



DVLA
Longview Road
Morriston
Swansea SA6 7JL
Phone:

www.gov.uk/browse/driving
@dvlagovuk

Your ref:

Our ref: PS/23/68

Date: 17/05/2023

Insight Direct (UK) Ltd
The Atrium
Uxbridge
Middlesex
UB8 1PH

Dear Sir/Madam,

CONTRACT REFERENCE NUMBER: PS/23/68
CONTRACT TITLE: Product RoadMap Software Renewal
FRAMEWORK REFERENCE NUMBER: RM6068

On behalf of the Secretary of State for Transport, I accept your quotation dated 19/04/2023 under the terms and conditions of the RM6068. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM6068
2. The Department's Request for Proposal letter dated 05/04/2023
3. The Department's specification
4. Your quote dated 19/04/2023

The period of the contract will be for 12 months, commencing on 21/07/2023 and expiring on 20/07/2024, with an option to extend for a further period of 12 months.

The Firm Price for the Contract is £39,105.12 exclusive of Value Added Tax.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures below.



Invoicing
Procedures.docx

Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.



All proposed offshoring activity of Official level data outside the UK, under this contract, will be subject to prior approval by the Department/Government, as appropriate.

Please contact the Contract Owner **Redacted** via email at **Redacted**@dvla.gov.uk to discuss arrangements for commencement of the contract.

Please acknowledge your receipt of this letter.

Yours sincerely,

Redacted

Commercial Specialist

Commercial Directorate

Redacted@dvla.gov.uk

On behalf of the Secretary of State for Transport