

Guidance Notes For The Completion of "YW IRC - Volume 5 - Pricing Tables"

- 1 Before completing this Pricing Schedule Bidders should read this guidance in conjunction with Schedule F (Operating Fee) and Schedule G (Performance Management).
- 2 When compiling the Operating Fee the data provided within the Data Room indicates historical use and Service User forecasts. Please ensure the guidance notes for the Data Room are read thoroughly.
- 3 The Authority is introducing a "Whole Life" Financial Model as part of Schedule F (Operating Fee). Bidders must ensure that they complete the operating fee for each of the Contract Years 1 - 11.
- 3 The Authority requires Bidders to identify detailed and accurate costs in each of the key service categories within the Financial Model. In submitting this Financial Model the Bidder is certifying:
 - That costs have correctly been allocated against both the Key Expenditure Categories and expenditure lines
 - That the Bidder has not increased costs to allow for future inflation (indexation) which will be separately allowed for under Schedule F (Operating Fee), and
 - That the Bidder acknowledges that all costs within each "Contract Year" within the Pricing Tables are fixed for the duration of the contract, subject only to indexation in accordance with Schedule F (Operating Fee).
- 4 Where Bidders are asked to specify other costs/information, please do so in column B provided (next to the expenditure line).
- 5 Efficiency Savings
 - In implementing a Whole Life Cost Model the Authority allows Bidders to allocate costs across each year of the contract so that any efficiency savings are clearly established in the years that they accrue.
 - Where savings are identified and included within a Contract Year Bidders must put a corresponding entry into the Tab named "Savings".
 - "Expenditure Category" relates to the overall categories i.e:
 1. Overall Management of the Service/Facility
 2. Security & Escorting Services
 3. Catering & Shop Services
 4. Detainee Services
 5. Facilities Maintenance & Cleaning Services
 6. Utilities
- 6 Bidders must complete the worksheet "Staff Rates". These costs will be used to manage change during the life of the contract.
- 7 VAT - All values entered must be "**Net**" of VAT.
- 8 Detainee Allowance & Paid Work
 - Detainee Paid work is provided in accordance with DSO 01/2013
 - Any payment for paid work shall be over and above the daily allowance paid to detainees. There are two tiers of pay rate:
 - a. Routine work will be paid at a rate of £1.00 per hour.
 - b. Specified projects will be paid at a rate of £1.25 per hour.
 - Detainees may not be paid at any other rate.
 - Allowance costs can only relate to payments actually made to detainees and not the cost of managing the schemes.
- 9 Detainee Shops - Bidders must take account of the following when costing for the detainee shops:
 - the cost of consumable (sale or other) items must be covered by detainee sales and not charged separately to the Authority as part of the operating fee.
 - Detention Services Operating Standards (issued in February 2004) require that the gross profits generated through IRC shop sales must be made available for the benefit of detainees.
 - Profits will be held separately and their use will be approved by the Immigration Manager.
 - Shop profits must not be used to purchase items or provide services which are part of the terms of any commercial contract or service level agreement between the Home Office and centre operators.

