

## Schedule 3 (Tasking Form)

## FATS 5 Tasking

## FINAL Form

## Tasking Identification

Unique Tasking Order Number

FTS5/CCT599

Version No. &amp; Date

V1 – 19/02/2018

FATS Business Case Number

Original FBC6744  
Amendment FBC  
(FATS team supplied)Supplier Reference  
NumberACTICA/PC740D  
002Project / Equipment for which  
task is in support

UOR

Task Title

Technical Project Delivery 2

Filter Name and  
Number:

Filter 26- Software Acquisition and Support

Please refer to FATS Customer Guidance for definition of Work Category

Directorate & PT /  
Organisation Title

Supplier Name

Actica Consulting Ltd

PT Leader/ Project  
Manager

Post



Post



Address

4 Stirling House

Address

Spur F2 Building 405

Stirling Road

MOD Corsham

Guildford

Westwells Road

Surrey

Postcode

SN13 9NR

Postcode

GU2 7RF

Telephone / Fax No

Telephone / Fax  
No

E-mail



E-mail



UIN &amp; RAC



CPV Code



Date Draft Tasking Issued

02/05/2018

Deadline for Authority's receipt of Tenderer's  
response to the Draft Tasking

30/05/2018

**1. Schedule of Requirements**

*Brief summary of requirement – expand/delete rows as appropriate (full details appear below in the Statement of Requirement)*

Item No	Description	Firm Price £ (Ex VAT)
1	The provision of Technical delivery services for [REDACTED] & Associated Programmes outlined in the Statement Of Requirement for the period of 01 <sup>st</sup> July 18 – 31 March 20.	[REDACTED]
2	Travel and Subsistence Limit of Liability (Actuals at receipted in the line with FATS policy and with prior agreement of Project Manager)	[REDACTED] [REDACTED]
3	<b>OPTION</b> The provision of Technical delivery services for [REDACTED] programmes for 6 Months outlined in the Statement Of Requirement (01 April 20 – 30 Sept 20). This Option is pending future funding approval.	[REDACTED]
4	<b>OPTION</b> Travel and Subsistence Limit of Liability for 6 Months (01 Apr 20 – 30 Sept 20). Actuals at receipted in the line with FATS policy and with prior agreement of Project Manager. This Option is pending future funding approval.	[REDACTED] [REDACTED]

## STATEMENT OF REQUIREMENT

<b>Unique Tasking Number</b>  <p style="text-align: center;">FTS5/CCT599</p>	<b>Issue Number &amp; Date</b>  <p style="text-align: center;">V1 02/05/2018</p>	<b>Supplier Reference Number:</b>  <p style="text-align: center;">ACTICA/PC740D002</p>
<b>Task Title:</b> ■ <b>Technical Project Delivery 2</b>		
<b>Brief Description of Task (or see attached detailed Statement of Requirement):</b>  <p>An C4ISTAR Technical Assurance Subject Matter Expert is required to work as an integral part of the ISS IntSys-AS Programme Team to provide technical assurance of IS products and services delivered across various MOD platforms.</p> <p>The Technical Project Support assurance role will be responsible for Service Design and Service Transition tasks including design coordination, security management, transition planning and support, release ■■■■■■■■■■, change management and control, service validation and acceptance, systems integration and interfaces with 3rd party design and operations teams. They will be responsible for planning and coordinating the transition of legacy services to the new services and for delivering all first user live (FUL) training activities.</p> <p>To assure the delivery of ICT services they will work closely with MOD delivery partners to ensure that ICT service components are integrated, technically and functionally compliant and work.</p> <p>They will provide technical assurance of the expected and actual service components that each service requires to operate successfully. These elements may include applications, hardware, infrastructure, technical documentation and drawings, ICT facilities, data migration, standard operating processes, and so on.</p>		
<b>Background/Justification:</b>  <div style="background-color: black; height: 50px; width: 100%; margin-bottom: 10px;"></div> <p>The ISS IntSys-AS Programme team does not have the skills or expertise available to deliver the challenging work load to ensure Programme and Project Milestone deadlines are met. This tasking is essential to ensuring the Programme remains on track through to the completion of milestones and to continue with delivering the Service.</p>		
<b><u>Outputs, Milestone and Reports</u></b>  <p>Outputs are detailed in the Tasking Order Form below.</p>		
<b>Activities to be Undertake:</b> <b>Project Delivery – ICT Upgrade</b> <ol style="list-style-type: none"> <li>1. Project Assurance – Assure that the upgrade tasks are defined, planned, monitored and controlled.</li> <li>2. Design Coordination – Undertake design activities required to coordinate and develop service designs packages including any Government Furnished Assets (GFA) required.</li> </ol>		

