

Schedule 3 (Tasking Form)

DRAFT

Tasking Identification

Unique Tasking Order Number	FTS5/CCT526	Version No. & Date	V2 23/11/2017
FATS Business Case Number	ISSCOO\EN\SVCMANTRANS Amendment FBC <i>(FATS team supplied)</i>	Supplier Reference Number	R2B2/FATS5/208
Project / Equipment for which task is in support		UOR	
Task Title	External Technical Support for BMC Remedy Enhancements		
Filter Name and Number:	26. Software Acquisition and Support		

Please refer to FATS Customer Guidance for definition of Work Category

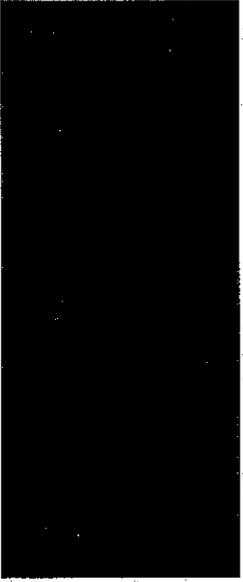
Directorate & PT / Organisation Title	Supplier Name
[REDACTED]	R2B2
PT Leader / Project Manager	Post
[REDACTED]	
Post	Address
ISS En-COO-DepHd-BMCS)	Wyse Hill House
Address	Fleet Hill
Floorplate D3, Bldg 405	Finchampstead
MoD Corsham	Wokingham
Westwells Road, Corsham	Postcode
	RG40 4JR
Postcode	Telephone / Fax No
SN13 9NR	[REDACTED]
Telephone / Fax No	E-mail
[REDACTED]	[REDACTED]
E-mail	CPV Code
[REDACTED]	
UIN & RAC	
[REDACTED]	

Date Draft Tasking Issued 17/11/2017

Deadline for Authority's receipt of Tenderer's response to the Draft Tasking 08/12/2017

1. Schedule of Requirements

Brief summary of requirement – expand/delete rows as appropriate (full details appear below in the Statement of Requirement)

Item No	Description	Firm Price £ (Ex VAT)
1	Common Integration (see Statement of Requirement at Annex A)	
2	SECRET Catalogue (see Statement of Requirement at Annex A)	
3	Catalogue Infrastructure Uplift (see Statement of Requirement at Annex A)	
4	Business and Security Approvals (see Statement of Requirement at Annex A)	
5	Proactive Delivery Monitoring (see Statement of Requirement at Annex A)	
6	Cancel End User Request (see Statement of Requirement at Annex A)	
7	Rule Based Questioning (see Statement of Requirement at Annex A)	
8	External User and Industry Partner Access (see Statement of Requirement at Annex A)	

STATEMENT OF REQUIREMENT

Unique Tasking Number FTS5/CCT526	Issue Number & Date V2 23/11/2017	Supplier Reference Number: R2B2/FATS5/208
Task Title: External Technical Support for BMC Remedy Enhancements		
Brief Description of Task (or see attached detailed Statement of Requirement): 1. Subject Matter Expert (SME) technical support to assist MOD in removal of the Service Catalogue dependency upon the ATLAS provided Case Exchange capability.		
Background/Justification: The project to deliver a baseline service catalogue went live on 17 Jul 17 and exited Early Life Support (ELS) on 28 Aug 17. This baseline capability introduced a single service catalogue across MOD, whereas previously there had been several catalogues running in parallel. When the ISS Service Catalogue was commissioned into service, four legacy catalogues were switched to read-only. As a result, Authority spending on enhancements, change, support and maintenance to those legacy catalogues stopped. The legacy catalogues that preceded the ISS Service Catalogue have been scheduled for termination on Nov 17 – only the Propel Portal shall remain; the Propel Catalogue is also scheduled to be terminated. The initial baseline capability delivers value primarily by reducing costs and enabling the MOD to stop paying for fragmented and obsolete catalogues that no longer meet its requirements. This Initial Operating Capability (IOC) demonstrates effectiveness but stops short of driving all the benefits identified in Ref D and also deliver an Authority service catalogue that is independent of the ATLAS Case Exchange ahead of the 31 Mar 19 (current) end date of the ATLAS contract.		
Activities to be Undertaken: a. Common Integration. Remove ISS Service Catalogue dependency on ATLAS Case Exchange and establish a common service-oriented exchange mechanism for use by all Suppliers – including Future Operational Support Manager (FOSM) Supplier, once appointed. b. Secret Catalogue. Delivery of a catalogue on the secret environment to support those End Users that have a requirement for services that carry a higher protective marking than those already delivered in the Official Domain. c. Catalogue Infrastructure Uplift. As the number of users increase and the volumes of service data consequently grows, the Supplier is to help the Authority provide additional capacity to its catalogue infrastructure through the addition of more compute and storage capacity to the production environment. d. Business and Security Approvals. In addition to the financial approvals that have already been implemented on the ISS Service Catalogue, this is a requirement to deliver business and security approvals necessary to extend the range of standard services that can be requested and fulfilled. e. Proactive Delivery Monitoring. Enhancements to the catalogue's ability to monitor the progress of deliveries and control Supplier performance in order to enable the Authority to work with its Suppliers to drive changes aimed at improving the reliability of service delivery to End Users. f. Cancel End User Request. Provide the ability for End Users to cancel catalogue orders that are no longer required because the business or operational circumstances have changed. g. Rule-Based Questioning. Assist the Authority in enhancing its catalogue Minimum Data Set (MDS) in order that it be capable of supporting standardised question sets for End Users		

