



Department
for Education

Jaggaer navigation – how to submit your bid (based on an example it)



Jaggaer Access Link (Register/ Log in)

Jaggaer platform

This is the main page you will see when you follow the registration link from Contracts Finder or Find a Tender Service.

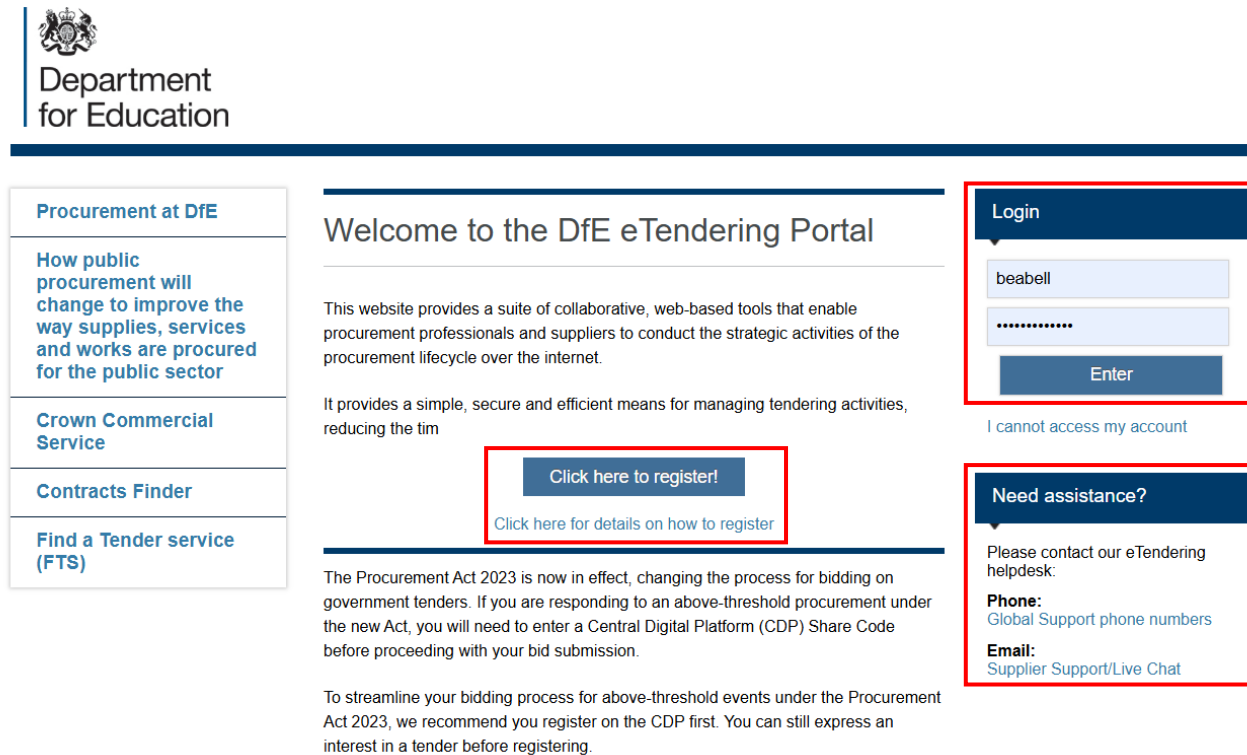
All potential bidders must be registered on Jaggaer.

Register – if you do not already have a Jaggaer account, or

Log in – if you have an existing account.

Jaggaer Helpdesk.
For all technical queries.

*The Dept can not assist with system technical issues.



The screenshot shows the Department for Education (DfE) eTendering Portal. At the top left is the DfE logo and name. Below it is a sidebar with links: 'Procurement at DfE', 'How public procurement will change to improve the way supplies, services and works are procured for the public sector', 'Crown Commercial Service', 'Contracts Finder', and 'Find a Tender service (FTS)'. The main content area has a header 'Welcome to the DfE eTendering Portal' followed by a paragraph about the portal's purpose. Below this is a button 'Click here to register!' and a link 'Click here for details on how to register'. To the right of the main content is a 'Login' section with a text input field containing 'beabell', a password input field with dots, and an 'Enter' button. Below the login section is a link 'I cannot access my account'. At the bottom right is a 'Need assistance?' section with a paragraph about the helpdesk, a 'Phone:' section with a link 'Global Support phone numbers', and an 'Email:' section with a link 'Supplier Support/Live Chat'. The entire page is framed by a dark blue header and footer.

Department for Education

Procurement at DfE

How public procurement will change to improve the way supplies, services and works are procured for the public sector

Crown Commercial Service

Contracts Finder

Find a Tender service (FTS)

Welcome to the DfE eTendering Portal

This website provides a suite of collaborative, web-based tools that enable procurement professionals and suppliers to conduct the strategic activities of the procurement lifecycle over the internet.

