

CALLDOWN CONTRACT

Framework Agreement with: AECOM Ltd

Framework Agreement for: DFID Goods & Equipment Procurement Supplier

Framework Agreement Purchase Order Number: 7387

Call-down Contract For: Procurement of various vehicles for the Strengthening Education Systems for Improved Learning (SESIL) Programme

Contract Purchase Order Number: PO 8428

I refer to the following:

1. The above mentioned Framework Agreement dated 29th March 2016
2. Your revalidated proposal of the 6th of December 2018

and I confirm that DFID requires you to provide the Services (Annex A), under the Terms and Conditions of the Framework Agreement which shall apply to this Call-down Contract as if expressly incorporated herein.

1. Commencement and Duration of the Services

- 1.1 The Supplier shall start the Services no later than **14 December 2018** ("the Start Date") and the Services shall be completed by **30th July 2019** ("the End Date") unless the Call-down Contract is terminated earlier in accordance with the Terms and Conditions of the Framework Agreement.

2. Recipient

- 2.1 DFID requires the Supplier to provide the Services to **DFID Uganda** ("the Recipient").

3. Financial Limit

- 3.1 Payments under this Call-down Contract shall not, exceed £409,342.44 ("the Financial Limit") and is exclusive of any government tax, if applicable as detailed in Annex B.

4. DFID Officials

- 4.1 The Project Officer is:
- 4.2 The Contract Officer is:

6. Reports

- 6.1 The Supplier shall submit project reports in accordance with the Terms of Reference/Scope of Work at Annex A.

7. Duty of Care

All Supplier Personnel (as defined in Section 2 of the Agreement) engaged under this Call-down Contract will come under the duty of care of the Supplier:

- I. The Supplier will be responsible for all security arrangements and Her Majesty's Government accepts no responsibility for the health, safety and security of individuals or property whilst travelling.
- II. The Supplier will be responsible for taking out insurance in respect of death or personal injury, damage to or loss of property, and will indemnify and keep indemnified DFID in respect of:
 - II.1. Any loss, damage or claim, howsoever arising out of, or relating to negligence by the Supplier, the Supplier's Personnel, or by any person employed or otherwise engaged by the Supplier, in connection with the performance of the Call-down Contract;
 - II.2. Any claim, howsoever arising, by the Supplier's Personnel or any person employed or otherwise engaged by the Supplier, in connection with their performance under this Call-down Contract.
- III. The Supplier will ensure that such insurance arrangements as are made in respect of the Supplier's Personnel, or any person employed or otherwise engaged by the Supplier are reasonable and prudent in all circumstances, including in respect of death, injury or disablement, and emergency medical expenses.
- IV. The costs of any insurance specifically taken out by the Supplier to support the performance of this Call-down Contract in relation to Duty of Care may be included as part of the management costs of the project, and must be separately identified in all financial reporting relating to the project.
- V. Where DFID is providing any specific security arrangements for Suppliers in relation to the Call-down Contract, these will be detailed in the Terms of Reference.

8. Call-down Contract Signature

- 8.1 If the original Form of Call-down Contract is not returned to the Contract Officer (as identified at clause 4 above) duly completed, signed and dated on behalf of the Supplier within 15 working days of the date of signature on behalf of DFID, DFID will be entitled, at its sole discretion, to declare this Call-down Contract void.

For and on behalf of
The Secretary of State for
International Development

Name:

Signature:

Date:

For and on behalf of

AECOM Limited

Name:

Position:



Department
for International
Development



Date:

Table of Annexes per Calldown Contract

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Annex A	Terms of Reference
Annex B	Specifications
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Annex F	Savings management
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Annex H	Duty of Care country assessment

Terms of Reference for the procurement of vehicles for the Strengthening Education Systems for Improved Learning (SESIL)

**Procurement Supplier – AECOM Limited (also referred to herein as ‘DPSA’ or ‘AECOM’)
Supplier ID 53127**

Terms of Reference for the procurement of vehicles and motorbikes for Strengthening Education Systems for Improved Learning (SESIL)

1. Context

DFID Uganda has agreed to contract AECOM to supply Six (6) Vehicles and Sixty-Seven (67) Motorbikes for the SESIL programme that will be implemented in 20 districts and 7 municipalities.

2. Objectives

AECOM will manage the procurement exercise and delivery of Six (6) vehicles and Sixty-Seven (67) Motorbikes through the DFID Framework for the Procurement of Goods and Equipment, as agreed between AECOM and its partner suppliers. Delivery should be made no later than 30 July 2019. Delivery of the motorbikes will be in a phased approach. SESIL is to set up two regional offices in Arua and Mbale with roll out of 10 districts in Year 1(2018/19) and roll out of remainder 10 districts in year 2(2019/20).

3. Recipient

The recipient of the services shall be DFID Uganda under the SESIL Programme.

4. Scope

AECOM will provide the vehicle to the required specification as detailed in Annex 1.

5. Method

In accordance to the overarching Framework Agreement PO 7387, response times for key procurement activities against which the agents’ performance shall be

measured.

Timing and procurement planning are critical to the successful implementation of the project. AECOM will be expected to demonstrate efficiency, effectiveness, accountability and transparency, and measure and record its associated value added. Clear communication channels and/or approval process will be established between AECOM and DFID at the onset of contract. The DFID Commercial Delivery Manager and DFID Programme Manager will be kept informed of all relevant issues likely to affect the delivery of the goods.

6. Reporting

AECOM will provide a report of the procurement process at the end of the contract period. In addition AECOM will provide a weekly email update to the Programme Officer on the ongoing progress of the order throughout the duration of the contract.

7. Time frame

AECOM will commence the procurement exercise on **1 October 2018** with delivery to be made no later than the **30th July 2019**.

8. DFID Co-ordination

AECOM will report to the DFID Programme Manager of the SESIL Programme.

9. Payment

Payments will be linked to the delivery of the vehicles and motorbikes and be settled by DFID Uganda. Procurement supplier fees will be a percentage of the value of the procured goods and equipment. AECOM will be required to maintain a record of any relevant expenditure incurred in the programme activities and keep original copies for the record for the entire duration of the programme.

An inventory of all assets procured under the programme will be maintained by Mott Macdonald. At the end of the programme period or once the contract has been completed, DFID-Uganda will decide in consultation with key stakeholders how best

to dispose of assets acquired with DFID funding.

10. Background

The DFID-funded £46m Strengthening Education Systems for Improved Learning (SESIL) programme will support the Ministry of Education and Sports (MoES) to achieve the objectives of its Education Sector Strategic Plan (ESSP). SESIL's overall aim is to improve literacy and numeracy outcomes in lower primary so that children develop the foundational skills to contribute to economic and social progress. It will strengthen the education delivery system at MoES, district and school levels. SESIL will support partners to better 'manage for results', using accurate and real-time data to track performance of key priorities and resolve blockages to ensure better learning outcomes.

SESIL will work through relevant MoES Departments and Agencies and in 20 districts across two sub-regions (11 districts in West Nile and 9 districts in Eastern Region). Initiatives will be designed and implemented such that successful innovations can be extended nationally by MoES. A total of up to 20 districts and 7 municipalities will be supported across 5 sub-regions. SESIL support will be phased as follows:

<p>Year 1 (July 2018 – June 2019): 10 districts - West Nile (5 – Adjumani, Arua, Maracha, Moyo, Yumbe), Municipalities: Eastern Region - Sebei (3 – Bukwo, Kapchorwa, Kween) and Bugisu (2 – Bududa, Sironko). Phase 1 municipalities: Arua and Kapchorwa</p>
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<p>Year 2 (July 2019 - onward): 10 districts - West Nile (6 – Koboko, Madi Okollo, Nebbi, Obongi, Pakwach, Zombo), Eastern Region - Busoga (2 – Iganga, Namutumba) and Bukedi (2 – Busia, Tororo). Phase 2 municipalities: Koboko, Nebbi, Busia, Tororo and Iganga.</p>
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The requested vehicles and motorcycles will be used for coordinating, monitoring and implementation of the SESIL programme at central and district levels.

Updated December 2018

DFID Uganda

Annex B -Specifications

Land Cruiser Prado TXL, TurboDiesel, 5 door, 7 seater (Airbags, Climate Ctrl, ABS) , Model: KDJ150R-GKFEY SFX: A1
General Specifications (For use in extreme climatic and physical conditions)

Compliance table – comparison of offered vehicle with DFID's requirements

VEHICLE 1 SPECIFICATIONS		Toyota Gibraltar Stockholdings	
1 X 4 Wheel Drive (4WD) Sports Utility Vehicle (SUV) in Kampala office for airport trips to Entebbe and intra/inter-region transfers.		<i>Brand quoted - Toyota</i> <i>Landcruiser prado TXL</i> <i>Model quoted - KDJ150R-GKFEY-A1</i>	
Attribute	DfID's/Client's Requirements	Compliance with the client's requirements? YES/NO	Comments
New or Used	New	YES	
Preferred Manufacturer	Toyota	YES	
Vehicle Type	Car	NO	SUV
Body Type	Station wagon	YES	
Armoured Vehicle?	No	NO	
Passenger Capacity	5 seater	NO	7 Seater
No of Doors	5	YES	
Drive	4WD	YES	
Transmission	Auto or Manual	YES	Manual
Diff Lock	N	YES	
Engine Desired	-		
Fuel Type	Diesel or Petrol	YES	Diesel
Additional Fuel Filtration	N	YES	
Extra Capacity Fuel Tank	N	YES	
Tyres, type and size if available	-		265/65R17
Wheel Type	Steel	NO	Alloy
Left hand Drive/Right hand drive	RHD	YES	
Colour	White	YES	
Additional Markings	N	YES	
Snorkel Required	N	YES	
Roof Racks Required	N	YES	
Power Steering	Yes	YES	
Sump Guard	N	YES	
Fuel Tank Guard	Y	YES	
Mud Guards	Y	YES	
Steps for Access	N	YES	
Headlights	Y	YES	
Airbags	Yes	YES	
Air Conditioning	Yes	YES	
ABS Brakes	Y	YES	
Power Windows	Yes	YES	
Central Locking	Yes	YES	
Interior specification	leather	NO	Fabric
Safety Pack	Y	YES	
Winch	N	YES	
Radio	Yes	YES	
GPS/Sat Nav	N	YES	
Repair Manual Language	Y	YES	User Manual

