

| Tender Scoring Matrix - BSC maintenance and validation service contract | | | | | Tender 1 - ABC | | | Tender 2 - LMN | | | Tenderer 3 - XYZ | | |
|---|---------------------|--|-----------------|---------------------|--------------------|---------|-------|--------------------|--------|-------|--------------------|--------|-------|
| Category | Category percentage | Subcategory | % of category % | Overall % available | Total cost / Score | % | Notes | Total cost / Score | % | Notes | Total cost / Score | % | Notes |
| Commercial aspects | 30% | Contract Cost (Inverse Proportion): <i>Cheapest tender gets 100% of the overall available. Remaining proposals get a proportion of the 30% available based on comparison to cheapest proposal.</i> | 85% | 25.5% | £ 40 | 25.50% | | £ 50 | 20.40% | | £ 60 | 17.00% | |
| | | Payment terms: <i>0 - Not acceptable. 1 - Acceptable in part but some amendments required. 2 - Acceptable but not as envisaged in ITT document 3 - As envisaged in ITT document.</i> | 5% | 1.5% | 3.00 | 2% | | 2.00 | 1% | | 1.00 | 1% | |
| | | Insurance requirements at acceptable levels (Public, Employers, Contractors All Risks) <i>0 - No details 1 - Requires uplift / more details 2 - Acceptable 3 - Exceeds minimum levels</i> | 5% | 1.5% | 3.00 | 2% | | 2.00 | 1% | | 1.00 | 1% | |
| | | Pirbright T&Cs: <i>0 - Not Accepted by the Tenderer 1 - Accepted with major changes requested by the Tenderer 2 - Accepted with minor changes requested by the Tenderer 3 - Fully Accepted by Tenderer</i> | 5% | 1.5% | 3.00 | 2% | | 2.00 | 1% | | 1.00 | 1% | |
| | | | | | | | | | | | | | |
| Quality of Tender | 70% | Quality of Proposal (how specification will be met): <i>0 - Very poor quality proposal. 1 - Proposal / presentation of proposal is disjointed/difficult to understand. 2 - Proposal is clear but technical content is limited. 3 - Proposal is clear and technical content is high.</i> | 30% | 21.00% | 3.00 | 21% | | 2.00 | 14% | | 1.00 | 7% | |
| | | Tender documents completed: <i>0 - not offered. 1 - 50% completed. 2 - 80% completed. 3 - 100% completed.</i> | 5% | 3.50% | 3.00 | 4% | | 2.00 | 2% | | 1.00 | 1% | |
| | | Team & Training Records: <i>0 - No details offered. 1 - Limited details given. 2 - Full details given, but experience not fully relevant. 3 - Full details given and experience fully relevant.</i> | 5% | 3.50% | 3.00 | 4% | | 2.00 | 2% | | 1.00 | 1% | |
| | | Case study 1: <i>0 - Not offered 1 - Project not relevant 2 - Similar Project 3 - Relevant project</i> | 5% | 3.50% | 3.00 | 4% | | 2.00 | 2% | | 1.00 | 1% | |
| | | Case study 2: <i>0 - Not offered 1 - Project not relevant 2 - Relevant project in a dissimilar industry 3 - Relevant project in a similar industry</i> | 5% | 3.50% | 3.00 | 4% | | 2.00 | 2% | | 1.00 | 1% | |
| | | Case study 3: <i>0 - Not offered 1 - Project not relevant 2 - Relevant project in a dissimilar industry 3 - Relevant project in a similar industry</i> | 5% | 3.50% | 3.00 | 4% | | 2.00 | 2% | | 1.00 | 1% | |
| | | References offered: <i>0 - Not offered. 1 - Offered, but not directly relevant. 2 - Offered and relevant. But not on envisaged date. 3 - Offered and relevant and on proposed date.</i> | 5% | 3.50% | 3.00 | 4% | | 2.00 | 2% | | 1.00 | 1% | |
| | | ISO 45001 / BS18001 Accreditation (Safety): <i>0 - None / not offered / alternative system not fully relevant 1 - Alternative system but not fully relevant 2 - ISO 45001 but not fully relevant or fully relevant alternative system 3 - ISO 45001 fully relevant</i> | 10% | 7.00% | 3.00 | 7% | | 2.00 | 5% | | 1.00 | 2% | |
| | | ISO9001 Accreditation (Quality): <i>0 - None / not offered / alternative system not fully relevant 1 - Alternative system 2 - ISO9001 but not fully relevant or fully relevant alternative system 3 - ISO9001 fully relevant</i> | 10% | 7.00% | 3.00 | 7% | | 2.00 | 5% | | 1.00 | 2% | |
| | | ISO14001 Accreditation (Environment): <i>0 - None / not offered / alternative system not fully relevant 1 - Alternative system 2 - ISO 14001 but not fully relevant or fully relevant alternative system 3 - ISO14001 fully relevant</i> | 10% | 7.00% | 3.00 | 7% | | 2.00 | 5% | | 1.00 | 2% | |
| | | Example RAMS <i>0 - not offered. 1 - Poor 2 - Acceptable 3 - Good</i> | 10% | 7.00% | 3.00 | 7% | | 2.00 | 5% | | 1.00 | 2% | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| 100.0% | | | | 100.0% | | 100.00% | | | 70.07% | | | 41.83% | |