

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	SRP survey/deployment work and associated goods and services
THE BUYER:	Department for Education
BUYER ADDRESS	Sanctuary Buildings, Great Smith Street, Westminster, London, SW1P 3BT
THE SUPPLIER:	Medhurst Communications Ltd
SUPPLIER ADDRESS:	17 Brunel Way, Segensworth East, Fareham, Hampshire, PO15 5TX
REGISTRATION NUMBER:	03868503
DUNS NUMBER:	238771799
SID4GOV ID:	N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 28/07/2025. It is issued under the Framework Contract RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):
Lot 6 Education Technology

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions) RM6098
3. Framework Special Terms

4. The following Schedules in equal order of precedence:

- Joint Schedules for RM6098
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - [Joint Schedule 6 (Key Subcontractors)]
 - Joint Schedule 7 (Financial Difficulties)
 - [Joint Schedule 8 (Guarantee)]
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
- Call-Off Schedules for RM6098
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 11 (Installation Works)
 - Call-Off Schedule 13 (Implementation Plan and Testing)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 16 (Benchmarking)
 - Call-Off Schedule 18 (Background Checks)
 - Call-Off Schedule 20 (Call-Off Specification)

5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form

6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

See “SRP-2025-Survey-Deploy_Appendix-Z_Special-Terms”

CALL-OFF START DATE: **11/08/2025**

CALL-OFF EXPIRY DATE: **10/08/2028**

CALL-OFF INITIAL PERIOD: 3 Years

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification) and Call-Off Schedule 4 (Call-Off Tender)

LOCATION FOR DELIVERY

See details in Joint Schedule 2 (Variation Form) for Project Location(s).

DATES FOR DELIVERY

See details in Call-Off Schedule 13 (Implementation Plan & Testing)

TESTING OF DELIVERABLES

See details in Call-Off Schedule 13 (Implementation Plan & Testing)

WARRANTY PERIOD

See details in Call-Off Schedule 20 (Call-Off Specification) and Call-Off Schedule 4 (Call-Off Tender)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

[REDACTED]
([REDACTED]).

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACS

BUYER'S INVOICE ADDRESS:

Education Buildings Technology, Education Estates Directorate

[REDACTED]@ [REDACTED]

Sanctuary Buildings, Great Smith Street, Westminster, London, SW1P 3BT

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

[REDACTED], Education Estates

[REDACTED]@ [REDACTED]

Sanctuary Buildings, Great Smith Street, Westminster, London, SW1P 3BT

Supplier to cc Buyer's Representative **and** [REDACTED]@[REDACTED] on all invoiced emails.

BUYER'S ENVIRONMENTAL POLICY

Available online at:

[DfE - Corporate information](#)

BUYER'S SECURITY POLICY

Appended at Call-Off Schedule 9; Supplier to respond with Appendix T

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]@[REDACTED]

17 Brunel Way, Segensworth East, Fareham, Hampshire PO15 5TX

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
[REDACTED]
[REDACTED]@[REDACTED]

17 Brunel Way, Segensworth East, Fareham, Hampshire, PO15 5TX

PROGRESS REPORT FREQUENCY

Specific to when surveys/works are commissioned, the Supplier shall report progress to the Buyer each week.

Should no survey/works be required within a calendar month, the Supplier shall report progress on the last Working Day of each calendar month.

PROGRESS MEETING FREQUENCY

Specific to when surveys/works are commissioned, the Supplier shall convene for a progress meeting once per month, to discuss survey, deployment and report activity forecasts, risks and issues.

Should no surveys/works be required within a calendar month, the Supplier shall convene a progress meeting on the last Working Day of each calendar month, to discuss pending survey and deployment forecasts, risks and issues.

KEY STAFF

[REDACTED]
[REDACTED]
[REDACTED]@[REDACTED]

17 Brunel Way, Segensworth East, Fareham, Hampshire, PO15 5TX

KEY SUBCONTRACTOR(S)

See Annex to Joint Schedule 6

COMMERCIALLY SENSITIVE INFORMATION

See Annex to Joint Schedule 4

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Details of Additional Insurances required in accordance with Joint Schedule 3 (Insurance Requirements)

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender).

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	29 July 2025	Date:	29 July 2025