VEHICLE 1 SPECIFICATIONS		Toyota Gibraltar Stockholdings	
1 X 4 Wheel Drive (4WD) Sports Utility Vehicle (SUV) in Kampala office for airport trips to Entebbe and intra/inter-region transfers.		Brand quoted - Toyota Landcruiser prado TXL Model quoted - KDJ150R- GKFEY-A1	
Attribute	DfID's/Client's Requirements	Compliance with the client's requirements? YES/NO	Comments
			<i>in English</i>
Secure Box	Y	YES	
Maintenance Contract	Yes. 3 years or 100,000 kms whichever comes first	NO	Warranty included for 3 years or 100,000 km.
Spares	Yes	NO	LIST OF SPARES ONLY INCLUDED IN THE QUOTE FOR REGULAR INTERVAL SERVICE UPTO 50,000 KMS/ 2 YEARS (NO LABOUR INCLUDED)
Pre purchase inspection	DPSA		

Supplier's detailed specifications

Transmission 6 speed, Manual. Brakes: Front: Disc, Rear: Disc

Drive Type: 4x4

Tyres Radial Front: 265/65R17 7.5J Rear: 265/65R17 7.5J. Aluminium

Suspensions Front: Double wishbone, Rear: 4-link type

Wheelbase LWB 2790 mm, Ground Clearance: 215 mm

Weight Kerb Weight: 2140kg, Gross Vehicle Weight: 2990kg, Payload: 850kg

Seats 7 Seater. Front: 1+1 Bench, Rear: 3+2 Forward facing Bench. Material: Fabric

Dimensions Length: 5010mm, Width: 1885mm, Height: 1845mm, Volume: 17.4m³ all excluding accessories

Colour Super white

Country of Origin Japan

Engine Model 1KD-FTV - 2982cc, Diesel(Tank 87+63l), 4 cylinders, BHP: 161, KW: 120, Cooling (Water), electrics 12 Volts

No of doors 5

Standard Features:

Engine & Chassis

Battery: 85D26 (55A/H)

Clean air filter

Cyclone type air cleaner

Differential - Rear differential with center diff W/LSD

Engine coolant

Fuel tank protection

Fuel tank: 63 litre extra tank (150 litre capacity)



Full time 4 wheel drive
High 4 - Low 4 4WD selector switch
Power assisted steering

Exterior

Antenna - AM/FM non-diversity
Bumper: front and rear
Entry: Smart entry remote door lock
Grade mark: TX-L
Headlamp Projection
High mount stop lamp
Intermittent wipers
Mudguards: Front and rear
Outside rear view mirror - electric,
w/indicator, body colour, heater,
retractable
Rear spoiler-roof, painted
Rear window wiper and washer
Side steps
Spare wheel mounted on back door,
lockable
Towing hook: front and rear, closed
Windshield w/top shade (green)

Interior

Accessory power outlet: (12v) - Front,
rear & luggage compartment
Clock: digital
Console box: central
Floor mats: rubber mat (FR+RR)
Glove box: w/lock
Headrests: front (up/down)
Headrests: RR1 (outside:2+center:1)
RR2 (outside:2)
Heater: front
Interior rear view mirror (day and night)
Leather steering wheel, gear shift &
park brake
Power Windows (all seats-w/jam
protection)
Pre-wiring for audio with 6 speakers
and antenna
Push button ignition - SMART START
Rear window defogger
Room Lamp
Seat belt warning with buzzer (Driver
and passenger)
Seat belts: 7 (FR 3P x2, RR1 3P x3, RR2
3P x2)
Seat material: fabric
Speedometer km/h
Steering column-Tilt & Telescopic
Sun visor with vanity mirror: driver &
passenger side
Miscellaneous
Grade Package: TX-L
Owner's manual - English & French
separately



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Tool Kit & Jack

Security & Safety

Anti-theft system: alarm & immobiliser
(scr-horn)

Central door locking - D-Side linked

SW+wheel w/speed auto lock

Isofix anchor points

Rear door child protection locks

Vehicle Stability Control - VSC+A-TRC
for Multi terrain

Tyres

Spare wheel cover

Factory Options Included In Price

Airbags / Driver & Front passenger

ABS Brakes

Air conditioning (non-CFC) w climate control (inc in price)

Anti theft system immobiliser and alarm (inc in price)

TGS Options

Toyota AM, FM radio-cd, MP3 player, bluetooth, AUX Jack & USB

Basic safety pack (Exting./Triangles/First

A.Kit/Rope/Vest/LED Torch/Powerbank)

Transit safety box (to secure easily removable items)

Spare parts

Item	Description	Qty
1	CLUTCH RELEASE CYLINDER REPAIR KIT	1
2	FRONT DISC BRAKE PADS KIT	1
3	REAR DISC BRAKE PADS KIT	1
4	FRONT DISC BRAKE CYLINDER REPAIR KIT	1
5	WINDSCREEN WASHER FLUID -10 C 0.1L	5
6	ENGINE OIL 15W40 5L	5
7	ENGINE COOLANT LIQUID CONCENTRATE 5L	1
8	WATER OUTLET GASKET	1
9	RADIATOR HOSE, NO.1	1
10	RADIATOR HOSE, NO.2	1
11	AIR FILTER	5
12	GLOW PLUG	4
13	FRONT SHOCK ABSORBER	2
14	OIL SUMP PLUG GASKET	10
15	OIL FILTER	10
16	THERMOSTAT	1
17	BULB KIT H11 - TYPE3 KIT: H11	1
18	FAN & ALTERNATOR BELT	1
19	EXHAUST SUPPORT	4
20	BRAKE FLUID DOT4 1L	1
21	FRONT WIPER BLADE (LEFT)	2
22	REAR SHOCK ABSORBER	2
23	THERMOSTAT GASKET	1
24	FRONT WIPER BLADE (RIGHT)	2
25	ELEMENT ASSY, FUEL FILTER	8
26	REAR WIPER BLADE	2
27	ENGINE VALVE GRIND GASKET KIT	1

**Land Cruiser 79 Double Cabin Pick-Up, 6 Seater (Airbags, Air Conditioning, ABS), Model:
HZJ79R-DKMRS SFX: A2**

General Specifications (For use in extreme climatic and physical conditions)

Compliance table – comparison of offered vehicle with DFID's requirements

VEHICLE 2 SPECIFICATIONS		Toyota Gibraltar Stockholdings	
3 X Hardtop Double Cabin 4WD Truck(s) suitable for the terrain and also offers a pickup bucket-trunk for moving goods and equipment (saving hire cost).		Brand quoted - Toyota Land Cruiser 79 Double Cabin Pick-Up Model quoted - HZJ79R-DKMRS-A2	
Attribute	Dfid's/Client's Requirements	Compliance with the client's requirements?	Comments
		YES/NO	
New or Used	New	YES	
Preferred Manufacturer	Toyota	YES	
Vehicle Type	Truck	YES	
Body Type	4WD Double Cabin Pick Up	YES	
Armoured Vehicle?	No	No	6 Seater
Passenger Capacity	5 - seater	YES	
No of Doors	4	YES	
Drive	4WD	YES	
Transmission	Manual	YES	
Diff Lock	N	YES	
Engine Desired	-	YES	
Fuel Type	Diesel	YES	
Additional Fuel Filtration	N	YES	
Extra Capacity Fuel Tank	Y	NO	140l tank included, Jerry cans can be added
Tyres, type and size if available	-		195R15C
Wheel Type	Steel	YES	
Left hand Drive/Right hand drive	RHD	YES	
Colour	White	YES	
Additional Markings	N		
Snorkel Required	N	NO	Fitted from factort - Can be removed at additional cost
Roof Racks Required	N	YES	
Power Steering	Y	YES	
Sump Guard	Y	YES	
Bull bar	Y	YES	
Fuel Tank Guard	Y	YES	
Mud Guards	Y	YES	
Steps for Access	Y	YES	
Headlights	Y	YES	
Airbags	Y	YES	
Air Conditioning	Y	YES	
ABS Brakes	Y	YES	
Power Windows	Y	NO	N/A on this model
Central Locking	Y	YES	
Interior specification	leather, rubber mats etc	NO	Fabric
Safety Pack	Y	YES	

VEHICLE 2 SPECIFICATIONS		Toyota Gibraltar Stockholdings	
3 X Hardtop Double Cabin 4WD Truck(s) suitable for the terrain and also offers a pickup bucket-trunk for moving goods and equipment (saving hire cost).		Brand quoted - Toyota Land Cruiser 79 Double Cabin Pick-Up Model quoted - HZJ79R-DKMRS-A2	
Attribute	DfID's/Client's Requirements	Compliance with the client's requirements?	Comments
		YES/NO	
Winch	Y	YES	
Radio	Y	YES	
GPS/Sat Nav	N	YES	
Repair Manual Language	Y	YES	User Manual in English
Secure Box	Y	YES	
Maintenance Contract?	Yes. 3 years or 100,000 kms whichever comes first	NO	Warranty included for 3 years or 100,000 km.
Spares	Yes	NO	LIST OF SPARES ONLY INLCUDED IN THE QUOTE FOR REGULAR INTERVAL SERVICE UPTO 50,000 KMS/ 2 YEARS (NO LABOUR INCLUDED)
Pre purchase inspection	DPISA		

