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# **The Evidence Fund**

## **Foreign, Commonwealth and Development Office**

F02: Contract notice

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Foreign, Commonwealth and Development Office

East Kilbride

G74 3AQ

#### **Contact**

Elaine Collins

#### **Email**

[elaine.collins@fcdo.gov.uk](mailto:elaine.collins@fcdo.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM95 - South Lanarkshire

#### **Internet address(es)**

#### **Main address**

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

## **Buyer's address**

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office/about/procurement>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.proactisportal.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.proactisportal.com/Account/Login>

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

Other activity

International Development

# **Section II: Object**

## **II.1) Scope of the procurement**

### **II.1.1) Title**

The Evidence Fund

## **Reference number**

PROJ10150

### **II.1.2) Main CPV code**

- 75211200 - Foreign economic-aid-related services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Foreign, Commonwealth and Development Office (FCDO ) is seeking to appoint a Supplier to oversee and manage The Evidence Fund, a single coordinated, research and evidence platform that supports urgent, mid- and longer-term knowledge generation, synthesis, translation and engagement. The Evidence Fund brings together several programmes previously delivered across RED into a single coordinated platform programme.

The primary responsibility of the Supplier will be to manage procurement competitions for research and evaluation projects, conduct due diligence assessments on prospective sub-contracted Research -Pool providers, and programme manage research projects implemented by sub-contracted research organisations.

The Supplier will also have responsibility for a number of cross-cutting activities in relation to the programme, including knowledge management and dissemination; monitoring and learning, and establishing a technical assistance facility for additional administrative and programme management support to FCDO and wider-RED activities in East Africa, South Asia, and Middle East and North Africa (MENA) .

The initial duration of the programme will be 34 months with an initial budget of £35,800,000 inclusive of local government taxes, but exclusive of VAT. FCDO anticipates that the budget allocation for delivery of Core Team Portfolio Management Services does not exceed 12% (£4,296,000.00) of the initial budget. FCDO will retain options to enhance the programme budget, by up to £ 36,200,000 and extend the programme by an additional three years.

### **II.1.5) Estimated total value**

Value excluding VAT: £72,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

#### **NUTS codes**

- UKM95 - South Lanarkshire

### **II.2.4) Description of the procurement**

The Foreign, Commonwealth and Development Office (FCDO) Research and Evidence Division (RED) is seeking to appoint a Supplier to oversee and manage The Evidence Fund. The primary responsibility of the Supplier will be to manage procurement competitions for research and evaluation projects, conduct due diligence assessments on prospective sub-contracted Research Pool providers, where relevant and manage research projects implemented by sub-contracted research organizations. 19. The expected impact of the programme is evidence-informed policies, programmes and practices which contribute to positive development outcomes and poverty reduction.

There are many different types of evidence that FCDO needs to provide and use in order to ensure that its programmes and policies are effective in achieving intended development impacts and that the maximum value is returned for every pound spent. To maximise the impact and return on investments, FCDO must put this evidence base to work – translating knowledge into state-of-the-art policies and supporting FCDO country programme teams and ODA-spending HMG partners to use evidence to add value to their programmes. The Evidence Fund will support responses to a broad spectrum of evidence needs by generating operationally relevant research, analysis, evaluation and syntheses to inform policy and programming decisions., This will operate as a single coordinated, research and evidence platform to facilitate knowledge synthesis, translation and engagement with policymakers – beyond a more traditional evidence generation function. In the process, The Evidence Fund will bring together several programmes previously delivered across RED.

The mission of the Research and Evidence Division (RED) within FCDO is to develop and deliver new technologies and innovations that can help solve development challenges, test high potential interventions, and support the delivery of HMG objectives particularly in education, climate change, prosperity, global security and global influence. It delivers strong technical economic, science and analytical functions in support of strategic and operational decision-making and quality assurance. It currently has staff based in seven locations: London, East Kilbride, New Delhi, Kathmandu, Nairobi, Lagos and Pretoria. Its Regional Research Hubs provide country-specific and regionally relevant evidence and research in response to local and regional priorities including strengthening science, innovation and research systems.

