

[REDACTED TEXT]

Attn: [REDACTED TEXT]

[REDACTED TEXT]

Date: 18th July 2018

Procurement ref: CCIS18A15

Dear Sir/Madam,

Award of contract for the Renewal of Hardware and Software Support and Maintenance for HMPO

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of Her Majesty's Passport Office (HMPO) (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

This is a retrospective call-off contract that shall commence 18th day of July 2018 and the Expiry Date will be 24th day of June 2019. There will be an option to extend this Contract for a further twelve (12) months from 25th June 2019 until 24th June 2020.

The total contract value shall be £292,184.48 (excluding VAT). Pricing for the option to extend will be provided should the Authority decide to take up the Contract extension period.

This procurement activity was a further competition under framework RM3733 Technology Products 2 Framework Lot 2: Packaged Software and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by 10am on 19th July 2018. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of Her Majesty's Passport Office (HMPO)

Name: [REDACTED TEXT]

Category Executive

[REDACTED TEXT]

T [REDACTED TEXT]
E [REDACTED TEXT]

[REDACTED TEXT]

Signature: [REDACTED TEXT]

Date: 18th July 2018