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Summary of Yarl's Wood IRC Costs (Excluding VAT & Indexation)												
PERIOD	Start Up Costs	Fixed Costs				Variable Costs						TOTAL WHOLE LIFE COST COSTS
		Indexable		Non-Indexable		No Of Detainees	Nights in Contract Year	Indexable		Non-Indexable		
		Monthly	Annual	Monthly	Annual			Per Night	Per Annum	Per Night	Per Annum	
Mobilisation	£0.00	-	-	-	-	-	-	-				£0.00
Contract Year 1 (2015-16)	-	£0.00	£0.00	£0.00	£0.00	410	366	£0.00	£0.00	£0.00	£0.00	£0.00
Contract Year 2 (2016-17)	-	£0.00	£0.00	£0.00	£0.00	410	365	£0.00	£0.00	£0.00	£0.00	£0.00
Contract Year 3 (2017-18)	-	£0.00	£0.00	£0.00	£0.00	410	365	£0.00	£0.00	£0.00	£0.00	£0.00
Contract Year 4 (2018-19)	-	£0.00	£0.00	£0.00	£0.00	410	365	£0.00	£0.00	£0.00	£0.00	£0.00
Contract Year 5 (2019-20)	-	£0.00	£0.00	£0.00	£0.00	410	366	£0.00	£0.00	£0.00	£0.00	£0.00
Contract Year 6 (2020-21)	-	£0.00	£0.00	£0.00	£0.00	410	365	£0.00	£0.00	£0.00	£0.00	£0.00
Contract Year 7 (2021-22)	-	£0.00	£0.00	£0.00	£0.00	410	365	£0.00	£0.00	£0.00	£0.00	£0.00
Contract Year 8 (2022-23)	-	£0.00	£0.00	£0.00	£0.00	410	365	£0.00	£0.00	£0.00	£0.00	£0.00
Contract Year 9 (2023-24) (Extension Period)	-	£0.00	£0.00	£0.00	£0.00	410	366	£0.00	£0.00	£0.00	£0.00	£0.00
Contract Year 10 (2024-25) (Extension Period)	-	£0.00	£0.00	£0.00	£0.00	410	365	£0.00	£0.00	£0.00	£0.00	£0.00
Contract Year 11 (2025-26) (Extension Period)	-	£0.00	£0.00	£0.00	£0.00	410	365	£0.00	£0.00	£0.00	£0.00	£0.00
Whole Life Cost (Split)	-	-	£0.00		£0.00	-	-	-	£0.00	-	£0.00	£0.00
Whole Life Cost (Total)	£0.00		£0			-		£0				£0

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Operating Fee for Yarl's Wood IRC (Start-Up Costs)		
Expenditure Category	Comments	Start-Up Costs
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		
1.1 Direct Staff Costs		
Salaries/Wages - excl Overtime		
Salaries/Wages - Overtime		
Efficiency recognition schemes		
Bonus scheme		
ERNIC		
Health care		
Life and injury on duty cover		
Pension costs		
Staff work clothing & personal equipment (New Staff)		
Staff work clothing & personal equipment (Replacement Items)		
Other Direct Costs (Please identify in Column B)		
Total Direct Staff Costs		£0.00
1.2 Indirect Staff Costs		
Advertising		
Recruitment		
Redundancy/TUPE		
Relocation		
Subsistence costs		
Travel costs (staff)		
Training/Holiday/Sick pay		
Other Indirect Costs (Please identify in Column B)		
Total Indirect Staff Costs		£0.00
1.3 Equipment, Supplies & Services		
Communications equipment		
Computer equipment		
Photocopier/fax machines		
Photographic supplies		
Stationery		
Telephone equipment		
Staff Training Costs (New Staff)		
Staff Training Costs (Ongoing Training)		
Vehicles - Staff		
Vehicles - Visitor Transport Service		
Other equipment & Supplies (Please identify nature of cost in Column B)		
Total Equipment, Supplies & Services		£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)		
Audit/accountant		
Bank charges		
Bought ledger		
Other Computer costs		
Postage		
Telephone call charges (including outgoing calls made by Authority)		
Consultants		
General insurance		
Inventory expenses		
Legal fees		
Other Management overheads		
Payroll processing		
Public relations		
Trademark fee		
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)		
Total Other Indirect Costs		£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)		
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00
2. Security & Escorting Services		
2.1 Direct Staff Costs (Security & Escorting)		
Salaries/Wages - excl Overtime		
Salaries/Wages - Overtime		
Efficiency recognition schemes		
Bonus scheme		
ERNIC		
Health care		
Life and injury on duty cover		
Pension costs		
Other Direct Costs (Please specify in Column B)		
Total Direct Costs		£0.00
2.2 Indirect Staff Costs (Security & Escorting)		
Subsistence costs		
Travel costs (staff)		
Training/Holiday/Sick pay		
Other Indirect Costs (Please specify in Column B)		
Total Indirect Costs		£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)		
Staff Uniforms and C&R equipment (New Staff):		
Staff Uniforms and C&R Equipment (Replacement Items)		
Guard control systems		
Metal detectors		
Security & fire equipment		
Television systems		
Valuables collection/storage		
Vehicles - Fuel		
Vehicles - Insurance		
Vehicles - Purchase/lease/rental		
Vehicles - Road Tax		
Vehicles - Maintenance		