The Supplier will also have responsibility for a number of cross-cutting activities in relation to

the programme, including knowledge management and dissemination, monitoring and learning, and establishing a technical assistance facility for additional administrative and programme management support to FCDO activities in East Africa, South Asia, and Middle East and North Africa (MENA) .

The direct recipients of these services will be three Regional Research Hubs (for East Africa, South Asia, and the Middle East and North Africa), and the Evaluation Unit. Delivery of two further components under the broader Evidence Fund programme will be managed directly by FCDO's Director of Research Team and Evidence into Action team, however the Supplier will work with these components to incorporate their work in the Supplier's delivery of cross-programme learning

The expected overall outcome of the programme will be accessible high-quality research, evaluation and evidence products targeting policy, country-specific and regional priorities available for use by FCDO and the international development sector.

The expected outputs from the programme are:

- Production of high-quality, policy, country and regionally relevant evidence products

demanded by FCDO country programme teams in the priority regions

- High-quality, evaluation products which address key priorities
- Peer reviewed research products, such as academic papers
- Well planned and executed research uptake strategies of individual research projects that ensure that this new evidence contributes to policies and programmes in the region and globally

The initial duration of the programme will be 34 months with an initial budget of £35,800,000 inclusive of local government taxes, but exclusive of VAT. FCDO anticipates that the budget allocation for delivery of Core Team Portfolio Management Services does not exceed 12% (£4,296,000.00) of the initial budget. FCDO will retain options to enhance the programme budget, by up to £ 36,200,000 and extend the programme by an additional three years.

The programme will begin with a 6-month Inception Phase, followed by an Implementation Phase that is expected to last 28 months. Progression to the Implementation Phase will be contingent upon the Supplier's delivery of required Inception deliverables that meet expected standards in respect of quality and completeness.

## **II.2.5) Award criteria**

Quality criterion - Name: Technical Proposal / Weighting: 45

Quality criterion - Name: Social Values Proposal / Weighting: 10

Cost criterion - Name: Fees, Expenses, Total Costs / Weighting: 35

## **II.2.6) Estimated value**

Value excluding VAT: £72,000,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

### **Duration in months**

70

### **This contract is subject to renewal**

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

### **Description of options**

FCDO will award a contract for an initial term of 34 months for a maximum value of GBP 36 800 000, inclusive of local government taxes, but exclusive of VAT. The contract will include extension options of up to an additional 36 months, with a maximum value of GBP 36 200 000. FCDO reserves the right to scale back or discontinue this programme at any point in line with the terms and conditions and as per the tender documents.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

##### **List and brief description of conditions**

Selection criteria as stated in the procurement documents including: mandatory and discretionary exclusion, economic and financial standing, technical and professional ability, modern slavery act 2015 requirements, minimum insurance requirements, tenderer's past performance, safeguarding and child protection policy, duty of care, international aid transparency initiative, confirmation of having signed up to the UN Global Compact, acceptance of FCDO terms and conditions and FCDO supply partner code of conduct, as outlined in the tender documentation. A tenderer must meet the criterion in relation to reliability namely that FCDO must be satisfied that:

(i) the contracts on the list to be provided by the tenderer have been satisfactorily performed in accordance with their terms; or

(ii) where that has not occurred, the reason or reasons why that has not occurred in relation to any such contract, will not recur in the performance of the contract to be awarded.

A tenderer that fails to meet this selection criterion will not proceed further in this competition.

The contract will be governed by English Law. Prices must be quoted in GBP. All payments for the contract will be made in GBP Sterling. FCDO reserves the right to annul the process at any point and not award the contract.

Legal form to be taken by the grouping of economic operators to whom the contract is to be awarded — joint and several liabilities. FCDO reserves the right to require joint ventures to form a single legal entity.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

##### **Date**

23 August 2021

##### **Local time**

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 8 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

##### **Date**

23 August 2021

##### **Local time**

2:00pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Foreign, Commonwealth and Development Office (FCDO)

Abercrombie House, Eaglesham Road

East Kilbride

G75 8EA

#### **Country**

United Kingdom