that significantly reduce the time taken and improve the entry and accuracy of information by End Users when making catalogue requests.

h. **External User and Industry Partner Access.** Provide access to the MOD ISS Service Catalogue for select agencies and industry partners in order that they are able to access and request the services they require in order to perform their individual tasks in support of the Authority.

Additional Requirements & Standards:

- SC Clearance
- A minimum of 4 years configuration and development experience of BMC Remedy in the role of both ITSM and Service Catalogue.
- Proven experience in providing technical support in the design and troubleshooting of enterprise level process automation.
- A good understanding of process and form design within a Defence environment with recent knowledge of process automation and Service Catalogue developments.
- Knowledge of BMC Remedy suite of software products and components.
- Evidence of qualifications and technical background relevant to BMC Remedy, BMC Service Broker and BMC MyIT.
- Experience in the trialling, testing pilot and deployment of automated processes in an enterprise ITSM or business portal.
- Good working knowledge of MOD, its partner organisations and of the support model it operates.

Desirable

- DV Clearance
- Business Analysis with formal qualifications
- Experience in BMC Remedy related installation standards with formal qualifications

Deliverables: (insert here or below Key Deliverables template)

See Key Deliverables template

Acceptance/Rejection criteria / provisions

Acceptance:

Rejection:

Key Project Indicators (KPIs) and Performance Management Requirements

Government Furnished Assets (GFA) (List all GFA applicable to the task in accordance with DEFCON 611 (Edn 02/16) & 694 (Edn 03/16))

Additional Quality Requirements & Standards:
 No specific Quality Management System requirements are defined. This does not relieve the Supplier of providing conforming products under this contract.
 No Deliverable Quality Plan is required reference DEFCON 602B 12/06.
 Concessions shall be managed in accordance with Def Stan. 05-061 Part 1, Issue 6 – Quality Assurance Procedural Requirements – Concessions
 Any contractor working parties shall be provided in accordance with Def Stan. 05-061 Part 4, Issue 3 – Quality

Timescale:

Commencement Date: ASAP

Delivery Date: 6 months from Commencement Date

Assurance Procedural Requirements – Contractor Working Parties

1. The subject contract/ITT and quality assurance related risk have been reviewed:
 - (a) The QA requirements specified are appropriate and relevant
 - (b) There are no incomplete or conflicting QA related contract requirements
 - (c) Quality Assurance resource is available to support the programme
2. MOD Teams shall assess and record the risk of counterfeit materiel entering the supply chain. Defence Standard (Def Stan) 05-135, Avoidance of Counterfeit Materiel shall be included in the requirements for all tenders unless it is considered the risk of counterfeit materiel in the equipment being procured is low risk in relation to equipment criticality or safety to life. (Further information available via the Acquisition System Guidance (ASG) intranet website)
3. If clarification on any of the information above contact below named individual before proceeding:
Phil Hopkinson

Project Manager: [REDACTED]

Signature: [REDACTED]

Date: [REDACTED]

[REDACTED]

KEY DELIVERABLES TEMPLATE (Delete if not used)

Task No	MKM Capability Area	Activities to be Undertaken by Supplier	Key Deliverable and Required Delivery Date	List all GFA (if required)	Acceptance Criteria
1		<p>Supplier</p> <p>Common Integration. Provide industry best practice and specific BMC Remedy technical expertise on the solutions, direction to deliver Common Integration between the Authority's ITSM (BMC Remedy), its Managed Service Providers (MSP) and provide a common interface platform for both future MSPs and FOSM. Prime focus is on the continued successful operation of the Authority's ISS Service Catalogue and Authority ITSM after the removal of the current Case Exchange middleware, which is currently provided by a separate third-party Supplier. The functionality supported by the current Case Exchange middleware is to be persisted once Common Integration has been delivered, namely: Incident Management, Request Fulfilment, Problem Management, Change Management, Capacity Introduction and Capacity Planning.</p> <p>Provide technical expertise to the Authority before, during and after the conduct of Technical Workshops between the Authority and its MSP Suppliers to produce a fully costed Solution Overview and Impact Assessment for the supply of Common Integration.</p> <p>Produce end-to-end implementation schedules for the Supply of Common Integration.</p> <p>Produce technical architectures which balance service quality, operational and systems management requirements and ensure the Svc Mgt applications, platforms and systems deliver process improvement, cost reductions and value enhancement in the business.</p>	<ul style="list-style-type: none"> Common Integration end state design document – Deliverable Due Jan-18 Implementation Plan and Project Plan for delivery of Common Integration – Deliverable Due Feb 18 Development of BMC Remedy-side Test Plan for Common Integration – Deliverable Due May 18 Transition Plan – Deliverable Due June 18 Technical evaluations – As Required Monthly Progress Report – Monthly 	<p>Service Mgt Capability hardware, software and access via OFFICIAL security domains</p>	<ul style="list-style-type: none"> Approved by ISS Service Catalogue Prog Board Approved by ISS CTO Approved by the Svc Catalogue Governance Board / SRO

