

Annex 1: Order Form

THE SUPPLY OF NON CLINICAL TEMPORARY AND FIXED TERM STAFF

FRAMEWORK CONTRACT: RM6160

CONTRACTING AUTHORITY ADDRESS	Secretary of State for Health and Social Care acting as part of the Crown
INVOICE ADDRESS (if different)	[REDACTED] Department of Health and Social care 39 Victoria Street London SW1H 0EU
CONTACT REFERENCE	[REDACTED]
ORDER NUMBER	[REDACTED]
ORDER DATE	[REDACTED]
SUPPLIER	Investigo Limited
SUPPLIER'S ADDRESS	10 Bishops Square, London, E1 6EG
ACCOUNT MANAGER	[REDACTED]
PART 1: SERVICE REQUIREMENT	
PART 1.1: SERVICE AND DELIVERABLES REQUIRED: Temporary Worker Requirements:	
RM6160 LOT:	2
NUMBER OF ROLES REQUIRED:	1
NUMBER OF CVS REQUIRED:	n/a
JOB ROLE/TITLE:	Commercial Advisor
PAY BAND:	[REDACTED]
HOURS/DAYS REQUIRED:	n/a
ANY UNSOCIAL HOURS REQUIRED? (GIVE DETAIL) [OUTSIDE 8AM TO 6PM MON TO FRIDAY]	n/a
ARE THERE ANY HEALTH AND SAFETY RISKS RELEVANT TO ROLE?	n/a
FEE TYPE:	1. _____ Patient Facing 2. <input checked="" type="checkbox"/> Non-Patient Facing (Disclosure) 3. _____ Non Patient Facing (No Disclosure)
IMMUNISATION REQUIREMENTS (FEE TYPE 1 ONLY)	N/a
CRIMINAL RECORDS CHECK	[REDACTED]
BPSS REQUIRED	[REDACTED]
STATE ANY ADDITIONAL CLEARANCE & BACKGROUND CHECKING REQUIRED	N/A
REGULATED OR CONTROLLED ACTIVITY (ISA)?	N/A
SKILLS, MANDATORY AND OTHER TRAINING AND QUALIFICATIONS	

NECESSARY TO PERFORMANCE OF THE ROLE:		
PERSON AND DEPT TO WHOM WORK-SEEKER SHOULD REPORT AT START:	[REDACTED]	
EXPENSES TO BE PAID OR BENEFITS OFFERED TO CANDIDATE:	N/A	
EXPENSES TO BE PAID BY CANDIDATE:	N/A	
ADDITIONAL REQUIREMENTS:	[REDACTED] [REDACTED]	
PART 1.2: ANTICIPATED DURATION OF CONTRACT		
COMMENCEMENT DATE:	1 st April 2023	
ANTICIPATED END DATE:	31 st March 2024	
TEMPORARY OR FIXED TERM ASSIGNMENT:	Temporary Term Assignment	
PART 1.3: MILESTONES AND KEY DELIVERABLES		
N/a		
PART 1.4: CHARGES PAYABLE BY CONTRACTING AUTHORITY (INCLUDING ANY APPLICABLE DISCOUNT AND METHOD OF PAYMENT E.G. GOVERNMENT PROCUREMENT CARD OR BACS):		
[REDACTED] [REDACTED]		
	Pre-AWR	Post-AWR
Pay to Worker(s)	£ [REDACTED]	[REDACTED])
Total Charge	£ [REDACTED]	[REDACTED])
PAYMENT PROFILE WILL BE 'ON COMPLETION OF WORKS' AS PER PARAGRAPH 9.3 OF SCHEDULE 2 OF THESE CALL-OFF TERMS AND CONDITIONS.		
DISCOUNTS APPLICABLE:	[N/A]	
PART 1.5: ACCEPTANCE PRIOR TO PAYMENT		
PART 2: CONTRACTING AUTHORITY CONTRACTUAL REQUIREMENTS		
As per standard terms		
PART 3: FURTHER-COMPETITION ORDER - ADDITIONAL REQUIREMENTS		
PART 3.1: SUPPLEMENTAL REQUIREMENTS IN ADDITION TO CALL-OFF TERMS AND CONDITIONS:	[REDACTED] [REDACTED] [REDACTED]	
PART 3.2: VARIATIONS TO CALL-OFF TERMS AND CONDITIONS:	n/a	
PART 4: PERFORMANCE OF THE SERVICES AND DELIVERABLES		
PART 4.1: KEY PERSONNEL OF THE SERVICE PROVIDER TO BE INVOLVED IN THE SERVICES AND DELIVERABLES:	[REDACTED]	

PART 4.2: SUB-CONTRACTORS TO BE INVOLVED IN THE SERVICES AND DELIVERABLES:	[REDACTED]
PART 5: CONFIDENTIAL INFORMATION	
PART 5.1: THE FOLLOWING INFORMATION SHALL BE DEEMED COMMERCIALY SENSITIVE INFORMATION OR CONFIDENTIAL INFORMATION:	n/a

BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES to enter a legally binding contract with the Contracting Authority to provide to the Contracting Authority the Services specified in the Service Order Requirements set out in this Order Form [(together with where completed and applicable, the further-competition order (additional requirements))] incorporating the rights and obligations in the Call-Off Terms and Conditions set out in the Framework Contract between the Supplier and the Authority.

FOR AND ON BEHALF OF THE SUPPLIER:

NAME:	[REDACTED]
TITLE:	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	9 th March 2023

FOR AND ON BEHALF OF THE CONTRACTING AUTHORITY:

NAME:	[REDACTED]
TITLE:	[REDACTED]
SIGNATURE:	[REDACTED]
DATE:	15 th March 2023