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Operating Fee for Yarl's Wood IRC (Start-Up Costs)		
Expenditure Category	Comments	Start-Up Costs
Sub-contracted staffing costs (Please specify in Column B)		
Other equipment & Services (Please specify in Column B)		
Total Equipment, Supplies & Services		£0.00
Total Cost for Security & Escorting		£0.00
3. Catering & Shop Services		
3.1 Direct Staff Costs (Catering & Shop Services)		
Salaries/Wages - excl Overtime		
Salaries/Wages - Overtime		
Efficiency recognition schemes		
Bonus scheme		
ERNIC		
Health care		
Life and injury on duty cover		
Pension costs		
Staff work clothing & personal equipment (New Staff)		
Staff work clothing & personal equipment (Replacement Items)		
Other Direct Costs (Please identify in Column B)		
Total Direct Costs		£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)		
Subsistence costs		
Travel costs (staff)		
Training/Holiday/Sick pay		
Other Indirect Costs (Please identify in Column B)		
Total Indirect Costs (Catering & Shop Services)		£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)		
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)		
Catering Supplies (Detainee Foodstuffs)		
Catering Supplies (Detainee Non-Foodstuffs)		
Catering Supplies (Staff)		
Catering Supplies (Official Visitors)		
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets		
Shop Equipment & Furniture - Replacement or Addition of Other Assets		
Sub-contracted staffing costs (Please specify in Column B)		
Other Costs (Please specify in Column B)		
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00
Total Cost for Catering & Shop Services		£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		
4.1 Detainee Services - Direct Staff Costs		
Salaries/Wages - excl Overtime		
Salaries/Wages - Overtime		
Efficiency recognition schemes		
Bonus scheme		
ERNIC		
Health care		
Life and injury on duty cover		
Pension costs		
Staff work clothing & personal equipment (New Staff)		
Staff work clothing & personal equipment (Replacement Items)		
Other Direct Costs (Please identify in Column B)		
Total Direct Costs		£0.00
4.2 Detainee Services - Indirect Staff Costs		
Subsistence costs		
Travel costs (staff)		
Training/Holiday/Sick pay		
Other Indirect Costs (Please identify in Column B)		
Total Indirect Staff Costs		£0.00
4.3 Detainee Services - Equipment, Supplies & Services		
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)		
Detainee Education Services (Materials)		
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)		
Detainee Recreational & Physical Education Services (Materials)		
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)		
Detainee Religious Services (Materials)		
Detainee Religious Services (Religious Ministers)		
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)		
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)		
Detainee Personal Supplies (Detainee Personal Clothing)		
Detainee Personal Supplies (Detainee work clothing)		
Detainee Personal Supplies (Personal Hygiene Items)		
Detainee Services Supplies (Hairdressing Materials)		
Detainee Services Supplies (Bed Linen & Towels)		
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)		
Detainee Laundry Services (Materials)		
Sub-contracted Staffing Costs - Education (Please specify in Column B)		
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)		
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)		
Sub-contracted Staffing Costs - Other (Please specify in Column B)		
Detainee Services Supplies (Other - Please identify in Column B)		
Total Equipment, Furniture & Supplies		£0.00
Total Cost for Detainee Services		£0.00
5. Facilities Maintenance & Cleaning Services		
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs		
Salaries/Wages - excl Overtime		