2	<p>SECRET Catalogue. Provide industry best practice and specific BMC Remedy technical expertise on the solutions, direction to deliver a SECRET instance of the ISS Service Catalogue currently operating on the OFFICIAL domain. The SECRET ISS Service Catalogue shall support ISS Customers during the sale and delivery of SECRET information systems and services supplied to the Defence Estate. The SECRET ISS Service Catalogue is to contain information about deliverables, prices, contact points, ordering and request processes for the ordering of SECRET information systems and services.</p> <p>Provide technical expertise to the Authority before, during and after the conduct of Technical Workshops between the Authority and its MSP Suppliers to produce a fully costed Solution Overview and Impact Assessment for the supply of the SECRET ISS Service Catalogue.</p> <p>Produce end-to-end implementation schedules for the Supply of the SECRET ISS Service Catalogue.</p> <p>Produce technical architectures which balance service quality, operational and systems management requirements and ensure the Svc Mgt applications, platforms and systems deliver process improvement, cost reductions and value enhancement in the business.</p>	<p>End state design document – Deliverable Due Jan 18</p> <ul style="list-style-type: none"> Implementation Plan and Project Plan – Deliverable Due Feb 18 Development of BMC Remedy-side Test Plan for SECRET Catalogue – Deliverable Due Feb 18 Transition Plan – Deliverable Due Mar 18 Technical evaluations – As Required <p>Monthly Progress Report – Monthly</p>	<p>Service Mgt Capability hardware, software and access via OFFICIAL and SECRET security domains</p>	<ul style="list-style-type: none"> Approved by ISS Service Catalogue Prog Board Approved by ISS CTO Approved by the Svc Catalogue Governance Board / SRO
3	<p>Catalogue Infrastructure Uplift. Provide industry best practice and specific BMC Remedy technical expertise on the solutions, direction to deliver an increase in the capacity of the infrastructure upon which the current ISS Service Catalogue runs on the OFFICIAL RLI. Capacity increase should be sufficient to enable End User ordering and provide support the user volumes cited in Ref D.</p> <p>Produce end-to-end implementation schedules</p>	<ul style="list-style-type: none"> Implementation Plan and Project Plan for delivery of Capacity Uplift – Deliverable Due Feb 18 Development of BMC Remedy-side Test Plan for the capacity uplift – Deliverable Due Feb 18 	<p>Approved by ISS Service Catalogue Prog Board</p> <ul style="list-style-type: none"> Approved by ISS CTO Approved by the Svc Catalogue Governance Board / SRO 	<p>Approved by ISS Service Catalogue Prog Board</p> <ul style="list-style-type: none"> Approved by ISS CTO Approved by the Svc Catalogue Governance Board / SRO

	<p>for the Supply of the ISS Service Catalogue infrastructure capacity uplift.</p> <p>Work within the guideline of JSP604 and the associated defence network joining rules to ensure that the capacity increase infrastructure is introduced without any unplanned loss of service to direct ISS Customers and that the implementation is done without adverse impact to adjacent systems. Effective liaison with the ISS Service Performance live service delivery teams including – but not limited to – SMITS, GOSCC and the Remedy Service Desk.</p>	<ul style="list-style-type: none"> • Transition Plan – Deliverable Due Mar 18 • Technical evaluations – As Required • Monthly Progress Report – Monthly 		
4	<p>Business and Security Approvals. Provide industry best practice and specific BMC Remedy expertise on the solution, design, direction and development of an enhancement to the existing ISS Service Catalogue, which will enable business and security approvals to be applied to all ISS Customer service requests on the ISS Service Catalogue. These business and security approvals shall extend the range of services that can be requested and fulfilled via the ISS Service Catalogue by ISS Customers by providing additional controls and approval workflow that governs which ISS Customers are authorised to request certain sensitive and high value items for which additional scrutiny and workflow steps are required within the request process.</p> <p>Produce an end-to-end design and implementation plan for the Supply of business and security approvals within the existing ISS Service Catalogue.</p> <p>Work with the Catalogue Management Team in ISS BRM, the live service delivery teams in ISS Service Performance to build and test the new functionality in accordance with the details provided in the ISS Service Catalogue Service Design Package ver 1.0 dated Nov 16</p>	<ul style="list-style-type: none"> • End state design document – Deliverable Due Jan 18 • Implementation Plan and Project Plan – Deliverable Due Mar 18 • Development of Test Plan – Deliverable Due Apr 18 • Transition Plan – Deliverable Due June 18 • Technical evaluations – As Required • Monthly Progress Report – Monthly 	<p>Service Mgt Capability hardware, software and access via OFFICIAL security domains</p>	<ul style="list-style-type: none"> • Approved by ISS Service Catalogue Prog Board • Approved by ISS CTO • Approved by the Svc Catalogue Governance Board / SRO
5	<p>Proactive Delivery Monitoring. Provide industry best practice and specific BMC Remedy expertise on the solution, design,</p>	<ul style="list-style-type: none"> • End state design document – Deliverable 	<p>Service Mgt Capability hardware, software and access via OFFICIAL</p>	<ul style="list-style-type: none"> • Approved by ISS Service Catalogue Prog Board