Supplier's detailed specifications

Transmission 5 speed, Manual. Brakes: Front: Disc, Rear: Drum

Drive Type: 4x4

Tyres Radial Front: 7.50R16-8 5.50F Rear: 7.50R16-8 5.50F. Steel

Suspensions Front: Coil, Rear: Leaf

Wheelbase LWB 3180 mm, Ground Clearance: 235 mm

Weight Kerb Weight: 2280kg, Gross Vehicle Weight: 3200kg, Payload: 920kg

Seats 6 Seater. Front: 1+2 Bench, Rear: 3 Forward facing Bench. Material: Vinyl

Dimensions Length: 5245mm, Width: 1790mm, Height: 1960mm, Volume: 18.4m³ all excluding accessories

Colour White

Country of Origin Japan

Engine Model 1HZ - 4164cc, Diesel(Tank 130l), 6 cylinders, BHP: 129, KW: 96, Cooling (Water), electrics 12 Volts

No of doors 4

Engine & Chassis

Air Cleaner: cyclone with snorkel

Battery: 65 amp-hour battery (12v)



Battery: 80D26 (12V)
Brake control valve (Load Sensing
Pressure Valve)
Differential - rear 4.300 4P
Engine oil cooler
Fuel sedimenter with fuel filter
Full-floating rear axle
High altitude compensator
Power assisted steering
Stabiliser bar - front & rear
Transfer box protection

Exterior

Antenna
Bumper: rear - step + licence
Deck guard frame
Drop-down tail-gate with TOYOTA mark
High/Low 2-speed windshield wipers
(inc. mist)
Lockable fuel cap
Mud guards: front & rear
Outside rear view mirror - Door
Semi-sealed halogen headlamps
Side steps
Towing hook: front (eye) with rear
pintle hook
Windshield - green laminated

Interior

Air cleaner warning
Ashtray
Assist grips
Bottle Holder (Front)
Brake fluid level warning
Cigarette lighter
Clock: digital
Dash silencer (interior only)
Door ajar warning
Floor mats: rubber mat (FR+RR)
Floor silencer (under front seat)
Footrest - Driver
Fuel gauge
Fuel level warning light
Glove box: w/o lock
Headrests: front and rear (2+2)
Heater: front
Interior light: centre
Interior rear view mirror (day and night)
Odometer: digital
Oil pressure warning light
One touch 2-4WD selector (H4 button)
Parking brake warning light
Pre-wiring for audio with 2 speakers
and antenna
Seat belts: front x 3 (2 x 3 point & 1 x 2
point)
Seat belts: rear x 3 (2 x 3 point & 1 x 2
point)



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Speedometer km/h
Steering column-Tilt & Telescopic &
Collapsible
Steering wheel lock
Sun visors (D&P)
Timing belt replacement warning light
Transfer - 4WD lever & knob
Trip Meter
Vinyl floor covering
Voltage meter warning light
Water temperature gauge

Miscellaneous

Owner's manual - English
Tool Kit & Jack

Security & Safety

Anti-lock braking system (ABS)
Central door locking w/ remote
Rear door child protection locks

Tyres

Spare wheel carrier: deck guard frame, w/lock

Factory Options Included In Price

Airbags / Driver & Front passenger
Air conditioning (non-CFC)
ABS Brakes

TGS Options

Aluminium 8mm skid plate LC70 series.
Pioneer AM, FM radio-cd, MP3 player, bluetooth, AUX jack &
USB (remov.front)
Basic safety pack (Exting./Triangles/First
A.Kit/Rope/Vest/LED Torch/Powerbank)
Transit safety box (to secure easily removable items)
Vinyl spare wheel cover with TGS logo
Electric 12V winch with synthetic rope and heavy-duty bull bar

Spare parts

Item	Description	Qty
1	FRONT BRAKE DISC PADS KIT	1
2	WINDSCREEN WASHER FLUID -10 C 0.1L	5
3	ENGINE OIL 15W40 5L	5
4	COOLANT 1L LLC CONCENTRATE	1
5	RADIATOR HOSE NO.1	1
6	RADIATOR HOSE NO.2	1
7	AIR FILTER	5
8	FRONT WIPER BLADE (RIGHT)	2
9	FRONT WIPER BLADE (LEFT)	2
10	OIL SUMP PLUG GASKET	10
11	OIL FILTER	10
12	FAN & ALTERNATOR BELT	1
13	COOLER COMPRESSOR BELT	1
14	BULB KIT H4 - TYPE1 KIT: H4	1
15	FUEL FILTER	8
16	BRAKE FLUID DOT4 1L	2

Land Cruiser 76 Hardtop 10 seater, 5 door (A/C, ABS, Airbags, Power Windows/Doors, Roof Rack), Model: HZJ76R-RKMRS
SFX: A3

General Specifications (For use in extreme climatic and physical conditions)

Compliance table – comparison of offered vehicle with DFID's requirements

VEHICLE 3 SPECIFICATIONS		Toyota Gibraltar Stockholdings	
1 X Land cruiser Hardtop 4WD suitable for the terrain and also offers increased sitting capacity of up to 9 passengers as well as moving goods and equipment.		Brand quoted - Toyota Land Cruiser 76 Hardtop 10 seater Model quoted - HZJ76R-RKMRS-A3	
Attribute	DfID's/Client's Requirements	Compliance with the client's requirements? YES/NO	Comments
New or Used	New	YES	
Preferred Manufacturer	Toyota	YES	
Vehicle Type			
Body Type	Station Wagon	YES	
Armoured Vehicle?	No	YES	
Passenger Capacity	7 seater	NO	10 seater, Benches can be removed or folded away
No of Doors	5	YES	
Drive	4WD	YES	
Transmission	Manual	YES	
Diff Lock	N		
Engine Desired	-		
Fuel Type	Diesel	YES	
Additional Fuel Filtration	N	YES	
Extra Capacity Fuel Tank	Y	YES	Large tank included, we can include Jerry cans should they be needed
Tyres, type and size if available	-		7.50R16-8 5.50F.
Wheel Type	Steel	YES	
Left hand Drive/Right hand drive	RHD	YES	
Colour	White	YES	
Additional Markings	N	YES	
Snorkel Required	N	YES	Fitted from Factory
Roof Racks Required	Y	YES	
Power Steering	Y	YES	
Sump Guard	Y	YES	
Bull bar	Y	YES	
Fuel Tank Guard	Y	YES	
Mud Guards	Y	YES	
Steps for Access	Y	YES	
Headlights	Y	YES	
Airbags	Y	YES	
Air Conditioning	Y	YES	
ABS Brakes	Y	YES	
Power Windows	Y	YES	
Central Locking	Y	YES	
Interior specification	leather, rubber mats etc	NO	Fabric

VEHICLE 3 SPECIFICATIONS		Toyota Gibraltar Stockholdings	
1 X Land cruiser Hardtop 4WD suitable for the terrain and also offers increased sitting capacity of up to 9 passengers as well as moving goods and equipment.		Brand quoted - Toyota Land Cruiser 76 Hardtop 10 seater Model quoted - HZJ76R-RKMRS-A3	
Attribute	DfID's/Client's Requirements	Compliance with the client's requirements?	Comments
		YES/NO	
Safety Pack	Y	YES	
Winch	Y	YES	
Radio	Y	YES	
GPS/Sat Nav	N	NO	Not included
Repair Manual Language	Y	YES	User Manual in English
Secure Box	Y	YES	
Maintenance Contract?	Yes. 3 years or 100,000 kms whichever comes first	NO	Warranty included for 3 years or 100,000 km.
Spares	Y	NO	LIST OF SPARES ONLY INCLUDED IN THE QUOTE FOR REGULAR INTERVAL SERVICE UPTO 50,000 KMS/ 2 YEARS (NO LABOUR INCLUDED)
Pre purchase inspection	DPSA		

Supplier's detailed specifications

Transmission 5 speed, Manual. Brakes: Front: Disc, Rear: Drum

Drive Type: 4x4

Tyres Radial Front: 7.50R16-8 5.50F Rear: 7.50R16-8 5.50F. Steel

Suspensions Front: Coil, Rear: Leaf

Wheelbase SLW 2730 mm, Ground Clearance: 230 mm

Weight Kerb Weight: 2190kg, Gross Vehicle Weight: 3060kg, Payload: 870kg

Seats 10 Seater. Front: 1+2 Bench, Rear: 3 Forward facing+2x2 Inward facing Bench. Material: Vinyl

Dimensions Length: 4720mm, Width: 1770mm, Height: 1955mm, Volume: 16.3m³ all excluding accessories

Colour White

Country of Origin Japan

Engine Model 1HZ - 4164cc, Diesel(Tank 130l), 6 cylinders, BHP: 129, KW: 96, Cooling (Water), electrics 12 Volts

No of doors 5

Standard Features:

Engine & Chassis

Air Cleaner: cyclone with snorkel

Battery: 65 amp-hour battery (12v)

Battery: 80D26 (12V)

Brake control valve (Load Sensing Pressure Valve)

Differential - rear 4.300 4P



Engine oil cooler
Fuel sedimenter with fuel filter
Full-floating rear axle
High altitude compensator
Power steering
Stabiliser bar - front & rear
Transfer box protection

Exterior

Antenna - manual
Bumper
High/Low 2-speed windshield wipers
(inc. mist)
Lockable fuel lid
Mud guards: front & rear
Outside rear view mirror - manual,
(black)
Rear quarter glass - swing
Rear step bumper
Semi-sealed halogen headlamps
Side steps
Swing-out type back door
Towing hook: front and rear, closed
Windshield - green laminated

