REDACTED TEXT under FOIA Section 40, Personal Information

Attn: REDACTED TEXT under FOIA Section 40, Personal Information

Date: 9th October 2023

Contract ref: CCZN23A15

Dear Sir/Madam,

**Award of contract for the Provision of Enquiry management and journalist database**

Further to your submission of a bid for the above Procurement, on behalf of the Cabinet Office, I am pleased to inform you that you ranked first therefore we would like to award the contract to you.

The call-off contract shall commence 09 day of October 2023 and the Expiry Date will be 08 day of October 2026. There will be option to Extend. The total contract value shall be £16,500.00 (excluding VAT).

This procurement activity was a Call Off under Commercial Agreement G Cloud, Lot 2: Cloud Software and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions and forward to the Procurement Lead electronically via email.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

A copy signed on behalf of the Buyer will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of Cabinet Office | |
| Name: REDACTED TEXT under FOIA Section 40, Personal Information Procurement Lead |  |
| Signature: REDACTED TEXT under FOIA Section 40,  Personal Information |  |
| Date: 09/10/2023 |  |