3. Security Management – Act on Security Accreditation Coordinator (SAC) advice to ensure all site implementations align with agreed business security policy (JSP440) and RMADS.
4. Transition Planning and Support – Maintain plans for the transition of [REDACTED] and integrate with overall high level transition plans. Monitor implementation plans, track progress and take corrective or mitigating actions where required. Manage and coordinate technical resource from 3rd party providers. Undertake formal quality reviews of technical and documentation products to ensure fitness for purpose.
5. Release and Deployment – Undertake all activities required to facilitate the services to nominated [REDACTED] in accordance with agreed transition plans. Assure all hardware, software, network and user training deliver new functionality required by [REDACTED].
6. Service Validation and Acceptance – Undertake all technical activities required to achieve formal confirmation that deliverables acceptance criteria have been met, and the service provider(s) is ready to operate and support the new service [REDACTED].

#### **Project Delivery [REDACTED]**

1. Project Assurance – Assure the delivery of tasks within their approved performance, time and cost envelopes ensuring they are defined, planned, monitored and controlled.
2. Transition Planning and Support – Maintain [REDACTED] services including project plans for the transition of the service [REDACTED] against schedules. Monitor suppliers hardware, software and network implementation plans, track progress and take corrective or mitigating actions where required. Manage and coordinate technical resource from 3rd party providers. Undertake formal quality reviews of technical and documentation products to ensure fitness for purpose.
- [REDACTED] Service Validation and Acceptance – Undertake all technical activities required to achieve formal confirmation that deliverables acceptance criteria have been met, and the service provider(s) is ready to operate and support the new service [REDACTED]

#### **Project Delivery – Next Phase**

1. Project Assurance – Deliver the phase enhancements project within its approved performance, time and cost envelopes ensuring it is defined, planned, monitored and controlled.
2. Transition Planning and Support – Develop and maintain plans for the transition of legacy ICT systems. Monitor 3<sup>rd</sup> party implementation plans, track progress and take corrective or mitigating actions where required. Undertake formal quality reviews of technical and documentation products to ensure fitness for purpose.
3. Service Validation and Acceptance – Undertake all technical activities required to achieve formal confirmation that ICT deliverables acceptance criteria have been met.

#### **Change Delivery –Change Orders**

1. Change Assurance – Undertake all technical activities required to control the implementation of change orders into live service to enable beneficial Changes to be made, with minimum disruption to all services. Co-ordinate / assure supplier impact assessment activities, designs, plans and resources to ensure they are fit for purpose and changes are implemented properly.
2. Change Control – Deliver all Significant changes making sure they are recorded, evaluated, authorized, prioritized, planned, implemented and reviewed in a controlled manner.

**Deliverables: (insert here or below Key Deliverables template)**

See Below Key DeliverablesTable

**Government Furnished Assets (GFA)** (List all GFA applicable to the task in accordance with DEFCON 611 (Edn 02/16) & 694 (Edn 03/16))

- ISS IntSys-AS will provide access to workstation (s) at appropriate security domains and locations

**Additional Quality Requirements & Standards:**

No specific Quality Management System requirements are defined. This does not relieve the Supplier of providing conforming products under this contract.

No Deliverable Quality Plan is required reference DEFCON 602B 12/06.

Concessions shall be managed in accordance with Def Stan. 05-061 Part 1, Issue 6 – Quality Assurance Procedural Requirements – Concessions.

Any Contractor working parties shall be provided in accordance with Def Stan. 05-061 Part 4, Issue 3 – Quality Assurance Procedural Requirements – Contractor Working Parties.

**See AOF Quality Assurance Website:**

<http://aof.uwh.dii.f.r.mil.uk/aofcontent/tactical/quality/index.htm>

**Timescale:**

**Commencement Date: 01<sup>st</sup> July 2018**

**Delivery Date: 31 March 2020**

**Essential**

[REDACTED]

**Desirable**

- Recent Experience on implementation ICT projects on [REDACTED] ISS [REDACTED]
- Previous experience as [REDACTED]
- Recent experience as [REDACTED]
- Recent experience as Security Authoriser.



