

# Short Contract

**A contract between**

Department for Transport

**and**

MarKe Property Services Limited

**for**

IMO – Plant Room Doors Replacement

Contract Forms

Contract Data

*The Contractor's Offer and Client's Acceptance*

Price List

Scope

Site Information

**Notes about the contract are printed in boxes like this one.  
They are not part of the contract.**

## The *Client's* Contract Data

Name [REDACTED] (Department for Transport)

Department for Transport c/o  
Spring Place, Bay 2/29, 105 Commercial Road, Southampton, SO15  
1EG

Email address – [REDACTED]

## IMO – Plant Room Doors Replacement

\_\_\_\_\_

14 April 2025

28 August 2025

£250

2

52

Two

### First day

5

Name	The Royal Institution of Chartered Surveyors
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12 Great George Street, Parliament Square, London, SW1P 3AD

██████████

# Contract Data

## The *Client's* Contract Data

The interest rate on late payment is  % per complete week of delay.

Insert a rate only if a rate less than 0.5% per week of delay has been agreed.

The *Client* provides this insurance

N/A

Only enter details here if the *Client* is to provide insurance.

The minimum amount of cover for the third insurance stated in the Insurance Table is, for any one event

N/A

The minimum amount of cover for the fourth insurance stated in the Insurance Table is, for any one event

N/A

Is the *Contractor's* obligation for design to use the skill and care normally used by professionals designing works similar to the *works*? **Yes** (delete as applicable)

The *Contractor* provides the following insurance cover

INSURANCE AGAINST	MINIMUM AMOUNT OF COVER	PERIOD FOLLOWING COMPLETION OR EARLIER TERMINATION
Liability of the <i>Contractor</i> for claims made against it arising out of its failure to use the skill and care normally used by professionals designing works similar to the <i>works</i>		12 Years
	in respect of each claim, without limit to the number of claims	

Only enter details here if design is to be prepared by the *Contractor* using the skill and care normally used by professionals providing designs.

# Contract Data

## The *Client's* Contract Data

For any one event, the liability of the *Contractor* to the *Client* for loss of or damage to the *Client's* property is limited to

[REDACTED]

The Contractor's total liability to the Client which arises under or in connection with the contract is limited to

[REDACTED]

The *Adjudicator nominating body* is

The Royal Institute of Chartered Surveyors

The *tribunal* is

Arbitration

If the *tribunal* is arbitration, the arbitration procedure is

The Chartered Institute of Arbitrators

The *conditions of contract* are the NEC4 Engineering and Construction Short Contract June 2017 (with amendments January 2023) and the following additional conditions

Only enter details here if additional conditions are required.

[Redacted content]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

[REDACTED]

# Contract Data

## The *Contractor's* Contract Data

The *Contractor* is

Name

Marke Property Services Ltd

Address for communications

Unit 2 Bybow Farm, Orchard Way, Wilmington, Kent DA2 7ER

Address for electronic  
communications

The *fee percentage* is

100

%

The *people rates* are

category of person

unit

rate


The *published list of Equipment* is

0

The *percentage for adjustment for Equipment* is

0

% (state plus

0

or minus)

# The Contractor's Offer and Client's Acceptance

The *Contractor* offers to Provide the Works in accordance with these *conditions of contract* for an amount to be determined in accordance with these *conditions of contract*.

The offered total of the Prices is

£24,370.00

Enter the total of the Prices from the Price List.

Signed on behalf of the *Contractor*

Name

[REDACTED]

Position

Managing Director

Signature

Please refer to DocuSign details

Date

Please refer to DocuSign details

The *Client* accepts the *Contractor's* Offer to Provide the Works

Signed on behalf of the *Client*

Name

[REDACTED]

Position

Commercial Relationship Manager

Signature

Please refer to DocuSign details

Date

Please refer to DocuSign details



# Price List

Entries in the first four columns in this Price List are made either by the *Client* or the tenderer.

If the *Contractor* is to be paid an amount for the item which is not adjusted if the quantity of work in the item changes, the tenderer enters the amount in the Price column only; the Unit, Quantity and Rate columns being left blank.

If the *Contractor* is to be paid an amount for the item of work which is the rate for the work multiplied by the quantity completed, the tenderer enters the rate which is then multiplied by the expected quantity to produce the Price, which is also entered.

ITEM NUMBER	DESCRIPTION	UNIT	QTY	RATE	PRICE

The total of the Prices

£24,370.00

The method and rules used to compile the Price List are

# Scope

The **Scope** should be a complete and precise statement of the *Client's* requirements. If it is incomplete or imprecise there is a risk that the *Contractor* will interpret it differently from the *Client's* intention.

Information provided by the *Contractor* should be listed in the **Scope** only if the *Client* is satisfied that it is required, is part of a complete statement of the *Client's* requirements and is consistent with the other parts of the **Scope**.

## 1 Description of the works

Give a detailed description of what the *Contractor* is required to do and of any work the *Contractor* is to design.

The Contractor is required to:

### Remove Existing Doors

Carefully remove and dispose of three existing final exit doors and all associated fixings from the plant room roof areas.

### Design New Doors

Produce full measured design drawings for the replacement plant room doors, ensuring they accommodate standard hung doorsets.

Submit the design drawings for approval by the PM before proceeding.

### Supply and Install New Doors

Upon approval of the design, supply and install the new door frames and doorsets.

Ensure installation complies with the requirements set out in the Activity Schedule, including any relevant regulations and standards.

The Contractor is responsible for ensuring all works are carried out safely, minimising disruption to the site, and maintaining the integrity of the plant room roof areas.

## 2 Drawings

List the drawings that apply to the contract.

DRAWING NUMBER	REVISION	TITLE

# Scope

## 3 Specifications

List the specifications which apply to the contract.

TITLE	DATE OR REVISION	TICK IF PUBLICLY AVAILABLE
IMO – Plant Room Doors Replacement – MarKe Rev2	Rev2	

## 4 Constraints on how the Contractor Provides the Works

State any constraints on the sequence and timing of work and on the methods and conduct of work including the requirements for any work by the *Client*.

[Redacted content]

# Scope

## 5 Requirements for the programme

**State whether a programme is required and, if it is, state what form it is to be in, what information is to be shown on it, when it is to be submitted and when it is to be updated.**

**State what the use of the works is intended to be at their Completion as defined in clause 11.2(1).**

The contractor is to produce a Contract Programme reflecting the specified works for agreement, prior to commencement on site.

The Main Contractor is to make allowances for lead-in times required by specialist sub-contractors/suppliers, details of which are to be clearly highlighted through a critical path on the Contract Programme.

## 6 Services and other things provided by the *Client*

**Describe what the *Client* will provide, such as services (including water and electricity) and “free issue” Plant and Materials and equipment.**

ITEM	DATE BY WHICH IT WILL BE PROVIDED

# Site Information

Give information about the *site* such as the ground conditions and any other information which is likely to affect the *Contractor's* work such as the position of adjacent structures.

Not applicable.