



Department
for Transport

[REDACTED]
Project Manager – Private Services
UK & Ireland
Level 20
25 Canada Square
London
E14 5LQ

[REDACTED]
LEAD COMMERCIAL RELATIONSHIP MANAGER
GROUP COMMERCIAL SERVICES
DEPARTMENT FOR TRANSPORT
GREAT MINSTER HOUSE
33 HORSEFERRY ROAD
LONDON
SW1P 4DR
UNITED KINGDOM

DIRECT LINE: 0777 3072882
e-mail mark.watts@dft.gsi.gov.uk

Web Site: www.dft.gov.uk

10 August 2017

Dear [REDACTED]

**Re: Supply and Install Isolation Valves in Plantroom 15 the International Maritime Organization Building at 4 Albert Embankment, London.
Contract number: PPRO 04/090/021**

1. On behalf of the Secretary of State for Transport, I accept your quote detailed on the letter dated 21/07/2017 (Ref: IMO Isolation Valve Install) for Engie FM to supply and install Isolation valves in Plantroom 15 at the IMO building at 4 Albert Embankment, London.
2. The contract is to be let under Conditions of Contract (NEC3 Engineering and Construction Short Contract April 2013) and you will need to speak with the Contract Manager ([REDACTED]) to agree an operative period to conduct the works.
3. The Firm Price for this Contract is £11,817.07 exclusive of VAT.
4. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

Accounts Payable,
Shared Services arvato,
5 Sandringham Park,
Swansea Vale,
Swansea SA7 0EA

5. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.
6. Please acknowledge receipt of this letter and contact the Contract Manager [REDACTED] to discuss arrangements for the commencement of the works.



by authority of the Secretary of State for Transport

I hereby confirm receipt of the above Letter of Engagement for the provision of the above contract (DfT Contract No: PPRO/04/090/021) in accordance with its terms.

Signed:

Date:

Name:

Status: