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# United Kingdom-London: Medical consumables 2018/S 199-450512

**Contract notice** 

#### Supplies

#### Legal Basis:

#### Directive 2014/24/EU

#### Section I: Contracting authority

I.1) Name and addresses

DHL Supply Chain acting on behalf of Supply Chain Coordination Ltd acting on behalf of the NHS Business Services Authority Skipton House, 80 London Road London

SE1 6LH

United Kingdom

Contact norsons Llas

Contact person: Hayley Farrell Telephone: +44 7702825960

E-mail: hayley.farrell@supplychain.nhs.uk

Fax: +44 1924328744

NUTS code: UKE4

#### Internet address(es):

Main address: www.supplychain.nhs.uk

### 1.2) Information about joint procurement

The contract is awarded by a central purchasing body

### I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http:// procurement.supplychain.nhs.uk/ISS/

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://procurement.supplychain.nhs.uk/ ISS/

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: http:// procurement.supplychain.nhs.uk/ISS/

# 1.4) Type of the contracting authority

National or federal agency/office

#### I.5) Main activity Health

Section II: Object

- II.1) Scope of the procurement
- II.1.1) **Title:**

Airway Management Products and Associated Equipment

#### II.1.2) Main CPV code 33140000

II.1.3) Type of contract

Supplies

# II.1.4) Short description:

NHS Supply Chain seeks to establish a Framework Agreement to supply a range of airway management products used within theatres, wards, ICU and A and E areas within healthcare environments. Products within this framework include:

- endotracheal tubes,
- tracheostomy tubes,
- laryngeal masks,
- laryngoscopes,
- video laryngoscopes,
- Continuous Positive Airway Pressure (CPAP) sets and kits;
- breathing system circuits;
- breathing filters;
- breathing circuits;
- endobronchial tubes and blockers;
- nasopharyngeal tubes;
- oropharyngeal tubes and any accessories relating to these products.

It is anticipated that the initial expenditure will be in the region of 64 380 000 GBP and 85 800 000 GBP in the first 24 months of this Framework Agreement, however this is approximate only and the values may vary depending on the requirements of those bodies purchasing under the Framework Agreement. The estimated value of the total Framework Agreement term (including any extension options) of between 128 760 000 GBP to 171 600 000 GBP.

### II.1.5) Estimated total value

Value excluding VAT: 171 600 000.00 GBP

# II.1.6) Information about lots

This contract is divided into lots: yes Tenders may be submitted for maximum number of lots: 9

# II.2) Description

### II.2.1) Title:

Endotracheal Tubes and Related Accessories Lot No: 1

### II.2.2) Additional CPV code(s)

### II.2.3) Place of performance

NUTS code: UK Main site or place of performance: Various Locations in the UK

# II.2.4) Description of the procurement:

Endotracheal (ET) tubes are inserted through the mouth or nose in order to maintain a patient airway and also allow the delivery of gases. Products within this Lot include:

- Standard ET tubes;
- Reinforced ET tubes;
- Preformed ET tubes;
- Translucent and opaque ET tubes;
- Cuffed and un-cuffed variants;
- Bougies (introducers);
- Stylets (malleable wire to aid insertion);
- Exchange catheters (thin flexible tubes);
- ET tube holders and fasteners/clamps;

• Accessories which includes equipment that would be used to connect a tube to another piece of equipment, bite guards for protection during product use, products for measuring and inflating cuffs; and

• Sets which include more than one of the product lines contained within this Lot compiled in convenient to use packs.

• NHS Supply Chain anticipates appointing all Applicants who meet the minimum requirements which are set out in these tender documents and whose total score meets or exceeds the hurdle of at 45 % for the Product Line.

