

## Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE:	AGEMCSU/TRANS/24/1715
THE BUYER:	NHS England on behalf of NHS Arden & Greater East Midlands Commissioning Support Unit
BUYER ADDRESS	Cardinal Square, 10 Nottingham Road, Derby DE1 3QT
THE SUPPLIER:	Seymour John Public Services (Midlands) Limited
SUPPLIER ADDRESS:	1 Aston Court, Bromsgrove Technology Park, Bromsgrove, Worcestershire. B60 3AL
REGISTRATION NUMBER:	10283467
DUNS NUMBER:	221941739
SID4GOV ID:	N/A

#### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 16th February 2024.

It's issued under the Framework Contract with the reference number RM6277 for the provision of Non Clinical Staff.

CALL-OFF LOT(S):  
Lot 2 - Corporate Functions

#### CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form.

**Framework Schedule 6 (Short Order Form Template and Call-Off Schedules)**

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2. Joint Schedule 1 (Definitions and Interpretation) RM6277
3. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6277
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Call-Off Schedules for RM6277
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 3 (Continuous Improvement)
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6277

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: February 2024

CALL-OFF EXPIRY DATE: 31<sup>st</sup> March 2025

**CALL-OFF DELIVERABLES**

The provision of a statement of works.

Ref	Heading	Description
Lot 1 (Milestone)	<b>To build on work already completed in South West ICS to identify saving opportunities and help transform services using contracting, finance, performance management and data and analytics</b>	<ol style="list-style-type: none"><li>a) Deep dive reviews of main provider contracts to identify areas of inefficiency, where additional investment or service changes are required, with the focus on removing costs from the system rather than transferring them between partner organisations.</li><li>b) Production of granular level plans that take account of workforce availability, clinical needs of the local population, service pathway changes, waiting list backlog clearance and deliver against nationally set standards.</li><li>c) Produce medium- and long-term financial modelling with the ability to incorporate different scenarios.</li><li>d) Work with system stakeholders to improve data quality to help local systems make better informed decisions.</li><li>e) Help develop the local BI services by working closely with system partners.</li></ol>

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Ref	Heading	Description
Lot 2 (Milestone)	<b>Support NHSE and local systems with the delegation Specialised Services to ICBs initially for East of England and then for the authorities in Midlands and North West and then working with the AGEM team create the framework for Stage 2 .</b>	<ul style="list-style-type: none"> <li>a) Carry out granular level analysis of specialised activity and spend for ICBs to help local systems understand the underlying specialised commissioning spend.</li> <li>b) Compare to peers where possible to identify areas of opportunity.</li> <li>c) As well as ICB level analysis, also undertake analysis at PCN level to identify any outliers/areas of concern at a more local level.</li> <li>d) Analysis by patient characteristics: long term conditions, demographics etc to look at variation.</li> <li>e) Focus on 3 specific areas (e.g. dialysis, chemotherapy, TAVI) to look at potential inequalities in access and outcomes (e.g. by ethnicity, deprivation, LTCs)</li> </ul>
Lot 3 (Milestone)	<b>Develop the outputs from Milestone 1 and 2 to develop an integrated service offering .</b>	<ul style="list-style-type: none"> <li>a) Working with CSU lead bring together contracting and BI SMEs into one virtual team to help the CSU offer potential clients an integrated service.</li> <li>b) Ensure the service can meet the requirements of both commissioners and providers.</li> <li>c) Work with CSU colleagues to help promote the service.</li> </ul>

If awarding for a single or specific workers **Insert** details as below.

Job Role/Title	
Assignment Type	[i.e. temporary/fixed term)]
Hours/Days required	
Detail on unsocial hours required	
High cost area supplements that may apply	<ul style="list-style-type: none"> <li>1. None</li> <li>2. Inner London</li> <li>3. Outer London</li> <li>4. Fringe</li> </ul>
Immunisations required	
Pay band (as determined by the rate card)	
Expenses to be paid or benefits offered	
Expenses to be paid by Temporary Worker	
Criminal Records Checks requirements	
BPSS required	
State any other required clearance and/or background checking	
State any skills, mandatory training and qualifications necessary for the role (those defined by the Framework Specification apply by default)	

