



# Instructions for Tendering Contractors

## The Royal Institute of Cornwall – Roof Repair Works

**Job Number**  
230794

**Date**  
26.04.2024

**Item**    **Heading**

**1.00**    **Tender site visit**

- 1.01    All tendering contractors will be expected to visit site to familiarise themselves with the scheme prior to providing a tender price.
- 1.02    During the tender process, tender visits to Royal Cornwall Museum will be on an appointment only basis.
- 1.03    Contractor tender visits will occur on Tuesday 14th and Wednesday 15th May 2024.
- 1.04    Site visit appointments are only to be made via Kendall Kingscott on 01392 266890, [exeter.admin@kendallkingscott.co.uk](mailto:exeter.admin@kendallkingscott.co.uk).
- 1.05    Do not contact the museum directly for access.
- 1.06    Tendering contractors will be provided with a 60-minute timeslot which will be allocated on a first come, first served basis.
- 1.07    The last day for receiving appointment applications will be Thursday 9th May 2024.

**2.00**    **Pricing the tender documents**

- 2.01    Please refer to Schedule of Works General Requirements section 2.01 (page 7 of 69).