**2024/25**

**Turing Scheme**

**Call for Partners**

**Response Form**

**February 2024**

Contract Period: 1 September 2024 – 31 August 2025, (12 months) subject to external funding.

**Mobility Placements Delivery Partner Opportunity**

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| I/We certify that the information supplied within this questionnaire is accurate to the best of my/our knowledge, and that I/We accept the conditions and undertakings requested in this questionnaire. I/We understand that false information could result in my/our exclusion from this and subsequent partnership arrangements. |
| Name  Job title  Telephone  Email |

Once completed please return this form to [iwex@leicestercollege.ac.uk](mailto:iwex@leicestercollege.ac.uk) before **11am 27 February 2024.**

Please note, the completion of this questionnaire does not bind Leicester College to any contract.

**Please keep answers brief and use bullet points as appropriate.**

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| Q1A. Please provide a brief overview of your organisation.  **Maximum 150 words**  **Not scored** |
| Enter response here… |

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| Q1B. Please confirm the types of Turing Funding you are seeking through this bid.  For Information: <https://www.gov.uk/government/publications/turing-scheme-international-study-and-work-placements/turing-scheme-guidance-for-further-education-providers>  **Not scored** |

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| **Category** | **Yes/No** |
| Travel funding |  |
| Contribution to living costs |  |
| Extra funding for students with SEND |  |

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| Q1C. Please confirm that you have attached two references to this application to demonstrate successful delivery of similar services, maximum 1-page of A4 each.  **Not scored** |

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| **Confirmation** | **Yes/No** |
| Two References (Max 1-page of A4 each) |  |

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| Q2. Please complete the following table as relevant to your organisation.  **Not scored** |
| |  |  |  | | --- | --- | --- | | **UKPRN**  <https://www.ukrlp.co.uk/> |  | | | **Matrix Accreditation**  <https://matrixstandard.com/> | Yes, since YYYY | No /  Working towards | | **Please list any other quality benchmarks** | Enter response here | | | **How many directly employed delivery staff do you have** | 0 - Delivery Staff | 0 - Support Staff | | **Is your organisation registered with the Information Commissioner’s Office for processing or intending to process personal data for educational purposes?** | Yes – provide ICO number | No | | **Link to Modern slavery transparency statement (if turnover is over £3m)** |  | | | **Insurance – confirmation of Public and Employer Liability cover limits.** | Public Liability: £  Employer Liability: £ | | |

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| Q3A. Briefly explain any previous experiences you have with working with the Further Education sector.  **Maximum 250 words**  **Maximum score 5** |
| Enter response here… |

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| Q3B. In the last 24 months, please detail the mobility placement sectors and countries that you have delivered in.  **Scored as part of Question 3A** |
| For each country, please complete the following table, add additional rows as required. Please copy and paste this table for additional countries.   |  |  |  | | --- | --- | --- | | **Country:** [Please state] | | | | **Sector** | **Number of employers engaged in mobility placements** | **Total students** | | 1 - Health, Public Services and Care |  |  | | 2 - Science and Mathematics |  |  | | 3 - Agriculture, Horticulture and Animal Care |  |  | | 4 - Engineering and Manufacturing Technologies |  |  | | 5 - Construction, Planning and the Built Environment |  |  | | 6 - Information and Communication Technology (ICT) |  |  | | 7 - Retail and Commercial Enterprise |  |  | | 8 - Leisure, Travel and Tourism |  |  | | 9 - Arts, Media and Publishing |  |  | | 10 - History, Philosophy and Theology |  |  | | 11 - Social Sciences |  |  | | 12 - Languages, Literature and Culture |  |  | | 13 - Education and Training |  |  | | 14 - Preparation for Life and Work |  |  | | 15 - Business, Administration and Law |  |  | | Other (Please state) |  |  | |

