



Department for Transport

ServiceNow UK Ltd.
1 Bridge Street
Staines-upon-Thames
TW18 4TW
United Kingdom

Emailed to:



Group Commercial Directorate

Department for Transport (DfT)
33 Horseferry Road
Westminster
London
SW1P 4DP

Web Site: www.dft.gov.uk

Your ref: TRHR3306

Our ref:

Date: 28/06/2024

Dear Supplier,

Contract Reference and Title – TRHR3306 – ServiceNow Licences

On behalf of the Secretary of State for Transport, I accept the pricing relating to Order Form reference 34294100070 - 4 for CRM Tooling. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. This award letter
2. The Order Form ref 34294100070 - 4 (embedded below).



ServiceNow Contract
(Signed).pdf

The contract will commence on 30th June 2024 and will expire on 29th June 2025, with the option for the Department to extend by an additional 12 months.

The total contract value for the initial 12 months service is £220,344 Net.

The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.

S



Please contact  via email  [k](#) to discuss arrangements for commencement of the contract.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning an electronic copy to me via email

[Redacted]

Yours sincerely

Sent via email unsigned

[Redacted]

**Commercial Relationship Manager
Department for Transport**

[Redacted]

On behalf of the Secretary of State for Transport

Accepted for and on behalf of ServiceNow UK Ltd by:

Signature:

DocuSigned by:
[Redacted]
/A3A8U6AZ59U4CF...

Name:

[Redacted]

Capacity:

[Redacted]

Date:

June 28, 2024 | 05:49:56 PDT