Summary timetable for university of derby bus services procurement

The University of Derby will be working to the central government’s Competitive Dialogue procurement process for the provision of it’s bus services across two lots, serving the Derby Campus and the Buxton and Leek Campus.

The Competitive Dialogue with negotiation procedure will allow detailed discussions with the marketplace to gain insight into industry expertise thus helping the tender specification process.

A timetable of key project dates for the delivery of this procurement are set out in Table 1:

*Table 1*

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| Activity | Deadline |
| Formal advertisement of requirements | w/c 1st February 2021 |
| Responses required from potential suppliers | 5th March |
| Shortlisting of qualified suppliers from initial responses | 10th March |
| 1:1 dialogue meetings (via MS Teams) between University evaluation panel and suppliers | w/c 19th March |
| Final tender specification published | 2nd April |
| Tender submissions returned to UoD | 3rd May |
| Evaluation of tenders | 10th May |
| Award & communication of outcome to suppliers | 1st June |
| Conclusion after standstill period | 14th June |
| Contract and services to commence | 1st September |