



Department
for Environment
Food & Rural Affairs

Your address here
Your building address
Your postcode

T: 03459 335577
helpline@defra.gov.uk
www.gov.uk/defra

Enviro Technology Services Limited
Kingfisher Business Park
Stroud
Gloucestershire
GL5 2BY

Your ref: 28056
Our ref: [goes here]
Date: 19/05/2020

Dear [REDACTED]

Bravo Project Ref. 28056 - Provision of Metals Particulate Matter Analyser

I am pleased to inform you that the Environment Agency hereby accepts your tender dated 14/01/2020 in respect of the above contract. The bid we are accepting is ET Bid 2 Digital Rev 3. The contract shall be carried out in accordance with:

- This contract award letter
- Our Invitation to Tender dated 12/11/2019
- Your response received dated 14/01/2020
- Clarification issued on 12/02/2020 and your response dated 28/02/2020

The price for this contract is as follows: 'CALL OFF model contract' – costs per unit ordered and delivered, with installation, training and spare parts costs available as per prices submitted.

Activity	Due Date	Cost (£GBP)
DPA 14 Uncooled & Re-using existing USE EPA inlet head with supplied adaptor	Upon issue of Agency Purchase Order – 16 week order time.	£[REDACTED] per unit – see Purchase cost per unit Appendix 3 Pricing Schedule_Bid 2_ET_Digital Rev3
Installation and Commissioning	Upon issue of Agency purchase order Additional costs to be agreed in advance using 'Call off staffing rates £/day or £/hr' Installation/ commissioning within 3 months unless	Various - [REDACTED] per site- see installation and Commissioning Tab Appendix 3 Pricing Schedule_Bid 2_ET_Digital Rev3

	agreed otherwise	
10 year replacement parts availability	Upon issue of Agency Purchase Order – 2 – 4 Working days	Various - [REDACTED] - Running cost Tab Appendix 3 Pricing Schedule_Bid 2_ET_Digitel Rev3
Running costs	Upon issue of Agency Purchase Order – 2 – 4 Working days	Various £ [REDACTED] - see running costs Tab Appendix 3 Pricing Schedule_Bid 2_ET_Digitel Rev3
Training Courses	Upon issue of Agency Purchase Order – as agreed between parties.	£ [REDACTED] per course and £ [REDACTED] for LSOs during installations - Training Course Tab Appendix 3 Pricing Schedule_Bid 2_ET_Digitel Rev3
Upgrade to 240v Blue plugs with minor works certificate	Upon issue of Agency Purchase Order – as agreed between parties.	£ - [REDACTED] per site - £ - running costs Tab Appendix 3 Pricing Schedule_Bid 2_ET_Digitel Rev3 Appendix 3 Pricing Schedule_Bid 2_ET_Digitel Rev3

These price will remain fixed as per the tender offer, for the duration of the contract.

The contract is awarded for an initial period of 24 months, from 20/05/2020 to 19/05/2022. There are 2 possible further 12 month extension options available, subject to business requirement, budget allocation, performance and price. All extension requests and subsequent prices will be agreed in writing by both parties.

We do not accept your terms and conditions submitted in document 052-Q2_Enviro_Technology_Digitel_DPA14, as you have accepted our terms and conditions on the BRAVO portal.

The Purchase Order number will be issued to you shortly. We will require you to quote this on all invoices to ensure timely payment. Invoices should be sent to:

SSCL
Environment Agency
PO BOX 797
Newport
Gwent
NP10 8FZ

Invoices not containing the correct Purchase Order number will mean we are unable to process them and they will be returned to you.

This contract will be managed on behalf of the Environment Agency by [REDACTED]
[REDACTED] The contract reference and title given above should be quoted on all correspondence.

The contract will be governed by the terms and conditions as contained within the original tender documents.

Please acknowledge receipt of this letter and confirm your acceptance by return.

Yours sincerely

[REDACTED]
[REDACTED]

[REDACTED]
Senior Commercial Officer
Defra Group Commercial

[REDACTED]
[REDACTED]

Receipt and acceptance of award for the above contract, as per the Environment Agency's award letter of [dd/mm/yyyy] acknowledged for supplier name by:

Name	[REDACTED]
Signature	
Dated	