

DPS Schedule 6 (Order Form Template and Order Schedules) Crown
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DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE:



THE BUYER:
Affairs

Department for Environment Food and Rural

BUYER ADDRESS

Seacole Building, 2 Marsham Street,
Westminster, London, SW1P 4DF

THE SUPPLIER:

DJS Research

SUPPLIER ADDRESS:

3 Pavillion Lane, Strines, Cheshire, SK6 7GH

REGISTRATION NUMBER:

5494158

DUNS NUMBER:

234099930

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **17th October 2023**

It's issued under the DPS Contract with the reference number **RM6126 for the provision of Flood Action Campaign pre and post campaign surveys.**

DPS FILTER CATEGORY(IES):

Category reference no: **43604**

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:

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- Joint Schedules for **RM6126**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
- Order Schedules for **[Insert Order reference number]**
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 20 (Order Specification)

5. CCS Core Terms (DPS version) v1.0.3

6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126**

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS	None
ORDER START DATE:	19th October 2023
ORDER EXPIRY DATE:	19th October 2024
ORDER INITIAL PERIOD:	12 months

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£58,445**

ORDER CHARGES

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Activity	£ excl. VAT	
Project management	██████	Includes meetings, quality assurance, internal logistics
Questionnaire design, survey scripting and testing	██████	Includes the pilot, based on 15-minute survey (13-18 minutes)
Fieldwork	██████	500 interviews per area per wave, conducted face-toface
Analysis	██████	
Reporting	██████	Full report, datafile, data tables, infographic, debrief (virtual)
TOTAL (excl. VAT)	£58,445	

The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

The Authority's preference is for all invoices to be sent electronically, quoting a valid Purchase Order Number (PO Number)

BUYER'S INVOICE ADDRESS:



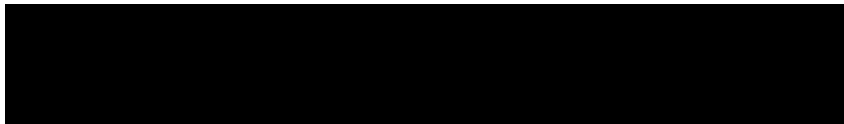
Alternatively, you may post to:

Shared Services Connected Ltd
PO Box 797
Newport
Gwent
NP10 8FZ

BUYER'S AUTHORISED REPRESENTATIVE



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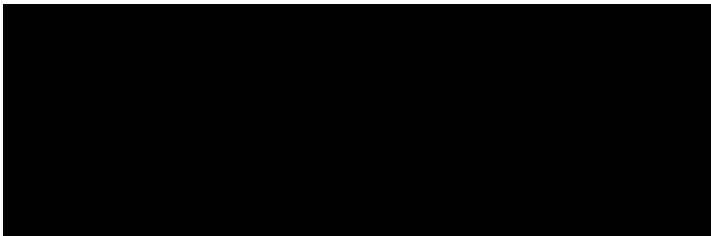
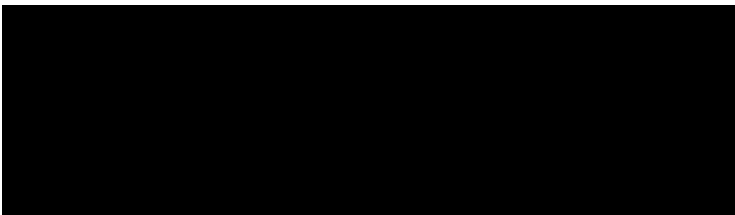
BUYER'S ENVIRONMENTAL POLICY

Available upon request

BUYER'S SECURITY POLICY

Available upon request

SUPPLIER'S AUTHORISED REPRESENTATIVE



PROGRESS REPORT FREQUENCY

See details in Order Schedule 20 (Order Specification)

PROGRESS MEETING FREQUENCY

See details in Order Schedule 20 (Order Specification)

KEY STAFF

As listed in Annex 1 to Order Schedule 7 (Key Supplier Staff)

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

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Not applicable

GUARANTEE
Not applicable

SOCIAL VALUE COMMITMENT
Not applicable

For and on behalf of the Supplier:	For and on behalf of the Buyer:
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