



Department  
for Transport

Commercial Relationship Manager  
Group Commercial Directorate  
Great Minster House  
33 Horseferry Road  
London SW1P 4DR

Web site: [www.dft.gov.uk](http://www.dft.gov.uk)

ICF Consulting Services Ltd  
Riverscape  
10 Queen Street Place London  
EC4R 1BE

**Friday, 26 March 2021**

**\*letter sent electronically\***

Dear [REDACTED]

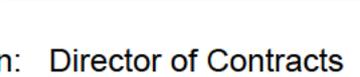
**DfT ref: TISEA0031**  
**CCS Procurement ref: CCF119A08**

**Contract Variation No 1:**

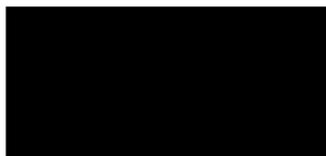
1. On behalf of the Secretary of State for Transport, this letter confirms a variation in the contract expiry date detailed in the original call-off dated 30 September 2020.
2. The Terms and Conditions of the Call-Off Contract are unchanged.
3. The Contract Variation is required to extend the duration of the call-off contract by two calendar months to allow contract completion, following unavoidable and unforeseen delays brought about by the ongoing COVID-19 pandemic and national lockdowns. The extensions does not change the scope of the scheme or deliverables.
4. As a result of the change it is necessary to amend the contract expiry date. Following acceptance of this Variation, the call-off contract will expire on 28 May 2021.
5. The contract value remains unchanged.
6. Should you have any queries relating to this or any other matter please do not hesitate to contact your Contract Lead.

If you are content to enter into a binding contract, please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

I hereby confirm receipt of the above letter and the agreement of ICF Consulting Services Ltd to provide the service(s) as specified in the original agreement.

Signed	
Name:	
Position:	Director of Contracts
Date:	26th March 2021

Yours sincerely,



**By authority of the Secretary of State for Transport**