### GDPR POSITION

Framework Ref: RM6277

Project Version: v1.0

Model Version: v3.8

## **Framework Schedule 6 (Short Order Form Template and Call-Off Schedules)**

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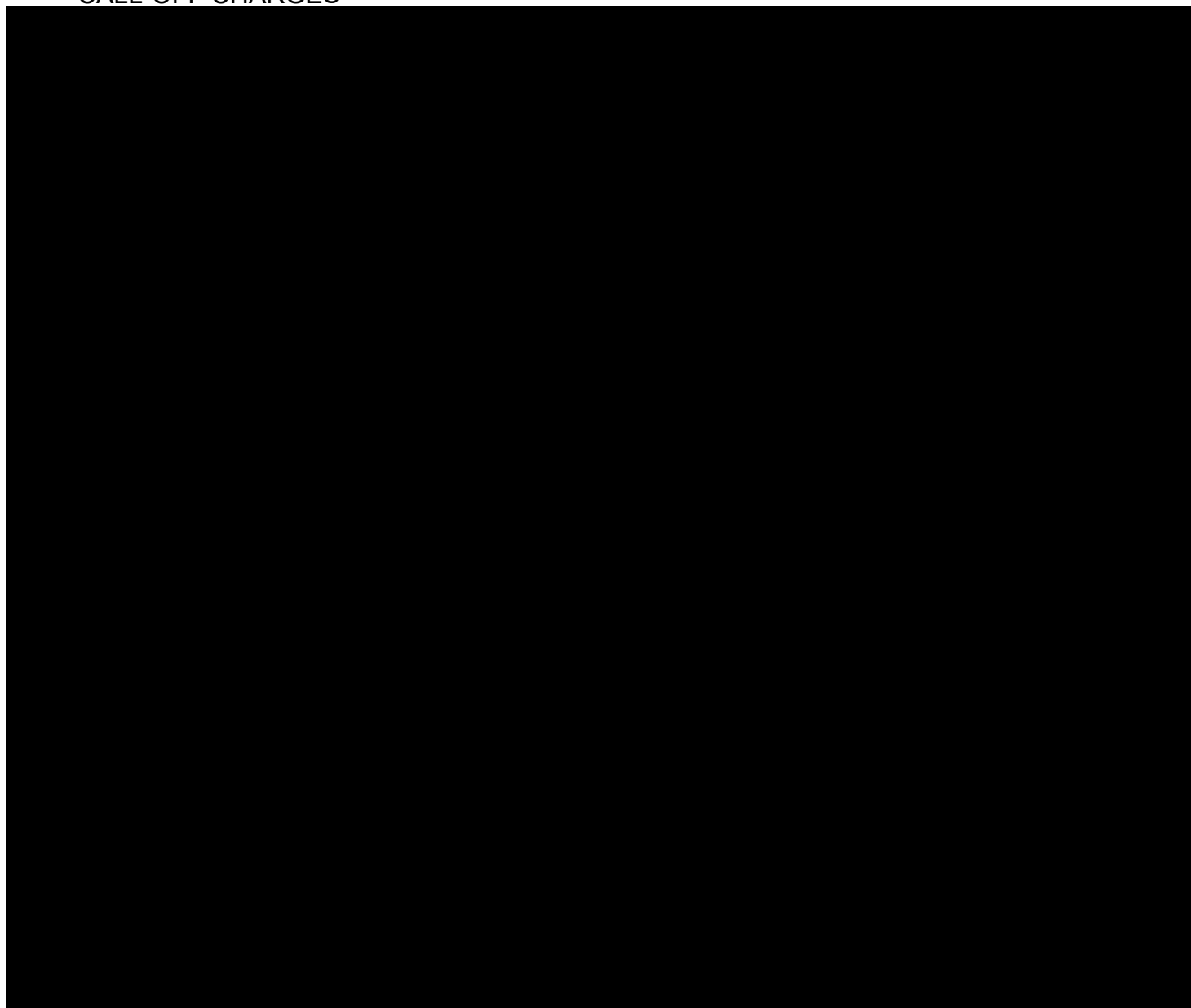
The GDPR provisions for this Call-Off Contract are stated in Joint Schedule 11 – Processing Data, and its annexes.

### **MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

£200,000.00 exclusive of VAT.

### **CALL-OFF CHARGES**



### **PAYMENT METHOD**

Payment made by BACS

### **BUYER'S INVOICE ADDRESS:**

NHS Arden and GEM CSU

0DE Payables M405

Framework Ref: RM6277

Project Version: v1.0

Model Version: v3.8

**Framework Schedule 6 (Short Order Form Template and Call-Off Schedules)**

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Shared Business Service

PO Box 312

LEEDS

LS11 1HP

Invoices: [sbs.apinvoicing@nhs.net](mailto:sbs.apinvoicing@nhs.net)

[REDACTED]

[REDACTED]

Suite 2, Canterbury Business Centre, 18 Ashchurch Road, Tewkesbury,  
Gloucestershire GL20 8BT

**SUPPLIER'S CONTRACT MANAGER**

[REDACTED]

Suite 2, Canterbury Business Centre, 18 Ashchurch Road, Tewkesbury,  
Gloucestershire GL20 8BT

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:		Name:	
Role:		Role:	
Date:	21/02/2024	Date:	21/02/2024