It provides a simple, secure and efficient means for managing tendering activities, reducing the time

[Click here to register!](#)

[Click here for details on how to register](#)

The Procurement Act 2023 is now in effect, changing the process for bidding on government tenders. If you are responding to an above-threshold procurement under the new Act, you will need to enter a Central Digital Platform (CDP) Share Code before proceeding with your bid submission.

To streamline your bidding process for above-threshold events under the Procurement Act 2023, we recommend you register on the CDP first. You can still express an interest in a tender before registering.

Login

beabell

.....

Enter

[I cannot access my account](#)

Need assistance?

Please contact our eTendering helpdesk:

Phone:
[Global Support phone numbers](#)

Email:
[Supplier Support/Live Chat](#)

Department for Education 12:13 Greenwich Mean Time

Registration Data

Index

▼ Main Organisation Data

✖ Registration Data

Onboarding Pages

My Category Selection

Registration Confirmation

→|

▼ Organisation Details

* Organisation Name

* Country

UNITED KINGDOM OF GREAT BRITAIN AND NORTH... ▼

* Address line 1

* City

* State/County

--- ▼

* Postal Code

UK Provider Reference Number (UKPRN)

* Main Organisation Phone Number

▼ User Details

Title

--- ▼

* First Name

* Last Name

* Telephone


Close

Save

If you have not Jaggaer account – you must register first. This is what the registration form looks like. You must complete all the required fields in each section listed under the Index tab. A completed section will have a green tick. Once you submit your registration form, your Jaggaer account will be created. You will then receive a username and a temporary password, which you will need to change when you first log in. After accessing your Jaggaer account, follow the remaining steps set out in this guidance.

Once you log into your Jaggaer account, click **ITTs Open to All Suppliers** here to view current grant and contract opportunities advertised by the Department.

*After you have expressed interest in an opportunity it can be accessed from the **My ITTs** button



Department
for Education

Projects

My PQQs

PQQs Open to All Suppliers

My ITTs

ITTs Open to All Suppliers

Auctions

Obtaining a UKPRN

How public procurement will change to improve the way supplies, services and works are procured for the public sector

Logout » Supplier reserved area

Welcome to the DfE eTendering portal

Delivering Procurement Excellence

This website provides a suite of collaborative, web-based tools that enable procurement professionals and suppliers to conduct the strategic activities of the procurement lifecycle over the internet.

It provides a simple, secure and efficient means for managing tendering activities reducing the time and effort required for both buyers and suppliers.

User Profile

Manage Your Profile

Modify Password

Manage Users

Need assistance?

Please contact our eTendering helpdesk:

Phone:

Global Support phone numbers

Email:

Supplier Support/Live Chat

Buyer Support:

help_UK@jaggaer.com

Making every pound count

Department for Education 12:08 Greenwich Mean Time

ITTs

My ITTs

ITTs Open to All Suppliers


Filters:


Showing Result 1 - 8 of 8
Show: 25

	ITT Code	ITT Title	Project Code:	Time Limit For Expressing Interest ↑	ITT Status	Buyer Organisation
1	itt_3826	Blaydon West - Capital CF21-MVB LOT 3 ITT Template	project_10167	03/02/2026 17:00	Running	Department for Education
2	itt_3856	Social Work National Professional Development Offer (SWNPDO) Market Engagement Events	project_10342	06/02/2026 12:00	Running	Department for Education
3	itt_3805	Subject Matter Experts - Early Years Language, Maths and Personal Social Emotional Development Leads	project_10146	06/02/2026 12:00	Running	Department for Education
4	itt_3833	Lot 12 - Free Breakfast Club (ECSC Framework)	project_10277	23/02/2026 17:00	Running	Department for Education
5	itt_3814	Technical and vocational subject teaching professional development	project_9825	04/03/2026 12:00	Running	Department for Education
6	itt_3862	ITT for Lot 13_Quality Assurance Proof Readers - ECSC Framework (joining a new lot 13)	project_10360	13/03/2026 12:00	Running	Department for Education

Click on the opportunity title (blue text) to access the full opportunity and all associated documents

To access the competition documents, you must first express interest.
Click the **Express Interest** button

 Department for Education 11:30 Greenwich Mean Time



ITT: itt_3850 - Invitation to Bid (ITB) for Tackling Antisemitism in Education Innovation Fund

Running

Decide Later

Printable View

Express Interest

→|

Response Status

Response Status
Response Not Submitted To Buyer

Overview

ITT Code
itt_3850

ITT Description
Invitation to Bid (ITB) for Tackling Antisemitism in Education Innovation Fund - Competitive Grant Process

Test ITT
No

Buyer Name
Bea Bell

Categories
80000000-4 - Education and training services.