	<p>direction and development of an enhancement to the existing ISS Service Catalogue, which will enable enhanced delivery monitoring and improve the Management Information (MI) available to ISS Customers. Overwhelming feedback from ISS Customers shows that once a service is ordered from ISS, there is a 'black box' effect that prevents End Users from proactively looking at where their individual requests are within the system. ISS Customers want to be able to use Proactive Delivery Monitoring and delivery tracking information to actively manage the items through the process on behalf of their End Users. Proactive Delivery Monitoring information will also improve the Authority's ability to drive an increase in Supplier performance by holding them to account using improved fulfilment and delivery performance data provided.</p> <p>Produce end-to-end design and implementation plan for the Supply of Proactive Delivery Monitoring within the existing ISS Service Catalogue.</p> <p>Work with the Catalogue Management Team in ISS BRM, the live service delivery teams in ISS Service Performance to build and test the new functionality in accordance with the details provided in the ISS Service Catalogue Service Design Package ver 1.0 dated Nov 16</p>	<p>Due Jan 18</p> <ul style="list-style-type: none"> • Implementation Plan and Project Plan – Deliverable Due Feb 18 • Development of Test Plan – Deliverable Due May 18 • Implementation Plan Accompanying Transition Plan – Deliverable Due June 18 • Technical evaluations – As Required <p>Monthly Progress Report – Monthly</p>	<p>security domains</p>	<ul style="list-style-type: none"> • Approved by ISS CTO Approved by the Svc Catalogue Governance Board / SRO
6	<p>Cancel End User Request. Provide industry best practice and specific BMC Remedy expertise on the solution, design, direction and development of an enhancement to the existing ISS Service Catalogue, which will enable 'Cancel End User Request' functionality to be implemented at MSP-level. The changes required by the MSP for the 'End User Cancel' functionality to work are minimal - under the GV1 contract, the MSP receives a notification; for this change to operate, they shall still receive a notification; but via a different call queue. A call queue shall be created on</p>	<p>Due Jan 18</p> <ul style="list-style-type: none"> • End state design document – Deliverable Due Jan 18 • Implementation Plan and Project Plan – Deliverable Due Feb 18 • Development of Test Plan – Deliverable Due May 18 		<ul style="list-style-type: none"> • Approved by ISS Service Catalogue Prog Board • Approved by ISS CTO Approved by the Svc Catalogue Governance Board / SRO

		<p>HPSM9 that shall receive requests both from the ISS Service Catalogue (currently provided from BMC Remedy ITSM) and back from MSPs, when the requests are returned to ATLAS OSM. The queue in HPSM9 is named E-REQFLS-DIIR-OSM-SRM-USER-CANCELLED. BT – as an MSP to MOD – are required to map to that call queue. This enhancement shall enable authorised ICT Catalogue Users to cancel services in order to avoid incurring unnecessary costs resulting from services that are raised and subsequently no longer required by the ordering TLB due to business changes or a shift in operational imperative.</p> <p>Produce end-to-end design and implementation plan for the Supply of Cancel End User Request within the existing ISS Service Catalogue.</p> <p>Work with the Catalogue Management Team in ISS BRM, the live service delivery teams in ISS Service Performance to build and test the new functionality in accordance with the details provided in the ISS Service Catalogue Service Design Package ver 1.0 dated Nov 16</p> <p>Rule-Based Questioning. Provide industry best practice and specific BMC Remedy expertise on the solution, design, direction and development of an enhancement to the existing ISS Service Catalogue, which will improve the efficiency of the catalogue question capture process and the resulting user experience. This requires an enhancement to the existing Service MDS to include:</p> <p>a. Engage with the Authority to agree four standard rules for questions and appropriate MDS enhancements that once displayed by the ISS catalogue system shall prioritise the display of all mandatory questions and enable conditional logic to be applied to certain</p>	<ul style="list-style-type: none"> ● Implementation Plan & Accompanying Transition Plan – Deliverable Due June 18 ● Technical evaluations – As Required ● Monthly Progress Report – Monthly 		
7		<ul style="list-style-type: none"> ● End state design document – Deliverable Due Jan 18 ● Implementation Plan and Project Plan – Deliverable Due Feb 18 ● Development of Test Plan – Deliverable Due May 18 ● Implementation Plan & Accompanying Transition Plan – Deliverable Due June 18 	<p>Service Mgt Capability hardware, software and access via OFFICIAL security domains</p>	<ul style="list-style-type: none"> ● Approved by ISS Service Catalogue Prog Board ● Approved by ISS CTO <p>Approved by the Svc Catalogue Governance Board / SRO</p>	

