for any other UK Government funding for the proposed project? If yes, please give details (100 words):</b>	<b>Yes/No</b>

## Q8. Key Ecosystems, Approaches and Threats

Select up to 3 biomes that are of focus, up to 3 conservation actions that characterise your approach, and up to 3 threats to biodiversity you intend to address, from dropdown lists.

## Q9. Summary of project

Please provide a brief summary of your project: the problem it is trying to address, its aims, and the key activities you plan on undertaking.

(Max 80 words)

## Q10. Country(ies)

Which eligible country(ies) will your project be working in? You may copy and paste this table if you need to provide details of more than four countries.

Country 1:	Country 2:
Country 3:	Country 4:

## Q11. Project dates

<b>Start date:</b>	<b>End date:</b>	<b>Duration (e.g. 2 years, 3 months):</b>
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## Q12. Budget summary

Darwin funding request (Apr – Mar)	2022/23 £	2023/24 £	2024/25 £	Total request £
<b>Q12. Proportion of Darwin Initiative budget expected to be expended in eligible countries: %</b>				
<b>Q13a. What matched funding arrangements are proposed? If none, please explain why. (Max 100 words)</b>				
<b>Q13b. Total indicative matched funding (as currently estimated):</b>				<b>£</b>

## Q14. Problem the project is trying to address

Please describe the problem your project is trying to address in terms of **biodiversity and its relationship with poverty**. For example, what are the drivers of loss of biodiversity that the project will attempt to address? Why are they relevant, for whom? How did you identify these problems? How will your proposed project help?

(Max 300 words)

## Q15. Biodiversity Conventions, Treaties and Agreements

Your project must support the commitments of one or more of the agreements listed below. Please indicate which agreement(s) will be supported. Note: projects supporting more than one will not achieve a higher score.

<b>Convention on Biological Diversity (CBD)</b>	<b>Yes/No</b>
<b>Nagoya Protocol on Access and Benefit Sharing (ABS)</b>	<b>Yes/No</b>
<b>International Treaty on Plant Genetic Resources for Food and Agriculture (ITPGRFA)</b>	<b>Yes/No</b>
<b>Convention on International Trade in Endangered Species (CITES)</b>	<b>Yes/No</b>
<b>Convention on the Conservation of Migratory Species of Wild Animals (CMS)</b>	<b>Yes/No</b>
<b>Ramsar Convention on Wetlands (Ramsar)</b>	<b>Yes/No</b>
<b>United Nations Framework Convention on Climate Change (UNFCCC)</b>	<b>Yes/No</b>
<b>Global Goals for Sustainable Development (SDGs)</b>	<b>Yes/No</b>

## Q16. National and International Policy Alignment

Please detail how your project will contribute to national policy (including NBSAPs, NDCs, NAP etc.), and in turn international biodiversity and development conventions, treaties and agreements that the country is a signatory of.

(Max 300 words)

## Q17. Methodology

Please summarise the methods and approach you will use to achieve your intended Outcome and Impact.

**17a. How have you reflected on and referred to evidence and lessons learnt from past and present activities in the design of this project?** Please note that we are not just interested in work carried out by any of the partners, but also in the broader or related practice area. Please refer to those that you are aware of.

(Max 200 words)

**17b. Please summarise the planned activities to be undertaken by the proposed project: what activities you will undertake and how?**

Please make sure you read the guidance documents, before answering this question.

(Max 400 words)

## Q18. Gender Equality

All applicants must consider whether and how their project will contribute to **reducing inequality** between persons of different gender. Explain how your **understanding of gender equality** within the context your project, and how is it **reflected in your plans**. Please summarise how your project will contribute to **reducing gender inequality**. Applicants should, at a minimum, ensure proposals will not increase inequality and are encouraged to design interventions that proactively contribute to increased gender equality.

(Max 100 words)

## Q19. Change Expected

Detail the expected changes to both biodiversity and poverty reduction this work will deliver. You should identify what will change and who will benefit a) in the **short-term**

(i.e. during the life of the project) and b) in the **long-term** (after the project has ended) and the **potential to scale** the approach.