Interior

Air cleaner warning
Ashtray
Assist grips
Bottle Holder (Front)
Brake fluid level warning
Cigarette lighter
Clock: digital
Dash silencer (interior only)
Door ajar warning
Floor mats: rubber mat (FR+RR)
Floor silencer (around front pedals)
Footrest - Driver
Fuel gauge
Fuel level warning light
Glove box: w/o lock
Headrests x 2
Headrests: rear x 2
Heater: front
Interior lights: front and rear
Interior rear view mirror (day and night)
Odometer: digital
Oil pressure warning light
One touch 2-4WD selector (H4 button)
Parking brake warning light
Power Windows (driver: one touch
down only)
Pre-wiring for audio with 2 speakers
and antenna
Seat belts: front x 3 (2 x 3 point & 1 x 2
point)
Seat belts: rear x 3 (2 x 3 point & 1 x 2
point)



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Speedometer km/h
Steering column-Tilt & collapsible
Steering wheel lock
Sun visors (D&P)
Timing belt replacement warning light
Transfer - 2WD-4WD Selector switch
Transfer - 4WD lever & knob
Trip Meter
Vinyl floor covering
Voltage meter warning light
Water temperature gauge

Miscellaneous

Owner's manual - English
Tool Kit & Jack

Security & Safety

Anti-lock braking system (ABS)
Central door locking w/ remote
Rear door child protection locks

Tyres

Spare wheel mounted on back door, w/lock

Factory Options Included In Price

Airbags / Driver & Front passenger
Air conditioning (non-CFC)
ABS Brakes
Roof Rack, Heavy Duty w/steps(unassembled)-included in price
Power Windows & Door Locks (Dr.side, key Linked)

TGS Options

Aluminium 8mm skid plate LC70 series
Pioneer AM, FM radio-cd, MP3 player, bluetooth, AUX jack & USB (remov.front)
4 x lap Type Seat Belts for 2 x 2 Rear Parallel Benches
Basic safety pack (Exting./Triangles/First A.Kit/Rope/Vest/LED Torch/Powerbank)
Transit safety box (to secure easily removable items)
Vinyl spare wheel cover with TGS logo
Electric 12V winch with synthetic rope and heavy duty bulbar

Spare parts

Item	Description	Qty
1	FRONT BRAKE DISC PADS KIT	1
2	WINDSCREEN WASHER FLUID -10 C 0.1L	5
3	ENGINE OIL 15W40 5L	5
4	COOLANT 1L LLC CONCENTRATE	1
5	RADIATOR HOSE NO.1	1
6	RADIATOR HOSE NO.2	1
7	AIR FILTER	5
8	FRONT WIPER BLADE (RIGHT)	2
9	FRONT WIPER BLADE (LEFT)	2
10	OIL SUMP PLUG GASKET	10
11	OIL FILTER	10
12	FAN & ALTERNATOR BELT	1
13	COOLER COMPRESSOR BELT	1
14	BULB KIT H4 - TYPE1 KIT: H4	1
15	FUEL FILTER	8
16	BRAKE FLUID DOT4 1L	2

Hiace Commuter Bus, 15 seater, Turbodiesel (Airbags, Air Conditioning, ABS) , Model: KDH202R-REMDY SFX: A1
General Specifications (For use in extreme climatic and physical conditions)

Compliance table – comparison of offered vehicle with DFID's requirements

VEHICLE 4 SPECIFICATIONS		Toyota Gibraltar Stockholdings	
1 X commuter bus in Kampala office to assist with the transfer of the evident large number of visiting consultants, STTAs and staff from airports, hotel and office. A commuter bus would enable the transfer of up to 8 passengers at once, saving time and fuel cost.		Brand quoted - Toyota Hiace Commuter Bus Model quoted - KDH202R-REMDY-A1	
Attribute	DfID's/Client's Requirements	Compliance with the client's requirements?	Comments
		YES/NO	
New or Used	New	YES	
Preferred Manufacturer	Toyota	YES	
Vehicle Type	Car	YES	
Body Type	Van	YES	
Armoured Vehicle?	No	YES	
Passenger Capacity	7 to 8	NO	15 Seater
No of Doors	4	YES	
Drive	4WD	NO	2 Wheel drive
Transmission	Manual	YES	
Diff Lock	N	YES	
Engine Desired	-		
Fuel Type	Diesel	YES	
Additional Fuel Filtration	N	YES	
Extra Capacity Fuel Tank	N	YES	
Tyres, type and size if available	-		7.50R16-8 5.50F.
Wheel Type	Steel	YES	
Left hand Drive/Right hand drive	RHD	YES	
Colour	White	YES	
Additional Markings	N	YES	
Snorkel Required	N	YES	
Roof Racks Required	Y	YES	
Power Steering	Y	YES	
Sump Guard	Y	NO	N/A (Not offroad vehicle)
Fuel Tank Guard	Y	YES	
Mud Guards	Y	YES	
Steps for Access	N	YES	
Headlights	Y	YES	
Airbags	Y	YES	
Air Conditioning	Y	YES	
ABS Brakes	Y	YES	
Power Windows	Y	NO	Manual window winder
Central Locking	Y	YES	
Interior specification	leather, rubber mats etc	No	Fabric
Safety Pack	Y	YES	
Winch	N	YES	
Radio	Y	YES	
GPS/Sat Nav	N	YES	
Repair Manual Language	Y	YES	User Manual in

VEHICLE 4 SPECIFICATIONS		Toyota Gibraltar Stockholdings	
1 X commuter bus in Kampala office to assist with the transfer of the evident large number of visiting consultants, STTAs and staff from airports, hotel and office. A commuter bus would enable the transfer of up to 8 passengers at once, saving time and fuel cost.		Brand quoted - Toyota Hiace Commuter Bus Model quoted - KDH202R-REMDY-A1	
Attribute	DfID's/Client's Requirements	Compliance with the client's requirements? YES/NO	Comments
			English
Secure Box	Y	YES	
Maintenance Contract?	Yes. 3 years or 100,000 kms whichever comes first	NO	Warranty included for 3 years or 100,000 km.
Spares	Yes	NO	LIST OF SPARES ONLY INCLUDED IN THE QUOTE FOR REGULAR INTERVAL SERVICE UPTO 50,000 KMS/ 2 YEARS (NO LABOUR INCLUDED)
Pre purchase inspection	DPSA		

Supplier's detailed specifications

Transmission 5 speed, Manual. Brakes: Front: Disc, Rear: Drum

Drive Type: 4x2

Tyres Radial Front: 195R15C 8PR Rear: 195R15C 8PR. Steel

Suspensions Front: Double wishbone, Rear: Leaf

Wheelbase LWB 2570 mm, Ground Clearance: 185 mm

Weight Kerb Weight: 1830kg, Gross Vehicle Weight: 3000kg, Payload: 1170kg

Seats 15 Seater. Front: 1+2 Bench, Rear: 3+3+3+3 Bench. Material: Fabric

Dimensions Length: 4695mm, Width: 1695mm, Height: 1980mm, Volume: 15.8m³ all excluding accessories

Colour White

Country of Origin Japan

Engine Model 2KD-FTV - 2494cc, Diesel(Tank 70l), 4 cylinders, BHP: 101, KW: 75, Cooling (Water), electrics 12 Volts

No of doors 4

Engine & Chassis

120 amp alternator (12v)

2 x 55 amp-hour batteries (12 v)

Cold Area Package

Cyclone and pre-cleaner type air cleaner

Power assisted steering

Semi-floating rear axle

Severe usage package

Exterior

Bumper: front and rear

Exterior rear view mirrors

Front stabiliser bar



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Front towing eye
Green laminated windshield
High mount stop lamp
High/Low 2-speed windshield
wipers(intermittent/washer Ink)
Lift-up type back door
Mudguards: Front and rear
Rear window wiper and washer
Semi-sealed halogen headlamps
Sliding rear passenger side door
Spare wheel under body

Interior

Air cooler: (A/C=cooler +heater)
FR+RR(two-tier register)
Ashtray
Brake fluid level warning
Cigarette lighter
Clock: digital
Dashboard-mounted gear lever
Door side pockets - Front
Floor mats: rubber mat (FR: D+P)
Front and rear assist grips
Front door armrests x 2
Fuel gauge
Fuel level warning light
Fuel lid opener switch (no key)
Fuel sedimenter warning
Glove box: w/o lock
Headrests x 2
Interior lights
Interior rear view mirror (day and night)
Parking brake warning light
Pre-wiring for audio with 2 speakers
and antenna
Rear window defogger
Seat belts: front x 3 (2 x 3 point & 1 x 2
point)
Seat: mid-front foldable with built-in
cup holders
Speedometer km/h
Steering wheel lock
Sun visors (D&P)
Timing belt replacement warning light
Trip Meter
Vinyl floor covering
Water temperature gauge

Miscellaneous

Owner's manual - English
Tool Kit & Jack - (hub nut wrench, pliers,
spanner, driver, wrench, bag)

Security & Safety

Central door locking - (FR:SLIDE:BACK)
D+P side key linked

Tyres

Tyre Type: Tubeless

Factory Options Included In Price



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Airbags / Driver & Front passenger
Air conditioning (non-CFC)
ABS Brakes
Power Door Locks - front, side and back

TGS Options

Toyota AM, FM radio-cd, MP3 player, bluetooth, AUX Jack & USB
1 x lap type seat belt for each of the rear seats
Basic safety pack (Exting./Triangles/FirstA.Kit/Rope/Vest/LED Torch/Powerbank)
Transit safety box (to secure easily removable items)
Heavy duty roof rack (Unassembled)