	<p>questions. Examples include:</p> <ul style="list-style-type: none"> i. Auto population of site details when a Trigram and/or DFTS identifier has been selected from the Site Master. ii. Rule driven display of optional questions based on answers to another question (e.g. a Boolean will trigger display additional questions when set to 'yes' and hide additional questions when response set to 'no'). iii. Add an entry within the MDS to determine the Entitlement Groups who can order & request a service. iv. Support the Authority in MDS enhancement and implementation of four improved validations of existing MDS question data (e.g. DFTS identifier lookup). v. Support a simple configuration mechanism to attach new tab(s) for other contract MDS Services to the import based on the MDS common format. vi. Use the MDS to determine the status changes that require notifications that required for end users. vii. Use the MDS to determine which icons should be used for particular services. viii. Based on an enhanced MDS, support the ability to support multiple quantities, apply threshold based % pricing and show one off and recurring prices 		
		<ul style="list-style-type: none"> • Technical evaluations – As Required • Monthly Progress Report – Monthly 	

	<p>as opposed to costs.</p> <p>ix. Provide the opportunity to select different solution services based on questions answered at the bundle level i.e. which Defence posture will the service deliver to? will help determine the use of a GC connection or a SKYNET connection.</p> <p>These rule-based enhancements to the ISS Service Catalogue MDS shall significantly simplify and improve the experience of ICT Catalogue Users whilst notably increasing the speed at which services can be requested by removing unnecessary questions and data collection from End Users.</p> <p>Produce end-to-end design and implementation plan for the Supply of business and security approvals within the existing ISS Service Catalogue.</p> <p>Work with the Catalogue Management Team in ISS BRM, the live service delivery teams in ISS Service Performance to build and test the new functionality in accordance with the details provided in the ISS Service Catalogue Service Design Package ver 1.0 dated Nov 16.</p> <p>External User and Industry Partner Access. Provide industry best practice and specific BMC Remedy expertise on the solution, design, direction and development of an enhancement to the existing ISS Service Catalogue, which will provide catalogue access to Indirect Customers, External Users and Industry Partners. These External Users have a legitimate need to order capabilities or services from the ISS Service Catalogue during the course of their work to supply the Authority with other goods and services. This facility must not contravene JSP604 or related security guidance in order that the integrity of Defence Network remains intact.</p> <p>Produce end-to-end design and</p>				<p>• Approved by ISS Service Catalogue Prog Board</p> <p>• Approved by ISS CTO</p> <p>• Approved by the Svc Catalogue Governance Board / SRO</p>
					<p>Service Mgt Capability hardware, software and access via OFFICIAL security domains</p>
					<p>• End state design document – Deliverable Due Jan 18</p> <p>• Implementation Plan and Project Plan – Deliverable Due Feb 18</p> <p>• Development of Test Plan – Deliverable May 18</p> <p>• Implementation Plan & Accompanying Transition Plan – Deliverable Due</p>
8					

				<p>June 18</p> <ul style="list-style-type: none"> • Technical evaluations – As Required • Monthly Progress Report – Monthly 	
<p>implementation plan for the Supply of External User and Industry Partner Access to the existing ISS Service Catalogue.</p>	<p>Work with the Catalogue Management Team in ISS BRM, the live service delivery teams in ISS Service Performance to build and test the new functionality in accordance with the details provided in the ISS Service Catalogue Service Design Package ver 1.0 dated Nov 16</p>				

2. Order Conditions

All conditions of the framework shall apply as supplemented by the terms selected below. The two sets of conditions become a binding contract at the time of signature on the Schedule.

