



Purchase Order

Purchase Order Number:	PO-3002950
Order Revision Number:	0
Date:	23/01/2018

Supplier	Microsoft Limited
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Delivery Address	IPO IT Dept. Intellectual Property Office Accommodation Dept Concept House Newport South Wales NP10 8QQ
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Address	Accounts Payable Property Office Newport
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Contact Details	Contact for Enquiries: [Redacted] Contact Telephone: [Redacted] Contact Email: [Redacted]
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Invoice Address	IPO Accounts Payable Intellectual Property Office Concept House Newport South Wales NP10 8QQ
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Item Number and Description	Unit Price £	Line Value £	Line No.	Quantity Ordered
Microsoft Office 365 Microsoft Office 365 to support desktop tr activities	[Redacted]	[Redacted]	[Redacted]	[Redacted]

Page 1 of 1 **Total Order Value £ (exc VAT)** 100,000.00

Please quote the Purchase Order number a (including the prefix) on your invoice.

For payment by BACS please state on your invoice your bank name, sort code, account number and account name

Terms indicated below will apply upon request from the

http://www.gov.uk/government/uploads/system/uploads/attachment_data/file/318950/termconditionsservices.pdf

Please be advised that this purchase order and any contractual documentation related to it may be published and made available to the public. The IPO's policy in relation to this subject can be seen at:

<http://www.ipso.gov.uk/about/supply/supply-transparency.htm>

Intellectual Property Office Terms and Conditions to this procurement and are attached / available for contact number as above.

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/318950/termconditionsservices.pdf