### II.2.5) Award criteria

#### Criteria below

Quality criterion - Name: Service / Weighting: 10 Quality criterion - Name: Sales & Quality / Weighting: 30 Quality criterion - Name: Marketing Support / Weighting: 10 Price - Weighting: 50

II.2.6) Estimated value Value excluding VAT: 32 000 000.00 GBP

# II.2.7) Duration of the contract, framework agreement or dynamic purchasing system Duration in months: 24

This contract is subject to renewal: no

- II.2.10) Information about variants Variants will be accepted: yes
- II.2.11) Information about options Options: yes
  - Description of options:

This Framework Agreement will have the option to extend incrementally for upto a maximum of 48 months

# II.2.12) Information about electronic catalogues

# II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

### II.2.14) Additional information

#### II.2) Description

#### II.2.1) Title:

Laryngeal Masks, First Line Interventional Airways and Related Accessories Lot No: 2

#### II.2.2) Additional CPV code(s)

### II.2.3) Place of performance

NUTS code: UK

Main site or place of performance: Various Locations in the UK

#### II.2.4) Description of the procurement:

Laryngeal masks are used for anaesthesia and inserted orally with the mask sitting over the laryngeal opening and a connected tube left protruding from the mouth. Products within this Lot include:

- Standard masks;
- Reinforced masks;
- First line interventional airways;
- Video laryngeal masks;

• Accessories which includes equipment that directly connects to a mask to enable its operation, products for measuring and inflating cuffs, atomisation devices, bite guards for protection during product use, products that directly assist in the placement, use or removal of the mask; and

• Sets which include more than one of the product lines contained within this Lot compiled in convenient to use packs.

• NHS Supply Chain anticipates appointing all Applicants who meet the minimum requirements which are set out in these tender documents and whose total score meets or exceeds the hurdle of at 45 % for the Product Line

### II.2.5) Award criteria

Criteria below

Quality criterion - Name: Service / Weighting: 10 Quality criterion - Name: Sales & Quality / Weighting: 30 Quality criterion - Name: Marketing Support / Weighting: 10 Price - Weighting: 50

II.2.6) Estimated value Value excluding VAT: 26 000 000.00 GBP

# II.2.7) Duration of the contract, framework agreement or dynamic purchasing system Duration in months: 24

This contract is subject to renewal: no

#### II.2.10) Information about variants Variants will be accepted: yes

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#### II.2.11) Information about options

Options: yes

Description of options:

This Framework Agreement will have the option to extend incrementally for upto a maximum of 48 months

# II.2.12) Information about electronic catalogues

### II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

### II.2.14) Additional information

II.2) Description

### II.2.1) Title:

Laryngoscopes and Related Accessories Lot No: 3

#### II.2.2) Additional CPV code(s)

#### II.2.3) Place of performance

NUTS code: UK

Main site or place of performance: Various Locations in the UK

### II.2.4) Description of the procurement:

Laryngoscopes are handled medical instruments with interchangeable blades of different sizes used within the throat to enable access to the vocal chords and glottis and to aid intubation. Products within this Lot include:

- Complete laryngoscopes systems;
- Laryngoscope handles;
- Laryngoscope blades;
- Light sources; and

• Accessories which includes equipment that is required to operate the laryngoscopes such as batteries, recharging units, battery containers, or bulbs.

• NHS Supply Chain anticipates appointing all Applicants who meet the minimum requirements which are set out in these tender documents and whose total score meets or exceeds the hurdle of at 45 % for the Product Line

# II.2.5) Award criteria

Criteria below Quality criterion - Name: Service / Weighting: 10 Quality criterion - Name: Sales & Quality / Weighting: 30 Quality criterion - Name: Marketing Support / Weighting: 10 Price - Weighting: 50

### II.2.6) Estimated value

Value excluding VAT: 16 000 000.00 GBP

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system Duration in months: 24 This contract is subject to renewal: no Information about variants II.2.10) Variants will be accepted: yes II.2.11) Information about options Options: yes Description of options: This Framework Agreement will have the option to extend incrementally for upto a maximum of 48 months II.2.12) Information about electronic catalogues II.2.13) Information about European Union funds The procurement is related to a project and/or programme financed by European Union funds: no

# II.2.14) Additional information

### II.2) Description

### II.2.1) Title:

Video Laryngoscopes and Related Accessories Lot No: 4

### II.2.2) Additional CPV code(s)

### II.2.3) Place of performance

NUTS code: UK Main site or place of performance: Various Locations in the UK

### II.2.4) Description of the procurement:

Video laryngoscopes are a handle and blade unit with a camera lens or monitor, used within the throat to enable visualisation of the vocal chords and glottis and to aid intubation.