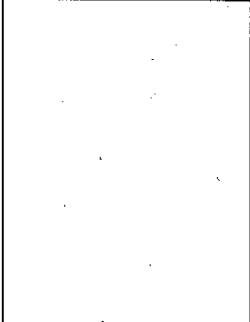


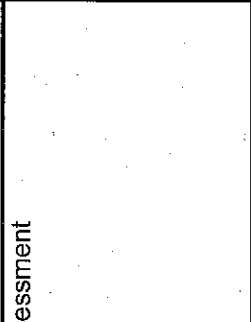
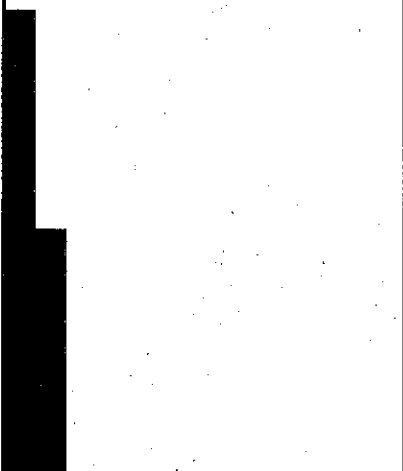

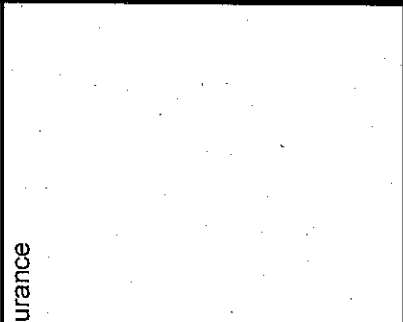
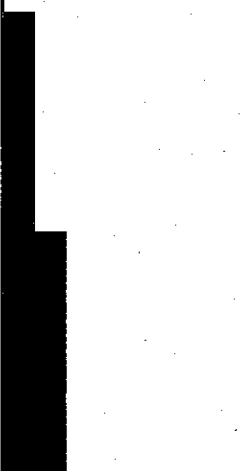

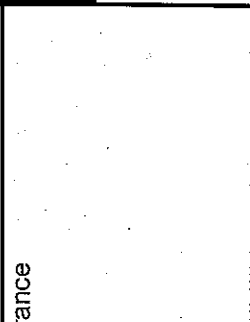



[REDACTED]


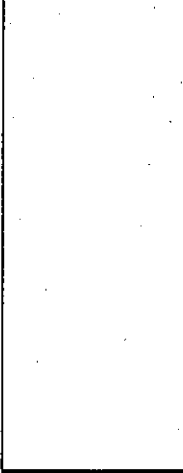




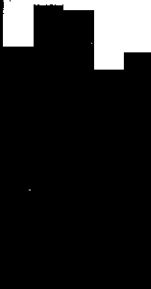



[REDACTED]

[REDACTED]

KEY DELIVERABLES TEMPLATE

Task No	MOD Project Manager Requiring Deliverable	Capability Area	Activity to be undertaken by Supplier	Key Deliverables and Req'd Delivery Date	Provision of GFx	Acceptance Criteria
1	ISS Dev-IntSys-Infra-06-PPM					Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
2	ISS Dev-IntSys-Infra-06-PPM					Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
3	ISS Dev-IntSys-Infra-06-PPM		ICT Upgrade – GFA			Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
4	ISS Dev-IntSys-Infra-06-PPM		Training			Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM

5	ISS Dev-IntSys-Infra-06-PPM		Planning					Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
6	ISS Dev-IntSys-Infra-06-PPM		Technical Assessment					Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
7	ISS Dev-IntSys-Infra-06-PPM		Technical Assurance					Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
8	ISS Dev-IntSys-Infra-06-PPM		Delivery Assurance					Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
9	ISS Dev-IntSys-		ORE delivery					Production and sign off of