ITT Title
Invitation to Bid (ITB) for Tackling Antisemitism in Education Innovation Fund

Type of Supplier Access
ITT Open to All Suppliers

Buyer Organisation
Department for Education

Detail ← 2 / 2 → ✕

Running

Messages (Unread 3)

Buyer Attachments (9)

Associated Users

Click **Buyer Attachments** to view all competition documents shared by the Department. These include the bidding instructions, award criteria, evaluation methodology, and declaration documents.

ITT Open to All Suppliers



← ITT: itt_3850 - Invitation to Bid (ITB) for Tackling Antisemitism in Education Innovation Fund

Running

ITT Details

Messages (Unread 3)

Settings

Buyer Attachments (9)

My Response

Associated Users

Buyer Attachments (9)

Folders and Files List

Use the **Mass Download** function to download all documents in a single zipped folder

Mass Download

Buyer Attachments (9)

Filters:

Showing Result 1 - 9 of 9

Show: 25

	Folder/File Name ↑	Description	Last Modification Date		
1	9684_Doc 1_TAE Innovation_Fund__Bidding instructions.pdf		27/01/2026 11:11:11		...
2	9684_Doc 3_TAE_Innovation_Fund__Evaluation Criteria.pdf		27/01/2026 11:09:46		...
3	9684_Doc 4_TAE_Innovation_Fund_Declarations.docx		27/01/2026 11:09:46		...

There may be multiple documents available. Scroll down to view them all. Click the document title (blue text) to download

Department for Education 11:34 Greenwich Mean Time

ITT: itt_3850 - Invitation to Bid (ITB) for Tackling Antisemitism in Education Innovation Fund

Running

ITT Details

Messages (Unread 3)

Settings

Buyer Attachments (9)

My Response

Associated Users

Buyer Attachments (9)

Folders and Files List

Buyer Attachments (9)

Filters: Enter Filter (type to start search)

Showing Result 1 - 9 of 9

Show: 25

	Folder/File Name ↑	Description	Last Modification Date		
1	9684_Doc 1_TAE Innovation_Fund__Bidding instructions.pdf		27/01/2026 11:11:11		...
2	9684_Doc 3_TAE_Innovation_Fund__Evaluation Criteria.pdf		27/01/2026 11:09:46		...
3	9684_Doc 4_TAE_Innovation_Fund_Declarations.docx		27/01/2026 11:09:46		...

Mass Download

Click **Messages** tab to access all communications with the Department, including important updates and to raise and respond to clarification messages.

*This is the only way the Department can communicate with potential bidders during a live competition.

It is the responsibility of the bidder to monitor this message function. The Department will not be responsible if a bidder misses information that has been issued.

Warning: You have unread Buyer Attachments (8). Click here to read the files before Submitting your Response.

Department for Education 11:35 Greenwich Mean Time

ITT: itt_3850 - Invitation to Bid (ITB) for Tackling Antisemitism in Education Innovation Fund

Running

ITT Details

Messages (Unread 3)

Create Message

Received Messages

Sent Messages

Draft Messages

Forwarded Messages

Received Messages

Filters: Enter Filter (type to start search)

Showing Result 1 - 3 of 3

	Sender	Date	Subject	Opened By Me	Opened	Replied
1	Department for Education	29/01/2026 12:18	Issue with accessing updated version of Document 2 (Specification)			
2	Department for Education	27/01/2026 15:32	Competitive Grant Process – Walkthrough Session			
3	Department for Education	27/01/2026 15:23	Updated version of Document 2			


To create a message to the Department click Create.

Create

All correspondence and updates shared by the Department will appear here.
*Jaggaer will send an email alert to the registered bidder when new messages are received. Bidders must log into Jaggaer and respond via Jaggaer.

Making every pound count



 Department for Education 11:56 Greenwich Mean Time

ITT: itt_3850 - Invitation to Bid (ITB) for Tackling Antisemitism in Education Innovation Fund

Running

Cancel

Save As Draft

Send Message

→| Messages

Compose your message in the **Subject** and **Message** fields. Attachments can be added using the **Attachments** button

▼ Message

*You can only send messages to the Department; your messages are not visible to any other bidders.

Click **Send Message** when you are ready to send to the Department

Subject

Message

▼ Attachments

Attachments

	Filename	File Description	Comments
<div><div>i</div> No Attachments</div>			



→|

Click **My Response tab** to view all Award Criteria and decide whether this opportunity is right for you. Make sure you read the competition documents thoroughly before making your decision.

- If you wish to participate in the competition, click’ **Intend to Respond**’.
- If you do not wish to bid, click ‘**Decline to Respond**’.
- If you choose to decline, you will be asked to tell us why (this is optional).

Click **Intend to Respond** if you intend to submit a bid

Click **Decline to Respond** if you do not wish to participate.