Type of Contract	
Competitive Competitive Award Criteria Weightings	☒ MEAT 70:30
Reverse Auction used?	☐
Single Source	☐

General Conditions			
DEFCON 624 (Edn 04/10) – Use of Asbestos in Arms, Munitions or War Materials	☐	DEFCON 603 (Edn 10/04) – Aircraft Integration and Clearance Procedure	☐
DEFCON 176A (Edn 06/08) - MOD Requirements For Competition In Subcontracting (Non-Competitive Main Contract)	☐	Additional Conditions <i>A sheet is to be attached detailing any conditions that have been added</i>	☐
Choose one of the following:			
DEFCON 514A (Edn 03/16) Failure of Performance under Research and Development Contracts	☐	DEFCON 514 (Edn 08/15) – Material Breach	☒

Special Indemnity Conditions	
DEFCON 661 (Edn 10/06) – War Risk Indemnity	☐
DEFCON 661A (Edn 05/02) – War Indemnity Risk (Alternative Version)	☐
DEFCON 684 (Edn 01/04) – Limitation upon Claim in Respect of Aviation Products	☐
DEFCON 638 (Edn 12/08) – Flights Liability and Indemnity	☐

Pricing Conditions Required	
Firm Priced at Outset (<i>this applies to all tasks other than by exception</i>)	☒
For single source tasks valued below £5M, the following conditions shall apply: DEFCON 127 (Edn 12/14) – Price Fixing Condition for Contracts of a Lesser Value DEFCON 800 (Edn 12/14) – Qualifying Defence Contract DEFCON 801 (Edn 12/14) – Amendments to Qualifying Defence Contracts – Consolidated Versions. DEFCON 802 (Edn 12/14) – QDC – Open Book on sub-contracts that are not Qualifying Sub-Contracts. DEFCON 803 (Edn 12/14) – QDC: Disapplication of Protection against Excessive Profits and Losses (PEPL)	☐

Pricing Conditions Required	
DEFCON 804 (Edn 12/14) – QDC: Confidentiality of Single Source Contract Regulations Information. DEFCON 811 (Edn 12/14) – Single Source: Profit and Loss sharing on FIRM/FIXED Price Contracts. DEFCON 812 (Edn 04/15) – Single Source Open Book DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts	
Exceptionally, if other than Firm Priced at Outset <i>(include additional conditions in attachment & complete Appendix 4)</i>	<input type="checkbox"/>

Payment Terms (Use of CP&F and Payment on Completion are the default)			
DEFCON 522 (Edn 18/11/16)	<input checked="" type="checkbox"/>	Milestone/Stage Payments (see DEFCON 649 (Edn 07/99) below)	<input checked="" type="checkbox"/>
DEFCON 5J (Edn 03/15) – Unique Identifiers	<input checked="" type="checkbox"/>	DEFCON 649 (Edn 07/99) – Vesting (applicable to Tasks with deliverables where provision has been made for milestone/Stage payments in advance of completion)	<input type="checkbox"/>
DEFCON 129 (Edn 07/08) – Packaging (For Articles other than Ammunition & Explosives)	<input type="checkbox"/>		
OGD Payment Arrangements <i>For tasks placed by other Government departments, please provide full details of the payment procedure to be followed, as an attachment to this tasking form.</i>			<input type="checkbox"/>

Milestone/Stage Payments (Expand table as appropriate)		Due Date	%	Value £k (ex VAT)
Milestone/Stage No	Key Deliverable			
1	End Desig Document Complete and approved by authority	31/01/2018		
2	Project and Implementation Plan Complete and approved by authority	28/02/2018		
3	Development Complete and Deployed to UAT Environment for Task 2 Secret Catalogue Task 4 Business and Security Approvals Task 7 Rule Based Questioning Task 8 External User and Industry Partner Access and approved by authority	30/03/2018		
4	Development Complete and Deployed to UAT Environment for Task 1 Common Interface Task 4 Proactive Delivery Monitoring Task 6 Cancel End User Request and approved by authority	30/04/2017		
5	System and Integration Testing Certificate Signed Off and approved by authority	31/05/2017		
6	Authority Testing Certificate Signed Off and approved by authority	29/06/2017		
FINAL (Payment should be subject to a reasonable retention based on % of total cost)	Satisfactory delivery of all work under the contract			

Intellectual Property Rights

Completion of this section is **mandatory**. Select the appropriate condition(s) by ticking the boxes below after consulting FTS/STS Customer Guidance or with DIPR, if appropriate. In the event that no boxes are ticked in this section (Intellectual Property Rights), all intellectual property generated under the Task shall be subject to the terms of DEFCON 703.

DEFCON	Tick	As Applicable	Tasking Order Line Item (tick as appropriate)
<u>If DEFCON 703 does not apply then select either:</u>			
DEFCON 705 (Edn 11/02)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
<u>OR:</u>			
DEFCON 14 Edn 11/05, 15 21 ,126 Edn 11/06 & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 Edn 11/05, 16 Edn 10/04, 21 & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 Edn 11/05, 90 Edn 11/06 & 126 Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 91 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
Other, as specified in a special IPR condition to be applied to the Tasking Order	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
No intellectual property conditions apply (<i>refer to DIPR before ticking this box</i>).			<input type="checkbox"/>

Issue of Government Stores

DEFCON 23 (Edn 08/09)* – Special Jigs, Tooling and Test Equipment	<input type="checkbox"/>
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Controlled Information