	Infra-06-PPM					Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
10	ISS Dev-IntSys-Infra-06-PPM		Network Delivery Services.			Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
11	ISS Dev-IntSys-Infra-06-PPM		Network Delivery Services.			Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
12	ISS Dev-IntSys-Infra-06-PPM		Deployed Delivery			Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
13	ISS Dev-IntSys-Infra-06-PPM		Rationalisation			Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM



14	ISS Dev-IntSys-Infra-06-PPM	Upgrade Project				Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
15	ISS Dev-IntSys-Infra-06-PPM	Scoping exercise				Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
16	ISS Dev-IntSys-Infra-06-PPM	Change Delivery				Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
17	ISS Dev-IntSys-Infra-06-PPM	Change Delivery				Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM
18	ISS Dev-IntSys-Infra-06-PPM	Handover				Production and sign off of Technical Assessment Certificate for the tasking by ISS Dev-IntSys-Infra-06-PPM

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[illegible]

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**2. Order Conditions**

*All conditions of the framework shall apply as supplemented by the terms selected below. The two sets of conditions become a binding contract at the time of signature on the Schedule.*

<b>Type of Contract</b>	
<b>Competitive</b>	<input checked="" type="checkbox"/>
<b>Competitive Award Criteria &amp; Weightings</b>	<b>Most Economically Advantageous Tender (MEAT)</b> Technical - 70% Financial -30%
<b>Reverse Auction used?</b>	<input type="checkbox"/>
<b>Single Source</b>	<input type="checkbox"/>

<b>General Conditions</b>			
DEFCON 624 (Edn 04/10) – Use of Asbestos in Arms, Munitions or War Materials	<input type="checkbox"/>	DEFCON 603 (Edn 10/04) – Aircraft Integration and Clearance Procedure	<input type="checkbox"/>
DEFCON 176A (Edn 06/08) - MOD Requirements For Competition In Subcontracting (Non-Competitive Main Contract)	<input type="checkbox"/>	<b>Additional Conditions</b> <i>A sheet is to be attached detailing any conditions that have been added</i>	<input checked="" type="checkbox"/>
<b>Choose one of the following:</b>			
DEFCON 514A (Edn 03/16) Failure of Performance under Research and Development Contracts	<input type="checkbox"/>	DEFCON 514 (Edn 08/15) – Material Breach	<input checked="" type="checkbox"/>
DEFCON 656A (Edn 08/16) – Termination of Convenience (Under £5M)	<input checked="" type="checkbox"/>	DEFCON 656B (Edn 08/16) – Termination of Convenience (Over £5M)	<input type="checkbox"/>

<b>Special Indemnity Conditions</b>	
DEFCON 661 (Edn 10/06) – War Risk Indemnity	<input type="checkbox"/>
DEFCON 661A (Edn 05/02) – War Indemnity Risk ( Alternative Version)	<input type="checkbox"/>
DEFCON 684 (Edn 01/04) – Limitation upon Claim in Respect of Aviation Products	<input type="checkbox"/>
DEFCON 638 (Edn 12/08) – Flights Liability and Indemnity	<input type="checkbox"/>
<div style="background-color: black; height: 15px; width: 100%;"></div>	<div style="background-color: black; height: 15px; width: 15px;"></div>
Professional Indemnity Insurance	<input checked="" type="checkbox"/>

<b>Pricing Conditions Required</b>
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Pricing Conditions Required	
Firm Priced at Outset ( <i>this applies to all tasks other than by exception</i> )	<input checked="" type="checkbox"/>
<p>For single source tasks valued below £5M, the following conditions shall apply:</p> <p>DEFCON 127 (Edn 12/14) – Price Fixing Condition for Contracts of a Lesser Value</p> <p>DEFCON 800 (Edn 12/14) – Qualifying Defence Contract</p> <p>DEFCON 801 (Edn 12/14) – Amendments to Qualifying Defence Contracts – Consolidated Versions.</p> <p>DEFCON 802 (Edn 12/14) – QDC – Open Book on sub-contracts that are not Qualifying Sub-Contracts.</p> <p>DEFCON 803 (Edn 12/14) – QDC: Disapplication of Protection against Excessive Profits and Losses (PEPL)</p> <p>DEFCON 804 (Edn 12/14) – QDC: Confidentiality of Single Source Contract Regulations Information.</p> <p>DEFCON 811 (Edn 12/14) – Single Source: Profit and Loss sharing on FIRM/FIXED Price Contracts.</p> <p>DEFCON 812 (Edn 04/15) – Single Source Open Book</p> <p>DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts</p>	<input type="checkbox"/>
Exceptionally, if other than Firm Priced at Outset ( <i>include additional conditions in attachment &amp; complete Appendix 4</i> )	<input type="checkbox"/>

