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| **CHANGE CONTROL NOTICE (21st December 2022)** |
| **Contract Title:** | Contract for the Provision of Electronic Stationery for the Cabinet Office XMA |
| **Contract Reference:** | CCOU21A04 | **Contract Change Number:** | 1 |
| **Date CCN issued:** | 09 January 2022 | **Date Change Effective from:** | 31st December 2022 |
| Between: The CABINET OFFICE (The Customer) and XMA Limited (The Supplier)1. The Contract is varied as follows:
	1. The Contracting Authority would like to utilise the first extension option of two.
	2. This is a Time only extension request included as an option in the initial contract.
	3. The total contract extension value will be **REDACTED TEXT under FOIA Section 43 Commercial Interests**

per year (ex VAT) and **REDACTED TEXT under FOIA Section 43 Commercial Interests** per year (inc VAT) * 1. No change to goods and services required.
	2. No change to terms and conditions.
1. Words and expressions in this Change Control Notice shall have the meanings given to them in the Contract.
2. The Contract, including any previous Contract changes, authorised in writing by both Parties, shall remain effective and unaltered except as amended by this Change Control Notice.
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|  Change authorised to proceed by: (Customer’s representative): REDACTED TEXT under FOIA Section 40, Personal Information.REDACTED TEXT under FOIA Section 40, Personal Information.REDACTED TEXT under FOIA Section 40, Personal information   Signature Print Name and Job Title Date |
| REDACTED TEXT under FOIA Section 40, Personal Information.REDACTED TEXT under FOIA Section 40, Personal Information.REDACTED TEXT under FOIA Section 40, Personal Information.Authorised for and on behalf of the Supplier: Signature Print Name and Job Title Date |
| REDACTED TEXT under FOIA Section 40, Personal Information.REDACTED TEXT under FOIA Section 40, Personal Information.REDACTED TEXT under FOIA Section 40, Personal Information.Authorised for and on behalf of the Customer: Signature Print Name and Job Title Date |