(Max 300 words)

## Q20. Pathway to change

Please outline your project's expected pathway to change. This should be an overview of the overall project logic and outline **how** you expect your Outputs to contribute towards your overall Outcome and, longer term, your expected Impact.

(Max 200 words)

## Q21. Project partners

Please list all the partners involved (including the Lead Partner) and provide a summary of their roles.

<b>Lead Partner name:</b>	
<b>Other partners (name and country):</b>	(Max 75 words)
<b>Summary of roles and responsibilities of the partners in the project:</b>	(Max 150 words)

## Q22. Logical Framework

Darwin Initiative projects will be asked to monitor and report against their progress towards their Outputs and Outcome. See the Monitoring, Evaluation and Learning Guidance for advice on completing a logical framework.

For Stage 1 this table should provide a high-level understanding of what you expect to achieve and how you will measure that. If you are invited to apply to Stage 2 you will be expected to complete this by adding in detail at the activity level.

The **logframe template** must be downloaded from Flexi-Grant, completed and **uploaded as a PDF – please do not edit the logframe template structure (other than adding additional Outputs if needed) as this may make your application ineligible**. You will be asked for the Impact, Outcome and Output statements in your application form - **these must match your logframe statements**.

Project Summary	SMART Indicators	Means of Verification	Important Assumptions
<b>Impact:</b> (Max 30 words)			
<b>Outcome:</b> (Max 30 words)	0.1 0.2 Etc.	0.1 0.2 Etc.	
<b>Outputs:</b> 1.	1.1 1.2 etc.	1.1 1.2 Etc.	
2.	2.1 2.2 etc.	2.1 2.2 etc.	
3. <i>N.B. – Most projects have 3-4 Outputs, if you need please insert a row(s). It is advised to have less than 6 outputs since this level of detail can be provided at the activity level at Stage 2.</i>	3.1 3.2 etc.	2.1 2.2 etc.	

## Q23. Working with the British Embassy or High Commission

Are you in contact with the British Embassy or High Commission in the country/countries in which your project is based?

Yes: ☐

No: ☐

If no, why not?

(Max 50 words)

## Certification

I certify that, to the best of my knowledge and belief, the statements made in this application are true and the information provided is correct and that I have the authority to submit an application on behalf of my organisation.

Name (block capitals):

Position in organisation:

Signed:

Dated:

**If this section is incomplete the entire application will be rejected. You must provide a real (not typed) signature. You may include a PDF of the signature page for security reasons if you wish.**

# Stage 1 Application - Checklist for submission

	Check
I have <b>read the Guidance</b> documents, including the “Darwin Initiative Guidance”, “Monitoring Evaluation and Learning Guidance” and “Financial Guidance”.	
I have read, and can meet, the current Terms and Conditions for this fund.	
I have provided <b>actual start and end dates</b> for my project.	
I have provided my <b>summary budget based on UK government financial years</b> i.e. 1 April – 31 March and in GBP <b>N.B.: we do not require the budget spreadsheet at this stage.</b>	
I have attached my completed logframe as a PDF using the template provided, and using “Monitoring Evaluation and Learning Guidance”	
(If copying and pasting into Flexi-Grant) I have checked that all my responses have been successfully copied into the online application form.	
The application has been <b>signed by a suitably authorised individual</b> (clear electronic or scanned signatures are acceptable).	
If you received a relevant Partnership Award, you have included the report with this application.	
I have <b>checked the <a href="#">Darwin Initiative website</a></b> immediately prior to submission to ensure there are no late updates.	
I have read and understood the <b>Privacy Notice</b> on <a href="#">Darwin Initiative website</a>	
Do not include letters of support or CVs with this application.	
Ensure you submit this application on <a href="#">Flexi-Grant</a>	

Once you have completed the checklist above, please submit via the Flexi-Grant portal, not later than 2359 BST (GMT+01:00) Tuesday 28 September 2021

## Data protection and use of personal data

Information supplied in the application form, including personal data, will be used by Defra as set out in the **Privacy Notice**, available from the [Forms and Guidance Portal](#).

This **Privacy Notice must be provided to all individuals** whose personal data is supplied in the application form. Some information may be used when publicising the Darwin Initiative including project details (usually title, lead partner, project leader, location, and total grant value).