



Purchase Order

Order No. P102510 For enquiries please contact: XXXXXXXX Tel: [REDACTED]

A. To Supplier

RAINBOW OFFICE DESIGN LTD
 22 PALACE GATES ROAD
 ALEXANDRA PALACE
 LONDON
 N22 7BN

B. From Purchaser

Met Office
 Procurement Branch
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: [REDACTED]

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed: *[Signature]*

Date: 1st November 2016

Item No.	Description of Goods/Services Required	Quantity	Unit Price	Firm Price
		each unless otherwise stated	per each carriage paid £	carriage paid £
1	Re: Quotes PQ-PA-CWTCH Booth V2 and PQ-MET-Additional Furniture-Connection+Orangebox V1 [REDACTED] Collaboration furniture for A1 [REDACTED] [REDACTED] This order is governed by the Met Office Terms & Conditions as [REDACTED]	XXXXXXXX	XXXXXXXX	XXXXXXXX

For deliveries over 20kg please telephone the Met Office on [REDACTED] Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)	28111.51
Standard Rate VAT (If Applicable)	5622.30
Total Value of Order	33733.81

D. Deliver To:
 XXXXXXXX
 MET OFFICE EXETER
 FITZROY ROAD
 EXETER
 DEVON
 EX1 3PB

E. Invoice To: (Invoices must quote Order Number)
Please email invoices to:
accountspayable@metoffice.gov.uk
 Met Office
 Accounts Payable
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom

F. Delivery Date	Consignee Reference	Contract No	Vendor ID
8th November 2016	XXXXXXXX	*****	V001028

