AW5.2 Price Schedule for Professional Services

SOURCING REFERENCE:	PS18230
SOURCING DOCUMENT TITLE:	Green Great Britain Week
BIDDER NAME	[Bidder to add name]

Please complete the shaded yellow sections only

Bidder Guidance : The staff costs in Section 1 should equal the staff costs outlined in Section 2. Section 2 provides further detail around the project team and the distribution of staff days.

The figure used for evaluation is the total cost (excluding VAT) provided in Section 1, cell F19. The total cost is the total staff costs (excluding VAT), the total Travel expenses and any other expenses associated with the delivery of the project (excluding VAT). Pricing shall be fixed and firm for the duration of the contract.

Section 1 - Total Project Costs

Objective	Number of Days (for information only)	Total Staff cost per Objective (excluding VAT)	Travel and Subsistence, Overhead costs, cost of production of materials and any/all costs associated with the delivery of the project.	Total Cost (excluding VAT)	Comments
1. Staff costs, for preparation and facilitation charges. Please provide further details expressed as day rates for each potential member of the team in section 2 below which shall be used for information only.		£ -	£ -	£ -	
2. Travel expenses			£ -	£ -	
3. Any other expenses, eg. Equipment, consumables			£ -	£ -	
TOTAL FIXED PRICE FOR EVALUATION				£ -	

Bidder Guidance : Please note that the Day rate is for 8hr day and the half day rate is for 4hrs. Pricing shall be fixed and firm for the duration of the contract.

Section 2 - Staff Costs

Job Title	Contract Rate/Fees excluding VAT (£/Day)	Object Area, as per objectives outlines in Section 1 – Total Project Costs	Number of Days	Total Cost (ex VAT)	Comments
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
	£ -			£ -	
TOTAL FIXED PRICE				£ -	

All prices are firm and fixed and include person fees, travel and subsistence costs, overheads and cost of any materials produced.
All prices are exclusive of VAT