Issue of Controlled Information (<i>subject Condition 50 of Schedule 1</i>) (<i>if ticked then list Controlled Information and attach list to Tasking Form</i>)	<input type="checkbox"/>
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Payment of Customs Duty – select one box only

DEFCON 619A (Edn 09/97) - Customs Duty Drawback	<input type="checkbox"/>	Issue of Certificate in accordance with EU (Council) Regulation 150/2003	<input type="checkbox"/>
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Progress Reports					
If ticked, progress reports must utilise the current version of DRRS Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence.	<input checked="" type="checkbox"/>	DEFCON 642 (Edn 06/14) – Progress Meetings	<input type="checkbox"/>	Frequency required	Monthly
Brief Description					

Transport – select one box only			
DEFCON 621A (Edn 06/97) – Transport (if the Authority is responsible for transport)	<input type="checkbox"/>	DEFCON 621B (Edn 10/04) – Transport (if the Contractor is responsible for transport)	<input type="checkbox"/>

Quality Assurance Conditions			
According to the product or scope of the work to be carried out, the Contractor shall meet the requirements of:			
AQAP 2110 – NATO Quality Assurance Requirements for Design, Development and Production			<input type="checkbox"/>
Deliverable Quality Plan requirements			
DEFCON 602A (Edn 12/06) - Quality Assurance with Quality Plan	<input type="checkbox"/>	DEFCON 602B (Edn 12/06) - Quality Assurance without Quality Plan	<input checked="" type="checkbox"/>
AQAP 2105 – NATO Requirements for Delivering Quality Plans			<input type="checkbox"/>
Software Quality Assurance requirements			
AQAP 2210 – NATO Supplementary Software Quality Assurance Requirements to AQAP 2110			<input type="checkbox"/>
Air Environment Quality Assurance requirements			
Def. Stan. 05-100 – Ministry of Defence Requirements for Certification of Aircraft for Authorised Flight and Ground Running (Mandatory where flying and/or ground running of issued aircraft is a requirement of the Task)			<input type="checkbox"/>
Relevant MAA Regulatory Publications (See attachment for details)			<input type="checkbox"/>
Additional Quality Requirements (See attachment for details)			<input type="checkbox"/>

Warranty			
Express Warranty (See attachment for details)	<input type="checkbox"/>	Warranty – remedies implied by general law	<input type="checkbox"/>

Security	
DEFCON 659A (Edn 11/14) – Security Measures	<input type="checkbox"/>

3. Price

TOTAL CONTRACT PRICE	TYPE OF PRICING
[REDACTED]	FIRM

4. Authority Tasking Order Commercial Officer Authorisation

Name	[REDACTED]
Position	[REDACTED]
Signature	
Date	03/01/2018
Telephone Number	[REDACTED]

5. Acknowledgement by supplier

Name	
Position	
Signature	
Date	Telephone Number

6. Record of Authorised Changes

CHANGE ISSUE NUMBER	DATE OF ISSUE	COMMENTS / REASON FOR CHANGE

7. Final Administration

On receipt of the tasking acknowledgement from the Contractor, the **Authority's Commercial Manager (who placed the task)** must send a copy of the acknowledged final tasking order form together with a completed DEFFORM 57 AND DEFFORM 111 (Edn 07/12) to:

DBS Finance
Walker House
Exchange Flags
Liverpool
L2 3YL

For OGDs Only

A copy of the acknowledged final tasking form must be sent by the **Authority's Commercial Manager (who placed the task)** and by the Contractor electronically to the FATS Team at the following address:

defcomrclcc-fatscases@mod.uk

Def Comrcl CC-TechSpt1c
Poplar 1 #2119
MOD Abbey Wood South
Bristol
BS34 8JH

Appendix 2 to Schedule 3 (Confidentiality Agreement)

The provisions of this Clause are supplemental to DEFCON 531.

1. Both DEFCON 531 and the provisions of this Clause apply to:

- (A) This Tasking;
- (B) Any Information disclosed by either party prior to the issue of a draft Tasking and in contemplation of Work being placed by the Authority under a Tasking; and
- (C) Any Tasking placed under this Agreement, provided that Information provided to a party for the purpose of Tendering for a Tasking shall only be used for that Tendering purpose, and Information provided to a party for performing a Task placed on it under this Agreement shall only be used for the performance of that Task.

2. Subject to its requirements of continued access to Information necessary to exercise its rights of disclosure and use hereunder including under any Tasking Order, and to the obligations set out herein in respect of any Controlled Information (Definition in Clause 42 Schedule 1), the recipient of any Information shall:

- (A) Upon the expiry or termination of the Agreement; or
- (B) Upon the expiry or termination of any Tasking Order (for the purposes of which Information is disclosed); or
- (C) If the Authority decides not to proceed with the issue of a Tasking Order (for the purposes of which Information is disclosed),

in accordance with any reasonable directions given and/or a reasonable request made by the other party promptly:

- (1) Return to the other party the Information and all copies thereof; or
- (2) Take such other measures in respect of the Information and all copies thereof as may be required elsewhere in the Tasking Order.

