



Department for Transport

Commercial Directorate

DVLA
Longview Road
Morrison
Swansea SA6 7JL

Phone: [REDACTED]

Web Site: www.dft.gov.uk

[REDACTED]
Microsoft Limited
Microsoft Campus
Thames Valley Park
Reading
Berks
RG6 1WG

Your ref:

Our ref: T IT0077

Date: 30 July 2019

[REDACTED]
Dear [REDACTED]

Microsoft Premium Support for Department for Transport (DfT) Contract Reference: T/IT/0077

On behalf of the Secretary of State for Transport, I accept your proposal cost of £114,349.00 quoted for a new 12-month Premier Services for the period 28.8.2019 to 27.08.2020, under Department for Transport short terms and conditions. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The Department for Transport short form terms and conditions see link below:
<https://www.gov.uk/government/publications/short-form-terms-and-conditions>
2. Your proposal see embedded proposal document below.



Dept for Transport -
Microsoft Premier C

The contract will commence on 28 August 2019 and expire 27 August 2020 with an option for the Department for Transport to extend for one period of 12 months.

The firm cost for this contract is £114,349.00 excluding VAT.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Invoicing%20instru
ctions%20(new%20e

Please contact [REDACTED] or via email [REDACTED], to discuss arrangements for commencement of the work.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the declaration box below. Please return a signed copy to me via email [REDACTED]



Department
for Transport

Yours sincerely

Sent via email unsigned

[Redacted]

Procurement Business Partner

**Department for Transport
Swansea (DVLA)**

[Redacted]

On behalf of the Secretary of State for Transport

Accepted for and on behalf of Microsoft
Limited by: -

Signature: [Redacted]

Name: [Redacted]

Capacity: Technical Account Manager

Date: 30/07/2019