This Lot also includes portable intubation scopes including handle, monitor and insertion cord. Products within this Lot include:

- Portable single use video laryngoscope systems;
- Portable reusable video laryngoscope systems;
- Single use blades, stats or sheaths;
- Single use handles;
- Single use and reusable one piece handle and blade units;
- Reusable monitors;
- Reusable blades;
- Reusable handles;

	<ul> <li>Single use flexible intubation video endoscopes; and</li> <li>Accessories which includes replacement parts for the video laryngoscopes and items of equipment that are required in order for the video laryngoscope to be used e.g. monitors, modules, battery packs, carry cases, charging units, connection cables, imagers, batons, wands, blades, stats, stylets, pole mounts, trolleys, protection caps, stands, user manuals.</li> <li>NHS Supply Chain anticipates appointing all Applicants who meet the minimum requirements which are set out in these tender documents and whose total score meets or exceeds the hurdle of at 45 % for the Product Line</li> </ul>
II.2.5)	Award criteria Criteria below Quality criterion - Name: Service / Weighting: 10 Quality criterion - Name: Sales & Quality / Weighting: 30 Quality criterion - Name: Marketing Support / Weighting: 10 Price - Weighting: 50
II.2.6)	Estimated value Value excluding VAT: 16 000 000.00 GBP
II.2.7)	Duration of the contract, framework agreement or dynamic purchasing system Duration in months: 24 This contract is subject to renewal: no
II.2.10)	Information about variants Variants will be accepted: yes
II.2.11)	<b>Information about options</b> Options: yes Description of options: This Framework Agreement will have the option to extend incrementally for upto a maximum of 48 months
II.2.12)	Information about electronic catalogues
II.2.13)	Information about European Union funds The procurement is related to a project and/or programme financed by European Union funds: no
II.2.14)	Additional information
II.2)	Description
II.2.1)	<b>Title:</b> Tracheostomy Tubes and Related Accessories Lot No: 5
II.2.2)	Additional CPV code(s) 33157000 33157400 33162100 33171100 33190000 33172200 33172100
11.2.3)	Place of performance NUTS code: UK

Main site or place of performance: Various Locations in the UK

#### II.2.4) **Description of the procurement:**

A tracheostomy tube is inserted directly into the trachea via a hole made into the neck allowing a patient to breathe without using their nose or mouth. Products within this Lot include:

- Tracheostomy tubes;
- · Cannulas;
- Tracheostomy tube holders;
- Tracheostomy fasteners;
- · Cricothyroidotomy emergency catheter sets;
- Atomiser sprays;
- Percutaneous single stage dilation sets;

 Accessories which includes replacement parts for the tracheostomy tube, equipment that directly connects to a tracheostomy tube to enable its operation, products that offer patient comfort during the tube use and products required to maintain the tracheostomy tube e.g. products for measuring and inflating cuffs, atomisation devices, cleaning kits, plugs, adaptors, filters, speaking valves; and

 Sets to include more than one of the product lines contained within this Lot compiled in convenient to use packs.