Spare parts

Item	Description	Qty
1	INNERTUBE	4
2	FRONT WIPER BLADE (RIGHT)	2
3	RADIATOR HOSE NO.1	1
4	ENGINE OIL 15W40 5L	5
5	AIR FILTER	5
6	FRONT WIPER BLADE (LEFT)	2
7	REAR WIPER BLADE	2
8	COOLANT 1L LLC CONCENTRATE	1
9	FAN & ALTERNATOR BELT	1
10	RADIATOR HOSE NO.2	1
11	OIL FILTER	10
12	WINDSCREEN WASHER FLUID -10 C 0.1L	5
13	OIL SUMP PLUG GASKET	10
14	FRONT DISC BRAKE PADS KIT	1
15	RADIATOR HOSE NO.2	1
16	BULB KIT H4 - TYPE1 KIT: H4	1
17	BRAKE FLUID DOT4 1L	1
18	TYRE BRIDGESTONE 195R15 613V (106/104S)	4
19	FUEL FILTER	8

Motorbike Suzuki TF125



Solid Special White No.2 (30H)

Compliance table – comparison of offered motorbike with DFID's requirements

MOTORCYCLE SPECIFICATIONS	Motorcare Uganda
---------------------------	------------------

67 X persons and parcel transport motorcycles		Brand quoted - Suzuki Model quoted - TF125		
Attribute	DfID's/Client's Requirements	Offered model specifications	Compliance with the client's requirements?	Comments
			YES/NO	
Standard Fields				
New or Used	New	New	New	
Preferred Manufacturer	Yamaha	Suzuki	No	
Country of Origin	Japan	Japan	Yes	
Class	Off road	Off road	Yes	
Make	Yamaha Off road motorcycle	Suzuki Off road motorcycle	No	
Model	YZ250F	TF125	No	The TF125 offers 90% comparable performance to the model required
Year	2018	2018	Yes	
Category				
Usage	Field activity (transport)	Field activity	Yes	
Learner Approved	Y	Learner	Yes	
Engine				
Engine Capacity, C.C	250	123	No	
Engine Type	4 stroke	2 stroke	No	
No of Cylinders	-			
Bore x Stroke-mm	77.0 mm x 53.6 mm	56.00mm x 50.00mm	No	
Starter	Non kick	Kick starter	No	
Ignition	TCI	TCI	Yes	
Lubrication System	-			
Cooling	-			
Fuel				
Fuel tank capacity-Ltr	2.0 gal	3.4 gal	Yes	
Fuel Type	-			
Oil capacity	-			
Transmission				
Transmission Type	Constant-mesh 5-speed; multiple wet clutch	Constant-mesh 6speed:multiple wet clutch	Yes	
No. Of Gears	5	6	Yes	
Drive	Clutch	Clutch	Yes	
Brakes				
Front Brake	Hydraulic disk, 270mm	Hydraulic Drum	No	
Rear Brake	Hydraulic disk, 245mm	Hydraulic Drum	No	
Suspension				
Front Suspension	KYB Speed sensitive system inverted fork, fully adjustable 12.2 in travel	Telescopic coil spring	No	
Rear Suspension	KYB single shock fully adjustable 12.4 in travel	Swing Arm coil spring	No	
Wheels and Tyres				
Front Tyre	80/100-21 Bridgestone M403A	2.75-21 Tube type	Yes	
Rear Tyre	100/90-19 Bridgestone M404	4.10-18 Tube Type	Yes	
Dimension (Approx)				

MOTORCYCLE SPECIFICATIONS		Motorcare Uganda		
67 X persons and parcel transport motorcycles		Brand quoted - Suzuki Model quoted - TF125		
Attribute	DfID's/Client's Requirements	Offered model specifications	Compliance with the client's requirements?	Comments
			YES/NO	
Wheelbase	58.1 in (1475.74 mm)	52.6	No	
Length-mm	85.2 in (2164.08 mm)	85.4	Yes	
Width-mm	32.5 in (825.5 mm)	36.8	Yes	
Height-mm	50.4 in (1280.16 mm)	45.3	No	
Ground Clearance-mm	12.8 in (325.12 mm)	9.8	No	
Seat Height-mm	38.0 in (965.2 mm)	32.9inch	No	
Wet Weight-kg	231 lb (104.78 kg)	225lb	No	
Carrier				
Carrier (Rear)	Suitable size with lock and key to carry parcels and mail	Suitable size with lock and key to carry parcels and mail	Yes	
Carrier (Front)	N	Kick starter	No	
Features & Accessories				
Color	-			
Tool Kit	Y	Tool Kit	Yes	
Helmet	1 per bike	Helmet	Yes	
Ridding Glove	Y	Ridding Glove	Yes	
User Manual	Y	User Manual	Yes	
Rain Suit	Y	Rain suit	Yes	
Repair Manual/Microfiche/CD supplied	Y	Repair Manual/Microfiche/CD supplied	Yes	
Parts catalogue/Microfiche/CD supplied	Y	Parts catalogue/Microfiche/CD supplied	Yes	
Riders handbook and service schedule supplied	Y	Riders handbook and service schedule supplied	Yes	
Motorcycle fitted with with 2No. rear view mirrors	Y	Motorcycle fitted with with 2No. rear view mirrors	Yes	
Suitable size box at rear carrier with lock and key to carry small parcels and mail.	Y	Suitable size box at rear carrier with lock and key to carry small parcels and mail.	Yes	
			Yes	
Protection (e.g. helmets)	Y	Helmets	Yes	
Warranty required	3 years	6months	No	
Pre purchase inspection	DPSA			

Supplier's detailed specifications



Engine Type		2-stroke, 1-cylinder, air-cooled
Engine Displacement		123 cm ³ (cc)
Bore x Stroke		56.0 mm x 50.0 mm
Compression Ratio		6.2 : 1
Transmission		6-speed constant mesh
Overall Length		2,170 mm (85.4 in.)
Overall Width		935 mm (36.8 in.)
Overall Height		1,150 mm (45.3 in.)
Wheelbase		1,335 mm (52.6 in.)
Ground Clearance		250 mm (9.8 in.)
Seat Height		835 mm (32.9 in.)
Curb Mass		102 kg (225 lbs.)
Suspension	Front	Telescopic, coil spring, oil damped
	Rear	Swingarm type, coil spring, oil damped
Brakes	Front	Drum
	Rear	Drum
Tires	Front	2.75-21 4PR, tube type
	Rear	4.10-18 4PR, tube type
Ignition Type		Electronic ignition (CDI)
Fuel Tank Capacity		13.0 L (3.4 US gal.)

■ 123cm³, piston-reed-valve 2-stroke, air-cooled engine produces abundant usable torque with excellent fuel economy.

■ Maintenance-free electronic ignition system delivers precise ignition at every engine rpm range.

■ Cylinder and Crank Injection System (CCIS) assures necessary engine lubrication.

■ 6-speed transmission with proper gear ratios chosen for smooth riding. Quick-action rack-and-pinion clutch design ensures light and positive clutch operation.

■ Long-travel front and rear suspensions with smooth action. Rear shock absorbers come with 5-way spring preload adjustment.

■ Large 13-liter fuel tank.

■ Thick well-padded seat for rider's comfort.

■ Wide-tread block pattern tires surely transfer engine power into traction.

■ Sturdy steel protectors for brake and clutch levers.

■ Useful clutch and brake lever locks convenient for short stop during work.

■ Heavy-duty headlight protector is also capable as carrier with spring clip for light loading.

■ Guard bar and plate protect the bottom of the engine.

■ Extended front and rear mud flaps help protecting rider and motorcycle from mud and dirt.

■ Large chain guard has advantage against dirt.

■ Side stands, installed on both right and left sides for easy parking on uneven terrain.

■ Large flat rear carrier.

■ Convenient sturdy box underneath rear carrier for storing tools and other small items.

CLIENT DETAILS

DfID's/Client's Title for this Procurement	Department for International Development in Uganda
DfID/Client Reference No.	PO 8428
DPSA Salesforce Reference No.	OPP 832649
DfID/Client Representative(s): address, telephone & email details	DFID Uganda (Client) Mott MacDonald (Implementing Partner)
DPSA Contact point: address, telephone & email details	AECOM DPSA Regional Manager AECOM DPSA Operations Consultant
DFID/Client Contracting Party	DFID Procurement and Commercial Division Abercrombie House Eaglesham Road East Kilbride G75 8EA United Kingdom DFID Uganda Country Office 4 Windsor Loop, Lincoln Lane Entrance, PO Box 7306, Kampala

In the event of any inconsistency or conflict between the CRC and The Proposal, the Proposal shall prevail.

1. RECOMMENDATION - EXECUTIVE SUMMARY

Recommended supplier(s), Their Goods and/or Services

The requirement is set out in Table 1 below:

Table 1 – DfID Uganda vehicle requirements

No.	Vehicle Type	Unit	Qty
1	4-Wheel Drive Sports Utility Vehicle	Unit	1
2	Hardtop Double Cabin 4-Wheel Drive Truck	Unit	3
3	Landcruiser Hardtop 4-Wheel Drive	Unit	1
4	Commuter Bus	Unit	1
5	Motorbikes	Unit	67

DPSA recommends the following solution:

Suppliers:

- **Toyota Gibraltar Stockholdings** for the vehicles.
- **Motorcare Uganda** for the motorbikes

Price:

£400,867.44

Expected Lead Time: 2 weeks – 6 months (detailed below)

Payment Terms:

Toyota Gibraltar Stockholdings: 100% upfront payment before delivery. Net 30 days from the date of receipt of Shipping Documents (although upfront payment will be required if deliveries arrive in Kampala in less than 30 days).

45 days from the date of delivery for Motorcare.