Payment Terms (Use of CP&F and Payment on Completion are the default)			
DEFCON 522 (Edn 11/17) – Payment and Recovery Sums Dues	<input checked="" type="checkbox"/>	Milestone/Stage Payments (see DEFCON 649 (Edn 07/99) below)	<input checked="" type="checkbox"/>
DEFCON 5J (Edn 18/11/16) – Unique Identifiers	<input checked="" type="checkbox"/>	DEFCON 649 (Edn 07/99) – Vesting (applicable to Tasks with deliverables where provision has been made for milestone/Stage payments in advance of completion)	<input type="checkbox"/>
DEFCON 129 (Edn 07/08) – Packaging (For Articles other than Ammunition & Explosives)	<input type="checkbox"/>		
OGD Payment Arrangements <i>For tasks placed by other Government departments, please provide full details of the payment procedure to be followed, as an attachment to this tasking form.</i>			<input type="checkbox"/>

Milestone/Stage Payments (Expand table as appropriate)		Due Date	%	Value £k (ex VAT)
Milestone/Stage No	Key Deliverable			
1.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	July 18		
2.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	August 18		

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3.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	September 18		
4.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	October 18		
5.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	November 18		
6.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	December 18		
7.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	January 19		
8.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	February 19		
9.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	March 19		
10.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	April 19		
11.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	May 19		
12.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	June 19		
13.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	July 19		
14.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	August 19		
15.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	September 19		
16.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	October 19		
17.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	November 19		
18.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	December 19		
19.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	January 20		
20.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	February 20		
21.	Delivery of monthly progress report against Key deliverables and signed off by the MOD	March 20		
<b>FINAL</b> (Payment should be subject to a reasonable retention based on % of total cost)	<b>Total Fixed Price ex VAT</b>	-		

**Intellectual Property Rights**

Completion of this section is **mandatory**. Select the appropriate condition(s) by ticking the boxes below after consulting FTS/STS Customer Guidance or with DIPR, if appropriate. In the event that no boxes are ticked in this section (Intellectual Property Rights), all intellectual property generated under the Task shall be subject to the terms of DEFCON 703.

DEFCON	Tick As Applicable	Tasking Order Line Item ( tick as appropriate)
<b><u>If DEFCON 703 does not apply then select either:</u></b>		

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DEFCON 705 (Edn 11/02)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
<b>OR:</b>			
DEFCON 14 Edn 11/05, 15 21, 126 Edn 11/06 & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 Edn 11/05, 16 Edn 10/04, 21 & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 Edn 11/05, 90 Edn 11/06 & 126 Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 91 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
Other, as specified in a special IPR condition to be applied to the Tasking Order	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
No intellectual property conditions apply (refer to DIPR before ticking this box).			<input type="checkbox"/>

**Issue of Government Stores**

DEFCON 23 (Edn 08/09)\* – Special Jigs, Tooling and Test Equipment

☐

**Controlled Information**

Issue of Controlled Information (subject Condition 50 of Schedule 1)

(if ticked then list Controlled Information and attach list to Tasking Form)

☐

**Payment of Customs Duty – select one box only**

DEFCON 619A (Edn 09/97) - Customs  
Duty Drawback

☐

Issue of Certificate in accordance with EU  
(Council) Regulation 150/2003

☐

**Progress Reports**

If ticked, progress reports must utilise the  
current version of DRRS Format Standards for  
Scientific and Technical Reports Prepared for  
the United Kingdom Ministry of Defence.