 NHS Supply Chain anticipates appointing all Applicants who meet the minimum requirements which are set out in these tender documents and whose total score meets or exceeds the hurdle of at 45 % for the Product Line

#### II.2.5) Award criteria

### Criteria below

Quality criterion - Name: Service / Weighting: 10 Quality criterion - Name: Sales & Quality / Weighting: 30 Quality criterion - Name: Marketing Support / Weighting: 10 Price - Weighting: 50

#### II.2.6) Estimated value Value excluding VAT: 40 000 000.00 GBP

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: no

#### II.2.10) Information about variants Variants will be accepted: yes

#### II.2.11) Information about options

Options: yes

Description of options:

This Framework Agreement will have the option to extend incrementally for upto a maximum of 48 months

#### Information about electronic catalogues II.2.12)

#### Information about European Union funds II.2.13)

The procurement is related to a project and/or programme financed by European Union funds: no

#### II.2.14) Additional information

II.2) Description

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### II.2.1) Title:

CPAP (Continuous Positive Airway Pressure) Sets, Kits and Related Accessories Lot No: 6

#### II.2.2) Additional CPV code(s)

### II.2.3) Place of performance

#### NUTS code: UK

Main site or place of performance: Various Locations in the UK

### II.2.4) Description of the procurement:

CPAP, or continuous positive airway pressure, is a treatment that uses mild air pressure to keep the airways open. The products in this Lot must be suitable for use in an Acute Healthcare setting to treat cases such as cardiogenic pulmonary oedema. Products within this lot include:

CPAP Set; and

• CPAP Kits.

• NHS Supply Chain anticipates appointing all Applicants who meet the minimum requirements which are set out in these tender documents and whose total score meets or exceeds the hurdle of at 45 % for the Product Line

#### II.2.5) Award criteria

Criteria below

Quality criterion - Name: Service / Weighting: 10 Quality criterion - Name: Sales & Quality / Weighting: 30 Quality criterion - Name: Marketing Support / Weighting: 10 Price - Weighting: 50

### II.2.6) Estimated value

Value excluding VAT: 1 200 000.00 GBP

# II.2.7) Duration of the contract, framework agreement or dynamic purchasing system Duration in months: 24

This contract is subject to renewal: no

- II.2.10) Information about variants Variants will be accepted: yes
- II.2.11) Information about options Options: yes Description of options:

This Framework Agreement will have the option to extend incrementally for upto a maximum of 48 months

### II.2.12) Information about electronic catalogues

# II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

### II.2.14) Additional information

- II.2) Description
- II.2.1) Title:

Breathing System Circuits, Filters and Accessories Lot No: 7

II.2.2) Additional CPV code(s)

#### II.2.3) Place of performance

NUTS code: UK Main site or place of performance:

Various Locations in the UK

# II.2.4) Description of the procurement:

This Lot is for the supply of parts that make up the anaesthetic breathing systems and the critical care breathing systems. These systems attach to universal and specified anaesthetic machines, universal and specified ventilator machines as well as universal and specified flow drivers used within operating rooms, recovery, emergency and intensive care environments. These parts will include the circuit as well as the breathing filters, Heat and Moisture Exchange (HME's) and Heat and Moisture Exchange Filters (HMEF's) used on the system at both patient and machine ends as well as the catheter mounts, elbows and connectors that make up the system.

Products within this Lot include:

- · Coaxial circuits;
- Parallel Y breathing circuits;
- Humidified parallel Y circuits;
- Mapleson A parallel lack circuits;
- Mapleson A magill circuits;
- Mapleson C circuits, also known as also known as resuscitation sets, bagging sets or water circuits;
- Mapleson D circuits;
- Mapleson F jackson-rees circuits;
- Infant T-piece paediatric circuits;
- Single limb circuit systems for use in CPAP;
- Transport ventilator circuits;
- Breathing filters;
- Accessories; and
- Breathing circuits and catheter mount tubing.