Recommendation:

We have recommended our suppliers based on two main factors:

- 1) Toyota branded vehicles, which Mott MacDonald has

		expressed preference for. 2) Lowest priced vendor that met all the requirements and offered the preferred solution to the client.																		
Lead-time(s)		<table border="1"> <thead> <tr> <th>No.</th><th>Vehicle Type</th><th>Lead Time</th></tr> </thead> <tbody> <tr> <td>1</td><td>4-Wheel Drive Sports Utility Vehicle</td><td>2- 3 months</td></tr> <tr> <td>2</td><td>Hardtop Double Cabin 4-Wheel Drive Truck</td><td>2-3 months</td></tr> <tr> <td>3</td><td>Landcruiser Hardtop 4-Wheel Drive</td><td>2-3 months</td></tr> <tr> <td>4</td><td>Commuter Bus</td><td>5-6 months</td></tr> <tr> <td>5</td><td>Motorbikes</td><td>2 weeks for 37 units (subject to stock availability at the time of order) 2 months for the remaining balance of motorbikes.</td></tr> </tbody> </table>	No.	Vehicle Type	Lead Time	1	4-Wheel Drive Sports Utility Vehicle	2- 3 months	2	Hardtop Double Cabin 4-Wheel Drive Truck	2-3 months	3	Landcruiser Hardtop 4-Wheel Drive	2-3 months	4	Commuter Bus	5-6 months	5	Motorbikes	2 weeks for 37 units (subject to stock availability at the time of order) 2 months for the remaining balance of motorbikes.
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4	Commuter Bus	5-6 months																		
5	Motorbikes	2 weeks for 37 units (subject to stock availability at the time of order) 2 months for the remaining balance of motorbikes.																		
Price & Savings	(i) Available Budget	DfID allocated a budget of £492,000 for this procurement.																		
	(ii) Total Contract Charges	£409,342.44																		
	(iii) Saving against Available Budget	£82,657.56																		
	iv) DPSA Fee rationale	6% <ul style="list-style-type: none"> - Multiple tiers in the supply chain - Logistics included - Phased deliveries according to need and availability of stock - Multiple commodity types - Change in preferred supplier and continuous vendor management 																		
‘Estimate’ or binding ‘Proposal’?		Binding Proposal																		
Validity Period		Quotes are valid until the 16 th December 2018.																		

2. ACQUISITION PLAN

Procurement Strategy	AECOM DPSA's choice of procurement strategy was based on the following context factors:	
	Factor	Justification
	Budget	£492,000.
	Procurement method	<p>The procurement method was competitive tendering. Even though DFID Uganda expressed a preference for Toyota (vehicles) and Yamaha (motorbikes) brands, DPSA recommended in the CRC that other brands should be included to which DFID Uganda agreed.</p> <p>Toyota and Yamaha are popular brands in Africa, especially due to the well-developed infrastructure (for maintenance, spares, etc.). Additionally the SESIL team indicated that the vehicles must be robust for use on rural terrain which Toyota has a strong reputation for.</p> <p>However, other brands are present with matching or even higher quality specifications for less or the same prices (e.g. Nissan and Suzuki). Such brands have been supplied previously successfully by DPSA to DFID programmes with positive feedback.</p> <p>DPSA is committed to Value for Money and transparency; therefore, it was important to present alternative solutions to inform a decision.</p> <p>The Yamaha model specified as the preferred model (YZ250F) is not typically requested for aid programmes. Market search illustrated the fact that a motorbike with 250cc engine capacity, reaching speeds of up to 140-160km/h, is not regularly imported and marketed in Uganda for the purposes of routine people-and-parcel transport.</p> <p>Warranty, maintenance services, and spares, are also more difficult to find for this model. Therefore the DPSA RFQ allowed deviations from the original technical specifications to enable suppliers to present options and alternatives that are available in the market.</p>
	Supplier Pre-Qualification criteria	All suppliers must be reputable and authorised representatives of the brands offered to the market.
	Evaluation	Technical

criteria	<p>Suppliers were encouraged to offer alternatives that may deviate from the technical specifications in order to show breadth of offer and options that may suit the requirement.</p> <p>Quotes that:</p> <ol style="list-style-type: none"> 1. Were deemed incompatible with the intended purpose; 2. Indicated a comparatively high total cost of ownership; and / or 3. Were deemed unsafe for people <p>were excluded</p> <p>Financial</p> <p>The recommended supplier should be the one that passes the technical evaluation without major deviations and has the lowest financial quotation.</p> <p>Should the financial quotation from supplier ranked 1 be abnormally low compared with the supplier ranked 2, DPSA will investigate, qualify and document a justification for the recommendation of supplier ranked 1.</p> <p>Quotes were assessed on:</p> <ol style="list-style-type: none"> 1. Price vs. budget; 2. Comparative pricing; 3. Benchmark pricing;
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Preferred suppliers list:

Local and international suppliers were included.

1. Motocare Uganda (authorised distributor of Nissan and Yamaha); and
2. Toyota Gibraltar Stockholdings (TGS - Toyota's relief international distributor)

TGS is Toyota's agent for international aid. As such, vehicles are usually priced lower than those offered by local Toyota dealerships.

There is no equivalent for Nissan for international aid programmes, therefore the only supplier available for this brand for the local market is the local Nissan authorised distributor – Motorcare.

	The recommended supplier vehicle models are all included in the Appendix B zipfile.
Procurement Process & Outcome	<p>The standard DPSA Procurement process applies:</p> <ol style="list-style-type: none"> 1. Needs Identification <ul style="list-style-type: none"> • DfID provided a high-level TOR and procurement plan; • DPSA provided comments on these identifying gaps in information and shared some example specification checklists for vehicles and motorbikes previously supplied to DfID Uganda programmes; • DPSA developed a Client Requirements Confirmation document to Mott MacDonald identifying areas where further information is required; • DPSA held a clarifications call with key recipients to explain the procurement process and next steps. 2. Procurement Planning <ul style="list-style-type: none"> • The CRC was developed collaboratively and signed by both parties. 3. Tendering Process <ul style="list-style-type: none"> • Competitive tender management including: <ul style="list-style-type: none"> — Development of tender documentation; — Development of evaluation model; — Engaging pre-qualified suppliers; — Managing the bidder clarifications processes; — Running the tender assessment; — Evaluating bids; — Liaising with suppliers on bid clarifications; and — Due diligence procedures. • Providing a summary of tender results and options for client decision; and • Developing the Procurement Recommendation Package (PRP) including technical and commercial offers. 4. Managing the client clarifications process; <ul style="list-style-type: none"> • Liaising with DfID and Mott MacDonald to clarify technical and commercial queries; • Revising the PRP as required. 5. Supplier negotiations; <ul style="list-style-type: none"> • Negotiating final lead times with suppliers; • Negotiating terms and conditions with suppliers; • Negotiating any further opportunities for added value (where applicable)

	6. Contracting with DfID and suppliers <ul style="list-style-type: none"> Developing contracts; Liaising with legal teams to finalise the agreements; Executing contracts.
Supplier Quotations: Audit Trail	Please see Appendix A for all supplier quotations and price comparison.
Further Opportunities to improve Value for Money	DPSA has procured several vehicles for the DfID Uganda office over the course of the last 30 months for a number of different programmes. If it is possible to understand vehicle requirements across all programmes over the course of a year, it would be possible to generate better value for money through economies of scale.

3. LOGISTICS PLAN		
Consignee's Details	Applicable Incoterm	DAP
	Importer of Record	British High Commission
	Delivery Address(es)	Delivery address items: SESIL MoES Office,
	Consignee's Representative & Address	Programme Manager Deputy Programme Manager
Batching, Packaging, & Labelling		<p>The deliveries will arrive in several batches, based on lead-times, stock availability and supplier.</p> <p>Packaging and labelling will be as per the manufacturer's standards. No specific requirements have been stipulated.</p>
Samples		Not applicable.
Storage		Not applicable
Unloading at Destination		<p>Unloading will be carried out by the DPSA supply chain, witnessed by the client nominated representative present. Any specialist equipment required for unloading will be carried out by DPSA.</p> <p>Motorcare Uganda will unload at the SESIL MoES office in Kampala, Uganda.</p>

	Toyota Gibraltar Stockholdings will be unloading at end destination (SESIL offices in Kampala, Uganda).
Inspection: Pre-Shipment	Toyota Gibraltar Stockholdings will conduct their regular pre-shipment inspections.
Inspection: Post Shipment/Pre-delivery	DFID will need to book an appointment and take the vehicle to the Toyota local authorised dealer of choice for a post-delivery inspection. Upon completion of this, the client will get the warranty booklet with the Post Delivery Inspection report.
Acceptance & Handover on Delivery	<p>DFID will be notified of delivery at least 24 hours ahead of delivery. Handover will take place at the SESIL office in Kampala.</p> <p>Please be aware that if the authorised recipient of the goods is not available to receive or collect the goods or if the delivery location is not available or suitable for delivery of the goods, DPSA reserves the right to not deliver the goods and shall be entitled to charge for any additional costs incurred as a result (for example storage and re-delivery). DFID confirms that:</p> <ul style="list-style-type: none"> • There will be suitable delivery access, with the intended location for the delivery of the goods being available, prepared, safe and secure in order to allow for delivery of the goods. • There is suitable storage for the goods once delivered and the goods will be stored separately and clearly identified as those supplied by DPSA (its agents and/or suppliers) and the supplier shall be given access in the event of any issues arising post-delivery. • Where required and pre-agreed with the client/recipient, early access to be provided to DPSA (its agents and/or suppliers) to ensure the site accessibility and basic safety. <p>At the point of handover/delivery of the goods, DFID's nominated authorised recipient are required to sign a delivery note for the goods, as delivered, to acknowledge:</p> <ul style="list-style-type: none"> • That the agreed quantity and type of goods has been received; • Risk of goods is transferred to DFID and DPSA is no longer responsible for insurance,

secure storage and any use (or misuse) of the goods

- DPSA shall be entitled to raise an invoice as per payment schedule in the call down contract

Handover will take place at SESIL office in Kampala, Uganda on signature of the delivery note.