☒

DEFCON 642  
(Edn 06/14) –  
Progress  
Meetings

☒

Frequency  
required

Monthly

Brief Description

**Transport – select one box only**

DEFCON 621A (Edn 06/97) –  
Transport (if the Authority is  
responsible for transport)

☐

DEFCON 621B (Edn 10/04) – Transport (if  
the Contractor is responsible for transport)

☐

<b>Quality Assurance Conditions</b>			
According to the product or scope of the work to be carried out, the Contractor shall meet the requirements of:			
AQAP 2110 – NATO Quality Assurance Requirements for Design, Development and Production			<input type="checkbox"/>
<b>Deliverable Quality Plan requirements</b>			
DEFCON 602A ( <i>Edn 12/06</i> ) - Quality Assurance with Quality Plan	<input type="checkbox"/>	DEFCON 602B ( <i>Edn 12/06</i> ) - Quality Assurance without Quality Plan	<input checked="" type="checkbox"/>
AQAP 2105 – NATO Requirements for Delivering Quality Plans			<input type="checkbox"/>
<b>Software Quality Assurance requirements</b>			
AQAP 2210 – NATO Supplementary Software Quality Assurance Requirements to AQAP 2110			<input type="checkbox"/>
<b>Air Environment Quality Assurance requirements</b>			
Def. Stan. 05-100 – Ministry of Defence Requirements for Certification of Aircraft for Authorised Flight and Ground Running (Mandatory where flying and/or ground running of issued aircraft is a requirement of the Task)			<input type="checkbox"/>
Relevant MAA Regulatory Publications ( <i>See attachment for details</i> )			<input type="checkbox"/>
Additional Quality Requirements ( <i>See attachment for details</i> )			<input type="checkbox"/>

<b>Warranty</b>			
Express Warranty ( <i>See attachment for details</i> )	<input type="checkbox"/>	Warranty – remedies implied by general law	<input type="checkbox"/>

<b>Security</b>	
DEFCON 659A ( <i>Edn 11/14</i> ) – Security Measures	<input checked="" type="checkbox"/>

## 3. Price

TOTAL CONTRACT PRICE	TYPE OF PRICING
<b>£317,230.00 exc VAT</b> <b>(This is inclusive of T&amp;S LOL of £10,000.00)</b>	<b>Firm Price</b>

## 4. Authority Tasking Order Commercial Officer Authorisation

Name	
Position	
Signature	
Date	Telephone Number

**5. Acknowledgement by supplier**

Name	
Position	
Signature	
Date	Telephone Number

**6. Record of Authorised Changes**

CHANGE ISSUE NUMBER	DATE OF ISSUE	COMMENTS / REASON FOR CHANGE

**7. Final Administration**

On receipt of the tasking acknowledgement from the Contractor, the **Authority's Commercial Manager (who placed the task)** must send a copy of the acknowledged final tasking order form together with a completed DEFFORM 57 AND DEFFORM 111 (Edn 07/12) to:

DBS Finance  
Walker House  
Exchange Flags  
Liverpool  
L2 3YL

For OGDs Only

A copy of the acknowledged final tasking form must be sent by the **Authority's Commercial Manager (who placed the task)** and by the Contractor electronically to the FATS Team at the following address:

[defcomrclcc-fatscases@mod.uk](mailto:defcomrclcc-fatscases@mod.uk)

Def Comrcl CC-TechSpt1c  
Poplar 1 #2119  
MOD Abbey Wood South  
Bristol, BS34 8JH



## Appendix - Addresses and Other Information

### 1. Commercial Officer:

Name: [REDACTED]

Address:

Corporate Contracting Team

[REDACTED]

Email: [REDACTED]



### 2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available):

Name: [REDACTED]

Address:

[REDACTED]

Email: [REDACTED]



### 3. Packaging Design Authority:

Organisation and point of contact:  
(where no address is shown please contact the Project Team in Box 2)



### 4. (a) Supply/Support Management Branch or Order Manager Branch/Name:



(b) U.I.N.

### 5. Drawings/Specifications are available from:

### 7. Intentionally Left Blank

### 8. Quality Assurance Representative:

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

Not Applicable

AQAPS and DEF STANs are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.dif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed]

### 8. Public Accounting Authority:

- Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5397
- For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5394

### 9. Consignment Instructions:

The items are to be consigned as follows:

See Schedule of Requirement

### 10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. **DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

#### Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943  
EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

#### Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946  
EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

#### B. JSCS

JSCS Helpdesk ☎ 01869 256052 (option 2, then option 3); JSCS Fax No 01869 256837 [www.freightcollection.com](http://www.freightcollection.com)