NHS Supply Chain anticipates appointing all Applicants who meet the minimum requirements which are set out in these tender documents and whose total score meets or exceeds the hurdle of at 45 % for the Product Line

#### II.2.5) Award criteria

	Criteria below
	Quality criterion - Name: Service / Weighting: 10
	Quality criterion - Name: Sales & Quality / Weighting: 30 Quality criterion - Name: Marketing Support / Weighting: 10
	Price - Weighting: 50
II.2.6)	Estimated value
()	Value excluding VAT: 36 000 000.00 GBP
II.2.7)	Duration of the contract, framework agreement or dynamic purchasing system
	Duration in months: 24
	This contract is subject to renewal: no
II.2.10)	Information about variants
	Variants will be accepted: yes
II.2.11)	Information about options
	Options: yes
	Description of options:
	This Framework Agreement will have the option to extend incrementally for upto a maximum of 48 months
II.2.12)	Information about electronic catalogues
II.2.13)	Information about European Union funds
	The procurement is related to a project and/or programme financed by European Union funds: no
II.2.14)	Additional information
II.2)	Description
II.2.1)	Title:
	Endobronchial Tubes and Blockers
	Lot No: 8
II.2.2)	Additional CPV code(s)
	33157000
	33157400 33162100
	33171100
	33190000
	33172200
	33172100
II.2.3)	Place of performance
	NUTS code: UK
	Main site or place of performance:
	Various Locations in the UK
II.2.4)	Description of the procurement:
	This Lot is for the supply of endobronchial products used to achieve one sided lung ventilation during thoracic
	surgery. Products shall be suitable for left or right orientations and can be supplied with or without a cranial hook. Products within this Lot include:
	<ul> <li>Single Lumen endobronchial tubes single use, used during thoracic surgery to achieve selective, one-sided</li> </ul>
	ventilation of either the right or the left lung;

	<ul> <li>Double lumen endobronchial tubes single use, used during thoracic surgery to achieve selective one-sided ventilation of either the right or the left lung; and</li> <li>Endobronchial blockers single use used during thoracic surgery to achieve selective, one-sided ventilation of either the right or the left lung.</li> <li>NHS Supply Chain anticipates appointing all Applicants who meet the minimum requirements which are set out in these tender documents and whose total score meets or exceeds the hurdle of at 45 % for the Product Line</li> </ul>
II.2.5)	Award criteria Criteria below Quality criterion - Name: Service / Weighting: 10 Quality criterion - Name: Sales & Quality / Weighting: 30 Quality criterion - Name: Marketing Support / Weighting: 10 Price - Weighting: 50
II.2.6)	Estimated value Value excluding VAT: 2 800 000.00 GBP
II.2.7)	<b>Duration of the contract, framework agreement or dynamic purchasing system</b> Duration in months: 24 This contract is subject to renewal: no
II.2.10)	Information about variants Variants will be accepted: yes
II.2.11)	Information about options Options: yes Description of options: This Framework Agreement will have the option to extend incrementally for upto a maximum of 48 months
II.2.12)	Information about electronic catalogues
II.2.13)	Information about European Union funds The procurement is related to a project and/or programme financed by European Union funds: no
II.2.14)	Additional information
II.2)	Description
II.2.1)	<b>Title:</b> Orophanarygeal Airways and Nasopharyngeal Airways Lot No: 9
II.2.2)	Additional CPV code(s) 33157000 33157400 33162100 33171100 33190000 33172200 33172100
II.2.3)	Place of performance NUTS code: UK Main site or place of performance: Various Locations in the UK

### II.2.4) **Description of the procurement:**

Oropharyngeal Airways (OPA) also known as Guedel, are tubes which are inserted through the mouth, maintaining an open airway by preventing the tongue from covering the epiglottis. Oropharyngeal airways within this Lot include;

- Reusable;
- Single use;
- With bite blocks;
- One piece units; and
- With guide channel.

Nasopharyngeal Airways (NPA) are tubes designed to open a channel between the nostril and the nasopharynx, bypassing any obstruction in the upper airway. Nasopharyngeal airways within this Lot include;

- Reusable;
- Single use;
- Flanged;
- Bevelled/Angled tip; and
- Silicone, PVC, rubber.