Post-Delivery

The authorised recipient will have a period of 72 hours from the time of delivery or collection of the goods to identify and report to DPSA any discrepancy in quantity, quality (against agreed specifications) or any other related issue(s) (technical default or otherwise) with some or all of the goods ordered. DPSA cannot guarantee assistance resolving such issues if notified after this time period.

It is vital the goods are inspected within 72 hours of delivery to ensure they meet the specification and are functional.

Any issues with the goods should be reported to your assigned DPSA point of contact, in writing.. Once you have reported back post-delivery, DPSA will review and revert with suggested actions to rectify any alleged issues.

We ask that any issues with the goods are reported to DPSA and not directly to our suppliers. If the authorised recipient chooses to liaise defects / deviations directly with the supplier DPSA will not be responsible for anything that arises from that conversation.

If the recipient fails to notify DPSA in writing of any discrepancy following 72 hours following the delivery of the goods, the goods shall be deemed accepted in full.

If within that 72 hour period you inform DPSA that there are problems with the delivery, please ensure you are able to:

- Allow DPSA (its agents and/or suppliers) a reasonable opportunity to examine the alleged defective goods; and
- Return the goods to DPSA (if asked to do so by DPSA).

DPSA shall not be liable for any alleged defective goods if:

- Recipient makes any further use of such goods after giving notice as per 3 above.
- if DFID, Mott MacDonald, agents, other parties (etc) are found to be in breach of any warranty provisions

	<ul style="list-style-type: none"> • The defect arises because the recipient failed to follow DPSA's (including its suppliers and/or agents) oral or written instructions as to the storage, commissioning, installation, use and maintenance of the goods, or good trade practice if applicable; • The recipient alters or repairs such goods without the written consent of DPSA; or • The defect arises as a result of fair wear and tear, wilful damage, negligence, or abnormal storage or working conditions. • The alleged defect arises from a change to the specification(s) of the goods which was not agreed in a Call-Down Contract with DPSA nor otherwise agreed in writing with DPSA as a requirement (with reasonable notice) prior to delivery. <p>DPSA reserves the right to request and be granted access to the goods post-delivery to investigate any reported issues.</p> <p>DPSA shall not be liable to provide any form of recourse, refund, reinstatements or replacement in the event that the Client or Recipient decides they no longer want or need the goods in question.</p>
Regulatory Testing & Compliance	As per manufacturer's standard.
Duty & Other Import Considerations	<p>The tax exemption letter will be processed by the British High Commission in Uganda based on electronic copies of the following shipping documents:</p> <ul style="list-style-type: none"> • Bill of Lading (if and when applicable) • Packing List • Invoice <p>DPSA will provide shipping documents to enable DfID to process the exemption paperwork. Exemption paperwork for imported goods must be in place prior to arrival at the port. Imported goods will be cleared under the DfID exemption MOU.</p> <p>DPSA will send electronic copies of the shipping documents to DfID for checking. Originals will then be couriered to the named recipient below for the exemption paperwork processing.</p>

	<p>The following AECOM representatives will be in copy to electronically issued documents:</p> <p>DfID Uganda will process and release the tax exemption letter. Original documents will be delivered to the Consignee (see Consignee Representative and Consignee Address).</p> <p>DfID Uganda will advise when the tax exemption letter is processed and ready for pick-up via email to Sibby Smith and Maria Pacha Dominguez.</p> <p>All other logistics remains the responsibility of DPSA and its supply chain. If accurate and complete duty exemption certificates are not provided on a timely basis such that import duties are applied or other fines and charges are incurred, DPSA shall be entitled to recover these costs and expenses from DfID.</p>
Tax Considerations (eg. VAT; Withholding)	All goods are VAT exempt. See consignee details above for contact details in order for tax exemptions to be processed.
Passing of Title	Title passes to DfID on payment.
Passing of Risk	Risk passes to DfID on delivery.
Type of Insurance Cover included	Shipping insurance cost covered for items sourced internationally.
Installation & Training	Not required.
User Documentation (Manuals, etc)	Standard User Manual for vehicles and motorbikes will be provided.
Warranty	<p>Manufacturer Toyota warranty- 3 years/100,000 kms</p> <p>Motorcare warranty (motorbikes) – 1 year/6,000 km</p>
Maintenance, Spares & Support	<p>Toyota Gibraltar stockholding have only included the basic maintenance spares required for servicing the vehicle for 50,000kms/2years.</p> <p>No maintenance labour cost is included.</p> <p>Motorcare Uganda (motorbikes) have included the maintenance contract for up to 6,000 kms or 1 year, whichever comes earlier.</p> <p>List of spares and maintenance schedule in Appendix A.</p>

Road Tax	Not included
Registration Plate and Numbers	DFID is responsible for the registration of plate and numbers and all related costs.

4. PROJECT PLAN	
Itinerary & Milestones	<ul style="list-style-type: none"> • Proposal approved and Call-Down issued • Contract signed by DFID & DPSA • Sampling process initiated • Samples approved • Goods consolidated • Pre-shipment inspections complete • Drayage, vessel loading, shipping, and freight • Delivery of goods • Goods acceptance and signed delivery notes • Invoicing • Project Close and Lessons Learned <p>Once an option has been selected, DPSA will confirm lead times and revise the timeline.</p>
Other Customer Responsibilities	<ul style="list-style-type: none"> • Ensure that all information in the signed proposal is correct • Provide the correct consignee details • Provide the correct delivery address details • Confirm that recipients will be available to take delivery once lead times are confirmed post-contract signature. • Provide a tax exemption letter for imported goods to allow timely clearance of goods and to avoid costs associated with delays in customs clearance and duty payment. • Ensure that there is a nominated representative present during unloading. • Conduct post-delivery inspections as outlined in this proposal, reporting any discrepancies within 72 hours • Provide access to the goods post-delivery to investigate any reported issues
Other Assumptions (External Factors)	

Risk Mitigation Plan			
Description of Risk	Impact (H=5; L=1)	Probability (H=5; L=1)	DPSA's Proposed Mitigation
Items do not arrive in full or on time	5	3	1. Reputable source of supply with proven relevant experience
Timeliness of Delivery-unforeseen delays	4	1	1. Reputable source of supply with proven relevant experience 2. Clear and frequent communication with the suppliers before and during the process 3. Liquidated damages provision
Damage of goods in transit	4	2	1. Reputable source of supply with proven experience 2. Goods insurance provides coverage until delivery.
Goods are not readily available in market	4	2	1. Reliable source of supplies 2. Supplier commitment 3. Alternative sources
Unavailability of stakeholder to receive goods	4	2	1. Regular communications with SESIL to pre-warn when goods are due to arrive. 2. DFID and SESIL to confirm to DPSA in advance the individuals responsible for receipting of the goods and confirm their availability at the time/ date of arrival of goods as advised by DPSA.
Changing requirements for specifications goods and/or lead times	4	3	1. DFID must communicate this to DPSA as soon as possible if there is a change in requirements and must approve any change that is requested by SESIL. DPSA will advise if any cost/ time implications apply as a result of the changes, which will be the responsibility of DFID. 2. Changes will be communicated with suppliers to look at potential solutions to meet the new requirements.
Delays due to tax exemptions	3	2	1. DPSA suppliers to have correct BHC address on all required shipping documentation 2. DFID is responsible for processing tax exemptions as required. DFID to communicate to DPSA any requirements for successful processing.



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#	ITEM MASTER DESCRIPTION	QTY	Unit of Measure	Unit Price GBP	Total Cost GBP	Lead Time	Item Quoted Model and Part Number	Vendor & Payment terms
	Vehicle 1 - Recommended Vendor: Toyota Gibraltar Stockholdings Ltd							
1	Vehicle 1 - brand/model tbd	1	PCS	£ 27,570.90	£ 27,570.90	2-3 Months	Land Cruiser Prado TXL, TurboDiesel, 5 door, 7 seater (Airbags, Climate Ctrl, ABS) , Model: KDJ150R-GKFEY SFX: A1 (Basic maintenance spares for 2 years or 50,000kms only included without labor)	Toyota Gibraltar Stockholdings Net 30 days from the date of receipt of shipping documents
2	Freight	1	PCS	£ 4,499.25	£ 4,499.25			
3	Shipping Insurance Cost	1	PCS	Included	£ -			
	SUB TOTAL (CIF)				£ 32,070.15			
4	Duties & Taxes	1	PCS	Not Included	£ -			
5	VAT	1	PCS	Not Included	£ -			
6	Inland Transport to Delivery Location	1	PCS	£ -	£ -			
7	Maintenance contract	1	PCS	£ 1,957.20	£ 1,957.20			
8	Registration	1	PCS	Not Included	£ -			
	Total				£ 34,027.35			
	Vehicle 2 - Recommended Vendor: Toyota Gibraltar Stockholdings Ltd							
1	Vehicle 2 - brand/model tbd	3	PCS	£ 24,535.00	£ 73,605.01	2-3 Months	Land Cruiser 79 Double Cabin Pick-Up, 6 Seater (Airbags, Air Conditioning, ABS), Model: HZJ79R-DKMRS SFX: A2 (Basic maintenance spares for 2 years or 50,000kms only included without labor)	Toyota Gibraltar Stockholdings Net 30 days from the date of receipt of shipping documents
2	Freight	3	PCS	£ 3,869.95	£ 11,609.86			
3	Shipping Insurance Cost	3	PCS	Included	£ -			
	SUB TOTAL (CIF)				£ 85,214.87			
4	Duties & Taxes	3	PCS	Not Included	£ -			
5	VAT	3	PCS	Not Included	£ -			
6	Inland Transport to Delivery Location	3	PCS	Included	£ -			
7	Maintenance contract	3	PCS	£ 904.10	£ 2,712.30			
8	Registration	3	PCS	Not Included	£ -			
	Total				£ 87,927.17			