### 11. The Invoice Paying Authority:

Ministry of Defence ☎ 0151-242-2000  
DBS Finance  
Walker House, Exchange Flags Fax: 0151-242-2809  
Liverpool, L2 3YL  
**Website is:**  
<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement/invoice-processing>

**12. Forms and Documentation are available through \*:**  
Ministry of Defence, Forms and Pubs Commodity Management  
PO Box 2, Building C16, C Site  
Lower Arncott  
Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)  
**Applications via fax or email:** [DESLCSLS-OpsFormsandPubs@mod.uk](mailto:DESLCSLS-OpsFormsandPubs@mod.uk)

### NOTES

\* Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Website [extranet, registration needed]:  
<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

## Appendix 2 to Schedule 3 (Confidentiality Agreement)

The provisions of this Clause are supplemental to DEFCON 531

1. Both DEFCON 531 and the provisions of this Clause apply to:
  - (A) This Tasking;
  - (B) Any Information disclosed by either party prior to the issue of a draft Tasking and in contemplation of Work being placed by the Authority under a Tasking; and
  - (C) Any Tasking placed under this Agreement, provided that Information provided to a party for the purpose of Tendering for a Tasking shall only be used for that Tendering purpose, and Information provided to a party for performing a Task placed on it under this Agreement shall only be used for the performance of that Task.
  
2. Subject to its requirements of continued access to Information necessary to exercise its rights of disclosure and use hereunder including under any Tasking Order, and to the obligations set out herein in respect of any Controlled Information (Definition in Clause 42 Schedule 1), the recipient of any Information shall:
  - (A) Upon the expiry or termination of the Agreement; or
  - (B) Upon the expiry or termination of any Tasking Order (for the purposes of which Information is disclosed); or
  - (C) If the Authority decides not to proceed with the issue of a Tasking Order (for the purposes of which Information is disclosed),

in accordance with any reasonable directions given and/or a reasonable request made by the other party promptly:

  - (1) Return to the other party the Information and all copies thereof; or
  - (2) Take such other measures in respect of the Information and all copies thereof as may be required elsewhere in the Tasking Order.
  
3. The provisions of DEFCON 531 and of this Clause shall survive the expiry or termination of the Agreement or any Tasking Order in accordance with 2(A) or 2(B) or the decision not to proceed in accordance with 2(C).

## Appendix 3 to Schedule 3 (Price Summary)

*Supplier price summary: To be completed by the supplier in support of a quotation provided in response to an ITT for the requirement captured on the above Draft Tasking Order Form. Rates used shall be on accordance with the provisions of Clauses 13-14 of Schedule 1.*

1. To:

2. From:

Date of submission:

In response to your request for a quotation  
reference FTS5/

Dated

\*The work can be undertaken and our detailed response is attached. ☐

\*We are unable to provide the resources/deliverables identified on this occasion. ☐

(\* Check box as appropriate)

Signed:

Name: (Block Capitals)

Date:

2. Task title):

3. Unique Reference Number:

4. Start Date:

Completion Date:

5a. Quotation

Broad  
Capability Area  
No.

Grade

Hourly rate  
quoted at  
ITT

Hourly rate  
quoted for  
this task

Reduction on  
original ITT  
rate

No of  
Hours

Total

5b. Travel

Unit cost

Number of  
Journeys / Miles

Total

Rail

Motor Mileage £0.25 (inc VAT)  
(max price per mile)

Air

Sea

5c. Subsistence

Estimated expenditure on:

Unit cost

Number of  
Night/Days

Total

Accommodation

Meals

Misc (please state below)

The above T&S costs relate to the period to

**Sub-contractor Price**

5d. Other  
Costs

Sub-Contractor Details

Materials

Other (Please provide details  
below)  
Description

Cost

Total Price

(excl. VAT)

## Appendix 4 to Schedule 3 (Montreal Protocol Substances)

**CFCs** - Production of controlled CFCs has stopped.

CFC-11(trichlorofluoromethane)	CFC-211
CFC-12(dichlorodifluoromethane)	CFC-212
CFC-13	CFC-213
CFC-111	CFC-214
CFC-112	CFC-215
CFC-113 (trichlorotrifluoroethane)	CFC-216
CFC-114 (dichlorotetrafluoroethane)	CFC-217
CFC-115 (chloropentafluoroethane)	

The above substances are also used in blends: e.g.

