

SHEFFIELD REFRIGERATION LTD

WASTE MANAGEMENT POLICY

INTRODUCTION

The Company recognises its legal and moral obligations in relation to waste management. It will meet its 'Duty of care' and ensure, so far as is reasonably practicable, that staff comply with the requirements of the waste protocols issued under this policy.

The Environmental Protection Act 1990 introduces the "Duty of Care", which in the case of waste disposal applies to every person who has control/possession of waste. Thus, the ultimate responsibility remains with the waste producer who has a legal responsibility to ensure that any waste is disposed of and managed according to the statutory legislations.

It is a requirement that all employees and all persons undertaking work on behalf of the company are aware and understand the duties and responsibilities.

ROLES & RESPONSIBILITIES

Directors

In line with the company's Health and Safety Policy, the Directors have overall responsibility on behalf of the Company.

Employees

All members of staff have a responsibility as part of their personal "Duty of Care" to adhere to the procedures as applicable to themselves and report any non-adherence of this policy and procedures to their responsible senior manager.

Non-adherence of this policy could be referred for disciplinary action or involvement in prosecution proceedings.

Contractors

All Contractors employed by or working on behalf of the Company will make the necessary arrangements to comply with this policy.

PRINCIPAL REQUIREMENTS OF A WASTE MANAGEMENT POLICY:

This policy is intended to ensure that the basic principles of eliminating waste, reducing waste and re-using waste are observed prior to managing the disposal of waste. These principles will (where applicable) form part of a Site Waste Management Plan which is to be drawn up bespoke to each and every project.

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ELIMINATION OF WASTE

Where the company has an influence on the design and specification of buildings, an audit of design and materials is to be undertaken by the appointed person. Any amendments at this stage of a project which can impact on the amount of waste produced without impacting on design are the most effective in waste management terms.

SITE WASTE MANAGEMENT PLAN

SWMP's provide a structure for systematic waste management at all stages of a project's delivery. We will abide by all site waste management plans and dispose of waste in accordance with the principal contractors or clients instructions. If we feel however, that the plan could be amended to offer a greener alternative for disposal of waste, we would bring this to the attention of the principal contractor or client.

STAFF TRAINING

All staff involved in producing waste and/or waste management procedures will receive training to ensure:

- Safe working practices, including the use of personal protective clothing are employed
- Appropriate segregation of waste is effected
- Safe handling and transportation of waste is employed

REGISTER OF LEGISLATION

- Health & Safety at Work Act, 1974
- Control of Pollution Act 1974
- Control of Pollution (Special Wastes) Regulations 1980
- Collection and Disposal of Waste Regulations 1988
- Control of Pollution (Amendment) Act 1989
- Environmental Protection Act 1990
- Environmental Protection (Duty of Care) Regulations 1991
- Controlled Waste Regulations 1992
- Management of Health and Safety Regulations (1999).
- Workplace Health and Safety Regulations (1992).
- Carriage of Dangerous Goods by Road and Rail (Classification, Packaging and Labelling) Regulations (1994).
- Environment Act (1995).
- Transportable Pressure Receptacles Regulations (1996)
- Special Waste Regulations (1997).
- Health & Safety Commission Safe Disposal Clinical Waste 1998
- The Control of Substances Hazardous to Health Regulations 1999 (COSHH)

SIGNED



DATE 24/01/17

SRL COUNTER-TECH LTD

ENVIRONMENTAL POLICY 2016

SRL Counter-Tech Ltd recognises its responsibilities to manage its activities so that the effects of their operation on both local and global environments are minimised.

Locally special attention will be given to, dust, and noise which may affect third parties, in order to minimise any inconvenience caused.

Globally SRL Counter-Tech Ltd will endeavour to reduce power consumption by ensuring that non-essential electrical supplies are only used when required.

Where an environmental risk is identified, a risk assessment will be prepared, specifying the control measures necessary.

