

C1-1 General Data Protection Regulations (GDPR)

The Contracting Authority may require further assurances during the Contract through a series of questions as to the Supplier GDPR compliance.

Notwithstanding any other remedies available to the Contracting Authority, the Supplier shall fully indemnify the Contracting Authority as a result of any such breach of the General Data Protection Regulations (GDPR), by the Supplier or any other party used by the Supplier in its performance of the Contract, that results in the Contracting Authority suffering fines, loss or damages.

For the avoidance of doubt this clause shall require the Supplier to ensure that this Contract from its Start Date shall be performed in such a way so as to be compliant with any existing Data Protection Act and will meet the requirements of the GDPR.

Annex A - Schedule of Processing, Personal Data and Data Subjects

The Supplier shall only process in accordance with the instructions as advised below and comply with any further written instructions with respect to processing by the Contracting Authority. Any such further written processing instructions required by the Contracting Authority shall be incorporated into this Schedule and shall be the subject of a formal amendment to this Contract.

1. The contact details of the Contracting Authority Data Protection Officer are: dataprotection@ukri.org
2. The contact details of the Suppliers Data Protection Officer are: [TBC]
3. The Supplier shall comply with any further written instructions with respect to processing by the Contracting Authority.

Any such further instructions shall be incorporated into this Schedule

Description	Details
Subject matter of the processing	The processing is needed in order to ensure that the Supplier can effectively deliver the contract. The conclusions and recommendations from the work shall inform the development of a strategy to address the skills needs in the social sciences to undertake data-driven research.
Duration of the processing	Processing will begin on 1 st September 2020 and end on 28 th May 2021
Nature and purposes of the processing	Reports listed in the specification may be shared with and stored by the supplier: <ul style="list-style-type: none">• The Social Media for the Social Sciences study• ESRC Longitudinal Studies Review• 'Future data and Analytics for Evidence-based Policy' strategic think piece• 'Towards a sustainable and equitable research data infrastructure' strategic think piece

	<ul style="list-style-type: none"> Notes from the Alan Turing Institute/ESRC Workshop: Social Data Science for Evidence Based Policy <p>The information contained will be used as part of the evidence base on which conclusions and recommendations will be drawn. Reports will contain the name and affiliation/RO of the report author(s) and possibly the name and affiliation/RO for individuals consulted with as part of the project. Should the suppliers wish to talk to the authors about their reports, UKRI would contact the authors in the first instance to gain their consent.</p> <p>The names and contact details of participants in stakeholder engagement events will be collected, stored and used for the purposes of arranging these stakeholder engagement events. The supplier will source this information as part of their work. It is for the supplier to specify how this will be done in their bid. It is anticipated the data will be primarily collected through registration exercises for the engagement activity the participants are involved with. The supplier is expected to have relevant networks and so may invite stakeholders to contact them via these routes as well. UKRI may identify relevant stakeholders the supplier may wish to contact. This information will be shared in the form of an e-introduction once ESRC has received confirmation from the stakeholder that they are happy to be contacted.</p> <p>All documentation will be destroyed by the supplier at the end of the contract.</p>
Type of Personal Data	name, e-mail address, employer, preferred contact phone number
Categories of Data Subject	Report authors; participants in stakeholder engagement events
Plan for return and destruction of the data once the processing is complete UNLESS requirement under union or member state law to preserve that type of data	<p>Data will be shared digitally. These files will be deleted by the supplier at the end of the contract.</p> <p>All documentation will be destroyed by the supplier at the end of the contract.</p>

GDPR Questionnaire

The Supplier agrees that it shall complete and return the attached questionnaire to the contact named in the Contract within 14 days of the start of any term or extension and as advised below.

Note: The Contracting Authority also reserves the right to amend or increase these frequencies, as it deems necessary to secure assurance with regards to compliance.

The Contracting Authority requires such interim assurances to ensure that the Supplier is still compliant with the needs of the GDPR Act due to the implications of a breach.

The Supplier agrees that any financial burden associated with the completion and submission of this questionnaire at any time, shall be at the Suppliers cost to do so and will not be reimbursable.



GDPR Assurance
Questionnaire May1