CFC-500 (CFC-12/HFC-152a)

CFC-502 (CFC-115/HCFC-22).

**Halons** - Production of controlled Halons has stopped.  
 Halon-1211 (bromochlorodifluoromethane - BFC)  
 Halon-1301 (bromotrifluoromethane - BTM)  
 Halon-2402

**HBFCs** - Production has stopped.

CH <sub>2</sub> FBr <sub>2</sub>	C <sub>2</sub> H <sub>2</sub> F <sub>2</sub> Br <sub>2</sub>	C <sub>3</sub> HF <sub>4</sub> Br <sub>3</sub>	C <sub>3</sub> H <sub>3</sub> F <sub>2</sub> Br <sub>3</sub>
CHF <sub>2</sub> BrC <sub>2</sub> H <sub>2</sub> F <sub>3</sub> Br		C <sub>3</sub> HF <sub>5</sub> Br <sub>2</sub>	C <sub>3</sub> H <sub>3</sub> F <sub>3</sub> Br <sub>2</sub>
CH <sub>2</sub> FBrC <sub>2</sub> H <sub>3</sub> FBr <sub>2</sub>		C <sub>3</sub> HF <sub>6</sub> Br	C <sub>3</sub> H <sub>3</sub> F <sub>4</sub> Br
	C <sub>2</sub> H <sub>3</sub> F <sub>2</sub> Br	C <sub>3</sub> H <sub>2</sub> FBr <sub>5</sub>	C <sub>3</sub> H <sub>4</sub> FBr <sub>3</sub>
C <sub>2</sub> H <sub>2</sub> FBr <sub>4</sub>	C <sub>2</sub> H <sub>4</sub> FBr	C <sub>3</sub> H <sub>2</sub> F <sub>2</sub> Br <sub>4</sub>	C <sub>3</sub> H <sub>4</sub> F <sub>2</sub> Br <sub>2</sub>
C <sub>2</sub> HF <sub>2</sub> Br <sub>3</sub>		C <sub>3</sub> H <sub>2</sub> F <sub>3</sub> Br <sub>3</sub>	C <sub>3</sub> H <sub>4</sub> F <sub>3</sub> Br
C <sub>2</sub> HF <sub>3</sub> Br <sub>2</sub>	C <sub>3</sub> H <sub>2</sub> FBr <sub>6</sub>	C <sub>3</sub> H <sub>2</sub> F <sub>4</sub> Br <sub>2</sub>	C <sub>3</sub> H <sub>5</sub> FBr <sub>2</sub>
C <sub>2</sub> HF <sub>4</sub> Br	C <sub>3</sub> HF <sub>2</sub> Br <sub>5</sub>	C <sub>3</sub> H <sub>2</sub> F <sub>5</sub> Br	C <sub>3</sub> H <sub>5</sub> F <sub>2</sub> Br
C <sub>2</sub> H <sub>2</sub> FBr <sub>3</sub>	C <sub>3</sub> HF <sub>3</sub> Br <sub>4</sub>	C <sub>3</sub> H <sub>3</sub> FBr <sub>4</sub>	C <sub>3</sub> H <sub>6</sub> FBr

**HCFCs** - Production to be run down and phased out by 2015.  
 Certain use controls apply.

HCFC-21	HCFC-141	HCFC-225ca	HCFC-243
HCFC-22	HCFC-141b	HCFC-225cb	HCFC-244
HCFC-31	HCFC-142	HCFC-226	HCFC-251
HCFC-121	HCFC-142b	HCFC-231	HCFC-252
HCFC-122	HCFC-151	HCFC-232	HCFC-253
HCFC-123	HCFC-221	HCFC-233	HCFC-261
HCFC-124	HCFC-222	HCFC-234	HCFC-262
HCFC-131	HCFC-223	HCFC-235	HCFC-271
HCFC-132	HCFC-224	HCFC-241	
HCFC-133	HCFC-225	HCFC-242	

**CARBON TETRACHLORIDE (CCl<sub>4</sub>)** - Production has stopped.

**1,1,1-TRICHLOROETHANE (C<sub>2</sub>H<sub>3</sub>Cl<sub>3</sub>)** - Production has stopped.

**METHYL BROMIDE (CH<sub>3</sub>Br)** - Production limits apply.