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| Q3C. Of all the **total students** cited in Question 3B, please provide a breakdown of students in the following groups.  **Scored as part of Question 3A** |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Sector** | **Aged 16-18** | **Aged 19+** | **Physical Disability/ Health Issues** | **Additional Learning Support (ALS)/**  **Learning Needs** | | 1 - Health, Public Services and Care |  |  |  |  | | 2 - Science and Mathematics |  |  |  |  | | 3 - Agriculture, Horticulture and Animal Care |  |  |  |  | | 4 - Engineering and Manufacturing Technologies |  |  |  |  | | 5 - Construction, Planning and the Built Environment |  |  |  |  | | 6 - Information and Communication Technology (ICT) |  |  |  |  | | 7 - Retail and Commercial Enterprise |  |  |  |  | | 8 - Leisure, Travel and Tourism |  |  |  |  | | 9 - Arts, Media and Publishing |  |  |  |  | | 10 - History, Philosophy and Theology |  |  |  |  | | 11 - Social Sciences |  |  |  |  | | 12 - Languages, Literature and Culture |  |  |  |  | | 13 - Education and Training |  |  |  |  | | 14 - Preparation for Life and Work |  |  |  |  | | 15 - Business, Administration and Law |  |  |  |  | | Other (Please state) |  |  |  |  | |

**4. Having read the information available relating to the Turing Scheme for 2024/25, please answer questions 4A to 4C.**

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| Q4A. Please provide a proposed schedule, including the numbers of students you can accommodate, the placement sector(s) available, their location(s) and the costs (total/per student), including additional learner support costs (if applicable).  (Please note, it is not necessary to offer mobility placements in all sectors).  **Maximum 400 words**  **Maximum score 5** |
| Enter response here… |

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| Q4B. How will these mobility placements enhance the skills and life experiences of each student.  **Maximum 300 words**  **Maximum score 5** |
| Enter response here… |

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| Q4C. If some mobility placements will mitigate the effects of climate change, specifically in relation to rewilding, conservation and green skills, then please provide further details.  **Maximum 200 words**  **Maximum score 5** |
| Enter response here… |

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| Q5. How will you ensure that the mobility placements you offer maximise the opportunities available to students and have the greatest impact?  **Maximum 250 words**  **Maximum score 5** |
| Enter response here… |

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| Q6. Detail how your organisation can support students from disadvantaged backgrounds, those with additional needs and/or presenting challenging behaviours.  **Maximum 250 words**  **Maximum score 5** |
| Enter response here… |

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| Q7. What quality/risk assurance measures do you have in place to ensure that mobility placements/activities respond to the needs of the attendees and accompanying staff and are fair to all? (Please attach any policies in relation to this).  **Maximum 250 words**  **Maximum score 5** |
| Enter response here… |

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| Q8. What is your organisation’s approach to equality/equity, diversity and inclusion? (Please attach any policies in relation to this).  **Maximum 250 words**  **Maximum score 5** |
| Enter response here… |

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| Q9. What is your organisation’s approach to Safeguarding and PREVENT (Please attach any policies in relation to this). The PREVENT duty aims to stop people from becoming terrorists or supporting terrorism. Further information can be accessed here: <https://www.gov.uk/government/publications/prevent-duty-guidance>  **Maximum 250 words**  **Maximum score 5** |
| Enter response here… |

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| Q10. What is your organisation’s ability to lead on the logistics of travel, accommodation and providing living allowances (including all associated administration)?  **Maximum 400 words**  **Maximum score 5** |
| Enter response here… |

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| Q11. Detail the staffing support available from your organisation throughout the duration of the trip (from arrival in the destination country to departure). Please include detail on:  - the number of staff directly employed and their length of employment  - their language abilities, qualifications, and expertise.  **Maximum 300 words**  **Maximum score 5** |
| Enter response here… |

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| Q12. What provision do you have in place for the College to attend the proposed destinations in advance of project commencement (specifying any associated costs).  **Maximum 200 words**  **Maximum score 5** |
| Enter response here… |

**Instructions to Tender**

In submitting a tender, the bidder warrants that all information, representations, and other matters of fact communicated (whether in writing or otherwise) to Leicester College, or its employees in connection with the tender, are true, complete, and accurate in all respects.

Bidders must submit their electronic copy such that it is viewable in either Microsoft Word or PDF.

ITT responses should not contain any attachments or text other than that specifically requested, and Leicester College may disregard any information contained therein.

In preparing your response, ensure you answer every question. Each question must be answered in its own right. You must not answer any of the questions by cross referencing other questions or other materials e.g. reports located on your website. Upload those attachments we have asked for in line with the requirements specified – any other supporting evidence, certificates for example, will be requested separately by us.

The bidder’s offers shall remain open for acceptance by Leicester College for a period of 90 days following the Tender Closing Date.

**Declaration**

**We [partner name] agree to provide Leicester College with the aforementioned services should it select us as a partnership organisation for delivery on the Turing Scheme 2024/25 contract.**

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| Signed |  |
| Name |  |
| Partner name |  |
| Date |  |