

**TOTAL COMPUTER NETWORKS LTD**

**REDACTED,  
REDACTED,  
REDACTED**

**Attn: REDACTED  
REDACTED**

Date: 15/03/2018  
Procurement ref: CCIH17C84

Dear Sir/Madam,

**Award of contract for the Provision of Laptops & Docking Stations**

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of Amnesty International (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence on 15/03/2018 and will expire on 31/12/2019. The total contract value shall be £9,420.00 (for initial quantities (12)). The Authority reserves the right to call off on this contract for the quantities stated within the order form up to 31/12/2019.

This procurement activity was a further competition under framework RM3733 Technology Products 2 Lot 1 Hardware and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by 4pm 19/03/2018. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of Amnesty International

Name: REDACTED  
REDACTED

Signature: REDACTED

Date: 15/03/2018

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OFFICIAL