* If you choose to decline, you will be asked to tell us why (this is optional).

1. TECHNICAL RESPONSE (QUESTIONS: 4)

1.1 INFORMATION ONLY - QUESTION SECTION

	Question	Description	Response
1.1.1	Grant Value	* Please indicate which grant you are applying for. If you are bidding for multiple grants of different values, please select all applicable options.	

→

Answer all questions in the format requested. You can save your progress at any time by clicking **Save Changes** allowing you to return later to complete the remaining questions.

Once all responses are completed, click **Save and Exit Response**




Validate Response

1. TECHNICAL RESPONSE (QUESTIONS: 4)

1.1 INFORMATION ONLY - QUESTION SECTION

	Question	Description	Response
1.1.1	Grant Value	* Please indicate which grant you are applying for. If you are bidding for multiple grants of different values, please select all applicable options.	<div><input type="checkbox"/> Grant of £100K</div> <div><input checked="" type="checkbox"/> Grant of £200K</div> <div><input type="checkbox"/> Grant of £500K</div>

1.2 QUALITY CRITERIA - QUESTION SECTION

	Question	Description	Response
1.2.1	Bidder's Response	<p>* Please upload your response to the Quality Questions in this section using "Applicant Response Template" provided.</p> <p>Note: If you are applying for multiple grants, please zip your response and upload it as a single attachment.</p>	<div><div> Responses to technical questions - BB.docx</div><div>✓ 14 KB</div><div> </div></div>

Department for Education 11:39 Greenwich Mean Time

ITT: itt_3850 - Invitation to Bid (ITB) for Tackling Antisemitism in Education Innovation Fund

Running

...

Online Questionnaire In Excel

Submit Response

ITT Details

Messages (Unread 3)

Settings

Buyer Attachments (9)

My Response

Associated Users

Press this tab to submit your bid response.

→|

Your Response is not yet Submitted. To make it visible to the Buyer you must click 'Submit Response'

My Response Summary

	Envelope	Question Information
1.	Technical Response	All questions answered No additional attachments

At this stage, you have answered all questions and uploaded your attachments. **My Response Summary** section will indicate whether all questions have been completed. If any questions are outstanding; the number of incomplete items will appear in brackets.

*You must answer every question before the system will allow you to submit your response.

When you are content that your response is complete, click **Submit Response**.

You have successfully submitted your response to the Buyer.

Department for Education 11:40 Greenwich Mean Time

ITT: itt_3850 - Invitation to Bid (ITB) for Tackling Antisemitism in Education Innovation Fund Running

... Withdraw Response Online Questionnaire In Excel

ITT Details Messages (Unread 3)

Settings Buyer Attachments (9) **My Response** Associated Users

→|

▼ My Response Summary

	Envelope	Question Information
1.	Technical Response	All questions answered No additional attachments

You may **Withdraw Response** at any time. You can use this option if you need to withdraw your submission, or if you want to amend your response and resubmit later. You can withdraw and resubmit your tender any time before the submission deadline. Once the deadline has passed, you will no longer be able to make changes.

You have successfully submitted your response to the Buyer.

Department for Education 11:40 Greenwich Mean Time

← ITT: itt_3850 - Invitation to Bid (ITB) for Tackling Antisemitism in Education Innovation Fund Running Withdraw Response Online Questionnaire In Excel

ITT Details Messages (Unread 3)

Settings Buyer Attachments (9) My Response Associated Users

→|

My Response Summary

	Envelope	Question Information
1.	Technical Response	All questions answered No additional attachments

You may **Withdraw Response** at any time. You can use this option if you need to withdraw your submission, or if you want to amend your response and resubmit later. You can withdraw and resubmit your tender any time before the submission deadline. Once the deadline has passed, you will no longer be able to make changes.

Bidder's Checklist

1. (Login / Register on Jaggaer)
2. View Bidding Opportunities – locate and select the opportunity (itt_3850)
3. Express interest
4. Download and read all ITT documents
5. Check for any published Messages
6. If required - Raise Clarification messages
7. Complete your response using the relevant Response template
8. Check and upload your response to Jaggaer
9. Submit your response
10. Check for confirmation message
11. Monitor messages to for any updates

• **Communicating with the Department**

- ALL communication must be strictly via the Jaggaer system
- Any attempt to contact the Department outside of the system will be rejected and re-directed through Jaggaer.
 - There is no obligation on the Department to respond to any communications regarding this competition if received outside of the Jaggaer system
- All clarification questions will be answered by the Department
- Technical questions relating to the Jaggaer system e.g., navigation, uploading, accessing, submitting etc must be resolved ahead of the submission deadline directly with Jaggaer support services (Jaggaer home page)
- All questions (and Department responses) are subject to publication in the Clarification Log, shared with all potential bidders
- The Clarification Log will be updated when there is new information to share