

| | Riverbank House 2 Swan Lane London EC4R 3TT |
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| Quarry House Leeds LS2 7UE. | T 0330 460 7000 F 020 7488 0084 E info@fieldfisher.com CDE 823 |
| | www.fieldfisher.com |
| By Email | |
| Our Ref: | |
| | 18 May 2023 |
| Dear | |
| Letter of Engagement | |
| I write further to our recent telephone and email converelation to your request for information with respect to the | |
| I am a partner specialising in Clinical Negligence and will is the more junior members of the team if necessary. I should be quote this firm's reference on your letter. If you telephone with my secretary, personner, or on my voicemail. | and e glad if you would correspond with me direct and |
| I attach a document entitled "Information about our servi If you have any queries about its contents please let me | |
| Scope of our work | |
| The scope of our work will comprise providing you with emails of 10 and 13 March 2023, and the associated spread | |
| I estimate that this work will take <u>up to</u> 62 hours to complet of work, a junior assistant might take 20 hours of work an include the time spent to date answering your questions estimate may increase if you require any material addition discussions in relation to the data. Our hourly rates are s | nd I will undertake 5 hours of supervision. This will and discussing the scope of what you need. The onal input from us in terms of meetings, queries or |
| If the work takes less time than anticipated, we will of co- will contact you as soon as possible if I consider this esti- | , , |

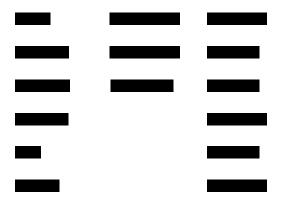
I note your requirement to have the information back within 1-2 weeks and we will endeavour complete the task by 4pm on Friday 24 March 2023, at the latest.

Costs

You have indicated that you would like to retain us on a private basis. Our rates are calculated for each hour engaged on your matter. Routine letters and telephone calls will be charged as units of one tenth of an hour. Other letters and telephone calls will be charged on a time basis. The hourly rates that we have agreed are:



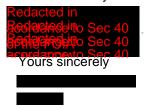
Based on the scope of the work set out above, the estimated cost of completing this work is as follows:



As I say, I will contact you as soon as possible if I consider this is likely to change

If you have any queries in relation to the above please do not hesitate to contact me. I look forward to hearing from you.

Yours sincerely

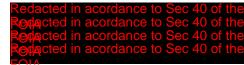


Encs:

Information about our services

I accept the terms that are set out in this letter

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Signed

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