NHS Supply Chain anticipates appointing all Applicants who meet the minimum requirements which are set out in these tender documents and whose total score meets or exceeds the hurdle of at 45 % for the Product Line

### II.2.5) Award criteria

Criteria below

Quality criterion - Name: Service / Weighting: 10 Quality criterion - Name: Sales & Quality / Weighting: 30 Quality criterion - Name: Marketing Support / Weighting: 10 Price - Weighting: 50

### II.2.6) Estimated value

Value excluding VAT: 1 600 000.00 GBP

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system Duration in months: 24

This contract is subject to renewal: no

#### II.2.10) Information about variants Variants will be accepted: yes

II.2.11) Information about options
 Options: yes
 Description of options:
 This Framework Agreement will have the option to extend incrementally for upto a maximum of 48 months

### II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

# Section III: Legal, economic, financial and technical information

- III.1) Conditions for participation
- III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Applicants should refer to II.2) of this contract notice for further details in respect of appointment to the individual lots across the Framework Agreement.

Applicants may bid for one, more than one or all of the lots and applicants should refer to the invitation to tender for more information in respect of this.

The term of contracts formed under the Framework Agreement may continue beyond the end of the term of the Framework Agreement itself.

NHS supply chain expects to provide successful suppliers with the opportunity to offer additional savings to customers through the provision of discounted pricing, value added offerings and commitment initiatives. NHS supply chain will share savings information in order to assist its customers with making informed procurement decisions. NHS supply chain intends to enter into arrangements under which it will be entitled to purchase supplies and/or services which it will make available for purchase by:

- 1) any NHS Trust;
- 2) any other NHS entity;

3) any government department, agency or other statutory body (for the avoidance of doubt including local authorities); and/or

4) any private sector entity active in the UK healthcare sector. Only NHS Supply Chain can order from the Framework Agreement and enter into contracts under it.

Electronic ordering will be used and electronic invoicing will be accepted and electronic payment will be used. For the avoidance of doubt, and notwithstanding the estimate indicated at II.1.5) and each II.2.6). NHS Supply Chain does not guarantee any level of purchase through the framework and advises applicants that the framework shall be established on a non-exclusive basis. Tenders and all supporting documentation for the contract must be priced in sterling and written in English. Any agreement entered into will be considered a contract made in England according to English law and will be subject to the exclusive jurisdiction of the English Courts. NHS supply chain is not liable for any costs (including any third party costs fees or expenses incurred by those expressing an interest, participating or tendering for this contract opportunity. NHS supply chain reserves the right to terminate the procurement process (or part of it), to change the basis of and the procedures for the procurement process at any time, or to procure the subject matter of the contract by alternative means if it appears that it can be more advantageously procured by alternative means. The most economically advantageous or any tender will not automatically be accepted. All communications must be made through NHS supply chain's eTendering portal at http://procurement.supplychain.nhs.uk/ISS/ using the message centre facility linked to this particular contract notice.

Please note that the maximum number of suppliers as set out in IV.1.3) is an estimate only.

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

# III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

# III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

# III.2.2) Contract performance conditions:

The Framework Agreement includes obligations with respect to environmental issues and a requirement for successful suppliers to comply with the NHS supply chain code of conduct.