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	Vehicle 3 - Recommended Vendor: Toyota Gibraltar Stockholdings Ltd							
1	Vehicle 3 - brand/model tbd	1	PCS	£ 25,515.00	£ 25,515.00	2-3 Months	Land Cruiser 76 Hardtop 10 seater, 5 door (A/C, ABS, Airbags, Power Windows/Doors, Roof Rack), Model: HZJ76R-RKMRS SFX: A3 (Basic maintenance spares for 2 years or 50,000kms only included without labor)	Toyota Gibraltar Stockholdings Net 30 days from the date of receipt of shipping documents
2	Freight	1	PCS	£ 4,473.00	£ 4,473.00			
3	Shipping Insurance Cost	1	PCS	Included	£ -			
	SUB TOTAL (CIF)				£ 29,988.00			
4	Duties & Taxes	1	PCS	Not Included	£ -			
5	VAT	1	PCS	Not Included	£ -			
6	Inland Transport to Delivery Location	1	PCS	Included	£ -			
7	Maintenance contract	1	PCS	£ 904.10	£ 904.10			
8	Registration	1	PCS	Not Included	£ -	5-6 Months	Hiace Commuter Bus, 15 seater, Turbodiesel (Airbags, Air Conditioning, ABS) , Model: KDH202R-REMDY SFX: A1 (Basic maintenance spares for 2 years or 50,000kms only included without labor)	Toyota Gibraltar Stockholdings Net 30 days from the date of receipt of shipping documents
	Total				£ 30,892.10			
	Vehicle 4 - Recommended Vendor: Toyota Gibraltar Stockholdings Ltd							
1	Vehicle 4 - brand/model tbd	1	PCS	£ 20,106.78	£ 20,106.78			
2	Freight	1	PCS	£ 4,406.06	£ 4,406.06			
3	Shipping Insurance Cost	1	PCS	Included	£ -			
	SUB TOTAL (CIF)				£ 24,512.84			
4	Duties & Taxes	1	PCS	Not Included	£ -			
5	VAT	1	PCS	Not Included	£ -			
6	Inland Transport to Delivery Location	1	PCS	Included	£ -			
7	Maintenance contract	1	PCS	£ 1,304.10	£ 1,304.10			
8	Registration	1	PCS	Not Included	£ -			
	Total				£ 25,816.94			



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	Motorcycle - Recommended Vendor: Motorcare Uganda							
1	Motorcycle - brand/model tbd	67	PCS	£ 1,529.54	£ 102,479.18	2 weeks for 37 units in stock (Subject to prior sales) 2 months for the balance	Suzuki bike TF-125	Motorcare Uganda Payment Terms: Net 45 days from date of delivery
2	Freight	67	PCS	£ 179.72	£ 12,041.24			
3	Shipping Insurance Cost	67	PCS	£ 179.72	£ 12,041.24			
	SUB TOTAL (CIF)				£ 126,561.66			
4	Duties & Taxes	67	PCS	Not Included	£ -			
5	VAT	67	PCS	Not Included	£ -			
6	Inland Transport to Delivery Location	67	PCS	£ 129.44	£ 8,672.48			
7	Maintenance contract	67	PCS	£ 792.86	£ 53,121.62			
8	Registration	67	PCS	£ 166.53	£ 11,157.51			
	Total				£ 199,513.27			
	TOTAL COST OF PROCUREMENT WITHOUT VAT DUTIES AND TAXES				£378,176.83			

6. PRICING

Pricing		Cost
Value of Goods		£249,276.87
Freight Charges (estimate)		£37,029.41
Shipping Insurance, for the motorbikes (estimate) (NB: the shipping of the TGS is also insured, but the cost is included in the value of the goods)		£12,041.24
Inland transport to delivery location, for the motorbikes (NB: the transportation cost for the TGS vehicles is included in the value of the goods)		£8,672.48
Spare parts, for the vehicles		£6,877.70
Maintenance Contract, for the motorbikes		£53,121.62
Registration		£11,157.51 (for motorbikes only. Not included for other vehicles)
TOTAL VALUE OF DELIVERED GOODS		£378,176.83
DPSA Fee Rate – % of the delivered/landed cost of Goods	6%	£22,690.61
Project Management Fees		£8,475.00
Total Charges		£409,342.44



7. FINANCIAL PLAN

DPSA Fee with Rationale

6% -

- Multiple tiers in the supply chain
- Logistics included
- Phased deliveries according to need and availability of stock
- Urgency requirement to meet programme milestones and KPIs
- Multiple commodity types



Appendices as attachments:

1. Appendix A: Excel spreadsheet including tabs on:

- Recommended supplier quotes
- Alternative quotes
- Project Management Costs
- Quote comparison

2. Appendix B: Recommended Vehicle Specifications



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ANNEX D
Schedule of Prices

Fees, % of the delivered/landed cost of the Goods	£ 22,690.61
Value of Goods (including spare parts for the vehicles, maintenance contract for the motorbikes and registration for the motorbikes)	£ 320,433.70
Value of Transportation (including freight, shipping insurance, in-country distribution and customs clearance)	£ 57,743.13
Cost for Project Management	£ 8,475.00
Total	£ 409,342.44

ANNEX E

Key Performance Indicators and Service Level Agreements

#	KPI description	Measurement	Evidence (in addition to regular minutes of meetings)
KPI1	Delivery in Full	Quantity of items delivered against quantity of items requested	Monthly scorecard to PCD
KPI2	On Time Delivery	Final delivery date against requested delivery date	Monthly scorecard to PCD
KPI3	Supplier profiling	Total financial value of orders delivered by UK-SMEs, UK-LEs, local-SMEs, local-LEs, Regional SMEs and Regional LEs	Monthly scorecard to PCD
KPI4	Timber procurement policy	Cost, quantity and source of origin of any timber product purchased	Monthly scorecard to PCD
KPI5	Third Party Suppliers performance	Active management of 3 rd party suppliers	Quarterly scorecard to PCD
SLA1	Savings achieved	Amount invoiced against budget	Monthly scorecard to PCD
SLA2	Customer satisfaction Index	To be defined after Inception	To be defined after Inception
COM 1	Timeliness and quality of reporting	<ul style="list-style-type: none"> All reporting contains required information, is of high standard and is submitted within agreed timeframe; Management meetings take place in line with agreed schedule, have a clear agenda, cover key issues, record minutes and actions taken. 	To be defined during Inception
COM 2	Timeliness of Communication	<ul style="list-style-type: none"> Timeliness, appropriateness and quality of all DFID communications including responsiveness to enquiries/request and escalations 	To be defined during Inception
FRA1	Framework efficiency	Efficiency of framework promotion	To be defined during Inception



ANNEX F Savings management

SLA1 - Savings Service Level Agreement Measurement

Rating	Definition
Green	Savings are 90% on target
Green	Savings are in between 81% and 90%
Amber Green	Savings are in between 71% and 80%
Amber Red	Savings are in between 61% and 70%
Amber Red	Savings are in between 51% and 60%
Red	Savings are below 50%

At the outset of each financial year, the Supplier will agree with PCD a target efficiency savings figure that must be achieved.

Savings will be based on an agreed total value of the Delivered goods.

The Supplier will use the attached form to record the savings against each delivery. At the end of each programme, a summary form will be provided.

All values will be indicated in GBP.

DFID Savings Template:

DFID PO Number	8428
Supplier PO Number	
Component Code	
Project name:	
Country	
Goods description	
Goods' supplier name	

Definition of Saving Type	Type of saving	Quantity	Starting Price (A)	Agreed Final Price (B)	Amount of Saving (B-A)
Corporate Savings	Direct		£	£	£
Prices negotiated by another organisation but the supplier	Indirect		£	£	£
One-off savings and Discounts negotiated on individual	Tactical		£	£	£



purchases					
An alternative solution which provides the SP with a tangible saving	Value Engineering		£	£	£
TOTAL SAVINGS ACHIEVED			£	£	£

For validation and audit purposes, the Supplier is expected to provide a copy of A and B.



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ANNEX G
Communication matrix

Organisation	Role	Name
DFID	Procurement & Commercial Officer	
DFID	Programme Officer	
AECOM	Deputy Programme Manager	
AECOM	Programme Manager	

ANNEX H

Duty of Care country assessment

DFID Uganda Overall Project/Intervention Summary Risk Assessment
Matrix

Dec-18

Read in conjunction with the Travel Advisory on Uganda

Theme	DFID Risk Score	DFID Risk Score	DFID Risk Score	DFID Risk Score	DFID Risk Score	DFID Risk Score
	Kampala	North-east Uganda Karamoja Region	Northern Uganda	South West Uganda	Western Uganda	Eastern Uganda
Overall Rating	3	3	3	3	3	3
FCO Travel Advice	2	4	2	2	2	2
Host Nation Travel Advice	Not available	Not available	Not available	Not available	Not available	Not available
Transportation	5	5	5	5	5	5
Security[*]	3	3	3	3	3	3
Civil Unrest	3	3	3	3	3	3
Violence/crime	3	3	3	3	3	3
Terrorism*	3	3	3	3	3	3
War	1	2	1	1	1	1
Hurricane	1	1	1	1	1	1
Earthquake	1	1	1	2	2	1
Flood	2	1	2	2	1	3
Medical Services**	4	4	4	3	3	3
Nature of Project Intervention						

1 Very Low Risk	2 Low Risk	3 Medium Risk	4 High Risk	5 Very High Risk
Low		Medium	High Risk	

*The FCO travel advice for Uganda advises that there is a general threat from terrorism

**Medical facilities outside of Kampala and particularly away from cities are limited