Recycling

SRL Counter-Tech Ltd commitment to recycling products is continuous, in particular:

Steel is separated (ferrous/non-ferrous metal is taken to local scrap yard for recycling)

Cardboard is placed in dedicated skips

Lighting fittings and tubes recycled through WEE (local company)

Refrigerant gases returned to HRP

All our skips are colour coded

Control of the Disposal of Waste

The Director will ensure that all Controlled and Special Waste is managed in accordance with current legislation.

SRL Counter-Tech Ltd shall hold a 'Waste Carriers Licence'

Only registered carriers shall be used to transport controlled and/or special waste to the disposal point. The validity of the carrier's registration shall be checked prior to placing an order.

Waste will be controlled by a 'Duty of Care: Waste Transfer Note'.

Copies of all 'Duty of Care: Waste Transfer Notes' shall be retained for a minimum period of two years.

Where appropriate, the Directors shall arrange for random checks to ensure the waste is disposed of at the correct disposal point.

Signed: Managing Director



Dated: 21/06/2016



Environment
Agency

CERTIFICATE OF REGISTRATION UNDER
THE WASTE (ENGLAND AND WALES) REGULATIONS 2011

Regulation Authority

Name: Environment Agency
Address National Customer Contact Centre
99 Parkway Avenue
Sheffield
S9 4WF ..
Tel: 03708 506 506 Fax: 0114 2626697

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011:-

Name(s) of registered carrier: SHEFFIELD REFRIGERATION LTD
Registered as an: Upper Tier Carrier Dealer
Registration number: CB/UM3781EQ
Business name (if any):
Address of principal place of business: LEIGH STREET,
SHEFFIELD,
S9 2PR
Tel: 0114 2560020 Fax:
Date of registration: 16/03/2015
Date of expiry of registration (unless revoked): 15/03/2018

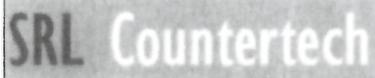
Signature of authorised officer
of the regulation authority:



Date: 18/02/2015



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Site Waste Management Plan

WASTE DISPOSAL

In accordance with current legislation Sheffield Refrigeration Ltd are committed to take all reasonable steps to keep and dispose of their waste safely, where waste is passed on to a third party checks will be made to ensure they are authorized to accept and can transport, recycle or dispose of it safely. Registered Waste Carriers will be used and checks will be made to ensure the license covers Sheffield Refrigeration Ltd waste requirements.

At the commencement of works on site, you should:

- Follow particular clients waste disposal procedures or contact the Waste Disposal Officer for the area in which you are working and advise him of your intentions to start work.

The waste disposal authorities are in:

England	County Councils
Wales	District Councils
Scotland	District or Island Councils
London Metropolitan Area	The London Waste Regulation Authority
Merseyside Metropolitan Area	The Merseyside Waste Disposal Authority

- Advise him of the type of waste to be produced and, if possible, the anticipated approximate quantities.
- Advise how you intend to remove the waste.
- Confirm that your chosen waste carrier is regulated.
- Advise where the waste will be deposited

NOTE: Carrying surplus materials back to stores for sorting or re-use does not constitute the carriage of waste.

DOCUMENTATION

In practical terms, all waste produced by the Company during any contract is disposed of by the use of builders skips hired locally from a competent registered company.

The carrier should always, when uplifting skips, raise and distribute a waste transfer note detailing:

- A description of the waste
- The approximate quantity
- How the waste is packed (either loose or in a container)
- The place of transfer from the Company ownership into the waste site management
- The date and time of transfer
- Contain your signature
- The name, address and registration number of the carrier

The transfer note should be distributed to:

- The Company as a site copy
- The carrier
- The management of their disposal site

USE OF SKIPS

- Do not place skips in position where contractors cannot easily reach them or where the carriers lorries cannot uplift them.
- Keep all access to skips clear.
- Do not overload any skip: the carrier has every right to insist that you unload it, or even refuse to uplift it.
- Do not load skips above the height of the sides.
- Do not light fires in skips.
- Do not allow persons to climb into or ride in a skip.

Where the Principle Contractor has a Waste Management Policy then the appropriate skips, in line with procedures must be used.

4) ORGANISATION AND MANUFACTURING CAPABILITIES