# III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

	IV: Procedure
IV.1)	Description
IV.1.1)	Type of procedure Open procedure
IV.1.3)	Information about a framework agreement or a dynamic purchasing system The procurement involves the establishment of a framework agreement Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 60
IV.1.4)	Information about reduction of the number of solutions or tenders during negotiation or dialogue
IV.1.6)	Information about electronic auction An electronic auction will be used Additional information about electronic auction: Although an electronic auction will not be used to award all or part of the requirements of the Framework Agreement the use of eAuctions may be an option as part of any contracts awarded under the Framework Agreement.
IV.1.8)	Information about the Government Procurement Agreement (GPA) The procurement is covered by the Government Procurement Agreement: yes
IV.2)	Administrative information
IV.2.1)	Previous publication concerning this procedure Notice number in the OJ S: 2017/S 247-517591
IV.2.2)	<b>Time limit for receipt of tenders or requests to participate</b> Date: 15/11/2018 Local time: 15:00
IV.2.3)	Estimated date of dispatch of invitations to tender or to participate to selected candidates
IV.2.4)	Languages in which tenders or requests to participate may be submitted: English
IV.2.6)	Minimum time frame during which the tenderer must maintain the tender Duration in months: 7 (from the date stated for receipt of tender)
IV.2.7)	Conditions for opening of tenders Date: 16/11/2018 Local time: 09:00
Section	VI: Complementary information
VI.1)	Information about recurrence This is a recurrent procurement: no
VI.2)	Information about electronic workflows Electronic ordering will be used Electronic invoicing will be accepted Electronic payment will be used
VI.3)	Additional information: Submission of expression of interest and procurement specific information: This procurement exercise will be conducted on the NHS supply chain eTendering portal at http:// procurement supplychain phs.uk/ISS/

procurement.supplychain.nhs.uk/ISS/

Candidates wishing to be considered for this contract must register their expression of interest and provide additional procurement-specific information (if required) through the NHS Supply Chain eTendering portal as follows:

Registration.

Use URL http://procurement.supplychain.nhs.uk/ISS/ to access the NHS supply chain procurement portal;
 If not yet registered:

- click on the "not registered yet" link to access the registration page,

- complete the registration pages as guided by the mini guide found on the landing page.

Portal access.

If registration has been completed:

- login with URL http://procurement.supplychain.nhs.uk/ISS/

- click on the "supplier dashboard" icon to open the list of new procurement events.

Expression of interest.

— view contract notice content by clicking on the "view notice" button for the procurement event. This opens a PDF document,

- express an interest by clicking on the "express interest" button,

— to start the response process after the expression of interest has been done, select the "my active opportunities" option and click on the "apply" button,

- select the procurement event from the list by clicking on the description,

- in the detail view click on the orange coloured "Framework Agreement" button to start responding to the tender.

Header level requirements:

— applicants are required to read all framework header documents which can be accessed using the "NHS scheader documents" button, which is located in the "select framework" tab,

— applicants are required to upload the documents requested using the "supplier header documents" button, which is located in the "select framework" tab,

- applicants are required to complete all mandatory questions which can be accessed using the "framework questionnaire" tab.

Lot level requirements:

— a preview of the Lot line details can be viewed using the "lot header" tab, by selecting the Lot and using the "lot line information" button. In order to respond to a lot, Applicants must select the relevant Lot and then use the "express intent" button. This expression of intent does not place any obligation on the Applicant to respond, the action unlocks the ability to respond,

— complete price offers per line for the lot by completing the required fields for the lines the Applicant wants to include in the bid using the "lot line detail" tab. There are a number of mandatory fields to complete on a product line basis; these are highlighted in yellow in the "lot line detail" tab,

- applicants are required to answer all mandatory lot specific questions found in the "lot evaluation criteria" tab,

- applicants are then required to click on the "terms and conditions" button in the "submit individual lot

 $\ensuremath{\mathsf{response}}(s)\ensuremath{\mathsf{s}}$  tab to view and accept the ISS Terms and Conditions,

- accept the ISS "terms and conditions" button to access this function,

— submit Lot response, by clicking on the "submit response to selected lot" button in the "submit individual lot response(s)" tab to submit response for the lot. Each Lot must be submitted independently,

— applicants are able to view their submission using the "supplier submission report" button, found in the "submit individual lot response(s)" tab.

Please refer to Section III.1.1) for additional information.

#### VI.4) **Procedures for review**

- VI.4.1) **Review body** Not applicable Not applicable United Kingdom
- VI.4.2) Body responsible for mediation procedures
- VI.4.3) Review procedure
- VI.4.4) Service from which information about the review procedure may be obtained
- VI.5) Date of dispatch of this notice: 11/10/2018