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| --- | --- |
| Commercial Directorate | |
| DVLA  Longview Road  Morriston  Swansea SA6 7JL | |
| Phone: |  |
| www.gov.uk/browse/driving | |
| @dvlagovuk | |
|  |  |
| Our ref: | PS/21/76 |
| Date: | 16th November 2021 |

Xxxxx redacted under FOI Section 40Lloyd’s Register Quality Assurance Limited

1 Trinity Park,

Bickenhill Lane,

Birmingham,

B37 7ES

Dear Ms Xxxxx redacted under FOI Section 40,

**CONTRACT REFERENCE NUMBER: PS/21/76**

**CONTRACT TITLE: Provision of ISO Standards for Health & Safety and Sustainability**

I refer to my letter dated 3rd November 2021. I am writing to confirm that the standstill period has now ended.

On behalf of the Secretary of State for Transport, I accept your tender dated **29th September 2021**.This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. DfT standard Terms and Conditions of Service
2. The Department’s Request for Proposal letter dated **19th August 2021**
3. The Department's specification
4. Your quote dated **29th September 2021**
5. Pricing Schedule

The period of the contract will be 36 months**,** commencing on **17th November 2021** and expiring on **16th November 2024**, with an option to extend for 1+1+1 year taking the potential contract duration to 6 years.

The price for the Contract is £53,520 for the initial three-year period., exclusive of Value Added Tax.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA’s Invoicing Procedures below.



**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

Employment of staff under this contract will be subject to the completion and acceptance by the Department of the evidence produced through the Baseline Personnel Security Standard (BPSS), or other higher HMG security level check. It is consistent with the data protection legislation that an individual’s refusal to undergo an essential check where there are no alternatives could lead to a refusal of employment.

Please contact the Contract Owner on telephone number Xxxxx redacted under FOI Section 40, to discuss arrangements for commencement of the contract and completion of BPSS security clearance procedures.

Please acknowledge your receipt of this letter

Accepted for and on behalf of Lloyds RegisterQuality Assurance Limited by: -

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Capacity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yours Sincerely,

|  |
| --- |
| Xxxxx redacted under FOI Section 40 |
| Facilities and People Commercial Specialist |
| Commercial Directorate |
| Xxxxx redacted under FOI Section 40  **On behalf of the Secretary of State for Transport** |