



Ministry
of Defence

[REDACTED]
BFG Commercial Proc 4
Bldg 5, Catterick Barracks
Detmolder Strasse 440
33605 Bielefeld
Germany

Tel: [REDACTED]

Email: [REDACTED]

HPSS Ltd
Unit 5, Dairycoates Industrial
Estate
Wiltshire Road
Hull
HU4 6PA
FAO: [REDACTED]

Your Reference:

Our Reference:
CB/BFG/0146
Date: 28/12/2017

Dear [REDACTED],

Contract Number CB/BFG/0146 for the Provision of Marquees and Infrastructure

1. The Authority hereby accepts your Tender reference: CB/BFG/0146 dated 2nd December 2017 as clarified by emails on 13th and 14th December 2017.
2. For your convenience, the Terms and Conditions of the Contract which will result from this acceptance are attached.
3. Payment will be made in accordance with the attached Terms and Conditions. If your company has not already provided details to the Defence Business Services (DBS) Finance Branch, please complete the Form BX177, which is available from the website (<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement>) and forward to DBS Finance, Walker House, Exchange Flags, Liverpool, L2 3YL.
4. Please acknowledge this by completing sections B and C in the table overleaf, signing both copies of this letter at section B and returning one to the address above.

Yours sincerely,

Offer and Acceptance**Section A) Acceptance**

Acceptance of Contract **CB/BFG/0146** constitutes acceptance by the Authority of the Contractor's tender CB/BFG/0146 for the supplier to supply the Deliverables.

Signed by:

Name (Block Capitals):

Position: BFG COMMERCIAL PROC 4

For and on behalf of the Authority

Authorised Signatory

Date¹: 28 December 2017

Section B) Confirmation of Receipt

I acknowledge receipt of the Department's contract letter no. **CB/BFG/0146**.

Signed by:

Name (Block Capitals):

Position:

For and on behalf of

Authorised Signatory

Date:

Section C) Tier 1 Sub-Contractor data:²

Name	value of work (£ ex VAT)	Location Of work.....	SME ...Yes / No
Name	value of work (£ ex VAT)	Location Of work.....	SME ...Yes / No
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¹ The date of unqualified acceptance by signature is the effective date of the contract

² The MOD is required to report to the Government any spend with Small and Medium-sized Enterprises (SMEs) including sub-contractors (Tier 1). SMEs are defined by the EU on http://ec.europa.eu/enterprise/policies/sme/facts-figures-analysis/sme-definition/index_en.htm