3. The provisions of DEFCON 531 and of this Clause shall survive the expiry or termination of the Agreement or any Tasking Order in accordance with 2(A) or 2(B) or the decision not to proceed in accordance with 2(C).

Appendix 3 to Schedule 3 (Price Summary)

Supplier price summary: To be completed by the supplier in support of a quotation provided in response to an ITT for the requirement captured on the above Draft Tasking Order Form. Rates used shall be on accordance with the provisions of Clauses 13-14 of Schedule 1.

1. To:

2. From:

Date of submission:

In response to your request for a quotation
reference FTS5/

Dated

*The work can be undertaken and our detailed response is attached.

*We are unable to provide the resources/deliverables identified on this occasion.

(* Check box as appropriate)

Signed:

Name: (Block Capitals)

Date:

2. Task title):

3. Unique Reference Number:

4. Start Date:

Completion Date:

5a. Quotation Broad Capability Area No.	Grade	Hourly rate quoted at ITT	Hourly rate quoted for this task	Reduction on original ITT rate	No of Hours	Total
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5b. Travel		Unit cost	Number of Journeys / Miles	Total
	Rail			
	Motor Mileage (max price per mile)	£0.25 (inc VAT)		
	Air			
	Sea			

5c. Subsistence	Estimated expenditure on:	Unit cost	Number of Night/Days	Total
	Accommodation			
	Meals			
	Misc (please state below)			

The above T&S costs relate to the period to

5d.Other
Costs

Sub-contractor Price

Sub-Contractor Details

Materials

Other (Please provide details
below)

Description

Cost

Total Price

(excl. VAT)

Appendix 4 to Schedule 3 (Montreal Protocol Substances)

CFCs - Production of controlled CFCs has stopped.

CFC-11(trichlorofluoromethane)	CFC-211
CFC-12(dichlorodifluoromethane)	CFC-212
CFC-13	CFC-213
CFC-111	CFC-214
CFC-112	CFC-215
CFC-113 (trichlorotrifluoroethane)	CFC-216
CFC-114 (dichlorotetrafluoroethane)	CFC-217
CFC-115 (chloropentafluoroethane)	

The above substances are also used in blends: e.g.

CFC-500 (CFC-12/HFC-152a)

CFC-502 (CFC-115/HCFC-22).

Halons - Production of controlled Halons has stopped.

Halon-1211 (bromochlorodifluoromethane - BFC)

Halon-1301 (bromotrifluoromethane - BTM)

Halon-2402

HBFCs - Production has stopped.

CHFB ₂ C ₂ H ₂ F ₂ Br ₂	C ₃ HF ₄ Br ₃	C ₃ H ₃ F ₂ Br ₃
CHF ₂ BrC ₂ H ₂ F ₃ Br	C ₃ HF ₅ Br ₂	C ₃ H ₃ F ₃ Br ₂
CH ₂ FBrC ₂ H ₃ FBr ₂	C ₃ HF ₆ Br	C ₃ H ₃ F ₄ Br
C ₂ HFB ₄	C ₃ H ₂ FBr ₅	C ₃ H ₄ FBr ₃
C ₂ HF ₂ Br ₃	C ₃ H ₂ F ₂ Br ₄	C ₃ H ₄ F ₂ Br ₂
C ₂ HF ₃ Br ₂	C ₃ H ₂ F ₃ Br ₃	C ₃ H ₄ F ₃ Br
C ₂ HF ₄ Br	C ₃ H ₂ F ₄ Br ₂	C ₃ H ₅ FBr ₂
C ₂ H ₂ FBr ₃	C ₃ HF ₂ Br ₅	C ₃ H ₂ F ₅ Br
	C ₃ HF ₃ Br ₄	C ₃ H ₅ F ₂ Br
	C ₃ H ₃ FBr ₄	C ₃ H ₆ FBr

HCFCs - Production to be run down and phased out by 2015.
Certain use controls apply.

HCFC-21	HCFC-141	HCFC-225ca	HCFC-243
HCFC-22	HCFC-141b	HCFC-225cb	HCFC-244
HCFC-31	HCFC-142	HCFC-226	HCFC-251
HCFC-121	HCFC-142b	HCFC-231	HCFC-252
HCFC-122	HCFC-151	HCFC-232	HCFC-253
HCFC-123	HCFC-221	HCFC-233	HCFC-261
HCFC-124	HCFC-222	HCFC-234	HCFC-262
HCFC-131	HCFC-223	HCFC-235	HCFC-271
HCFC-132	HCFC-224	HCFC-241	
HCFC-133	HCFC-225	HCFC-242	

CARBON TETRACHLORIDE (CCl₄) - Production has stopped.

1,1,1-TRICHLOROETHANE (C₂H₃Cl₃) - Production has stopped.

METHYL BROMIDE (CH₃Br) - Production limits apply.