Operating Fee for Yarl's Wood IRC (Start-Up Costs)		
Expenditure Category	Comments	Start-Up Costs
Salaries/Wages - Overtime		
Efficiency recognition schemes		
Bonus scheme		
ERNIC		
Health care		
Life and injury on duty cover		
Pension costs		
Staff work clothing & personal equipment (New Staff)		
Staff work clothing & personal equipment (Replacement Items)		
Other Direct Costs (Please identify in Column B)		
Total Direct Costs		£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs		
Subsistence costs		
Travel costs (staff)		
Training/Holiday/Sick pay		
Other Indirect Costs (Please identify in Column B)		
Total Indirect Staff Costs		£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)		
FM Sub contract labour (including cleaning)		
Waste disposal		
Pest control		
FM - Tools & Equipment		
Cleaning equipment (Internal & External)		
Cleaning Materials (Internal & External)		
Specialist cleaning/deep cleans		
Energy management		
Fabric maintenance		
FM funding costs		
FM management		
FM overheads		
FM Sub contract labour (including cleaning)		
FM vehicles, communications, IT and uniforms		
Furnishings/equipment/materials		
Grounds maintenance		
H&S Services		
Lifecycle replacement costs		
Maintenance and repair of M&E and Plumbing and Public Health Services		
Maintenance materials		
Maintenance of Fire precautions		
Operational maintenance and repair of security systems		
Service contract - planned maintenance systems		
Service contract - air conditioning		
Service contract - electrical circuit testing		
Service contract - alarms		
Service contract - generators		
Service contract - gym equipment		
Service contract - kitchen equipment		
Service contract - lighting contractors		
Service contract - main gate and fence		
Service contract - refrigeration		
Service contract - water treatment		
Other FM/Cleaning Services (Please Specify in Column B)		
Total - Equipment, Supplies & Services)		£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00
6. Utilities		
Water rates		
Electricity		
Gas		
Oil		
Carbon Reduction Charges		
Total Utilities Costs		£0.00
Summary of IRC Costs (Subject To Indexation.)		
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00
2. Security & Escorting Services		£0.00
3. Catering & Shop Services		£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00
5. Facilities Maintenance & Cleaning Services		£0.00
6. Utilities		£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00
Non Indexable Costs		
Detainee Allowance/Grant		
Detainee Paid Work (Please identify number of detainee hours per month in Column B)		
Other (Please Specify in Column B)		
Total Non Indexable Costs		£0.00
TOTAL Mobilisation Costs (EXCL VAT)		
		£0.00

Operating Fee for Yarl's Wood IRC (Contract Year 1 - 2015-16)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)			
1.1 Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Staff Costs		£0.00	£0.00
1.2 Indirect Staff Costs			
Advertising			
Recruitment			
Redundancy/TUPE			
Relocation			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
1.3 Equipment, Supplies & Services			
Communications equipment			
Computer equipment			
Photocopier/fax machines			
Photographic supplies			
Stationery			
Telephone equipment			
Staff Training Costs (New Staff)			
Staff Training Costs (Ongoing Training)			
Vehicles - Staff			
Vehicles - Visitor Transport Service			
Other equipment & Supplies (Please identify nature of cost in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)			
Audit/accountant			
Bank charges			
Bought ledger			
Other Computer costs			
Postage			
Telephone call charges (including outgoing calls made by Authority)			
Consultants			
General insurance			
Inventory expenses			
Legal fees			
Other Management overheads			
Payroll processing			
Public relations			
Trademark fee			
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)			
Total Other Indirect Costs		£0.00	£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)			
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00	£0.00
2. Security & Escorting Services			
2.1 Direct Staff Costs (Security & Escorting)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Other Direct Costs (Please specify in Column B)			
Total Direct Costs		£0.00	£0.00
2.2 Indirect Staff Costs (Security & Escorting)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please specify in Column B)			
Total Indirect Costs		£0.00	£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)			
Staff Uniforms and C&R equipment (New Staff):			
Staff Uniforms and C&R Equipment (Replacement Items)			
Guard control systems			
Metal detectors			
Security & fire equipment			
Television systems			
Valuables collection/storage			
Vehicles - Fuel			
Vehicles - Insurance			
Vehicles - Purchase/lease/rental			
Vehicles - Road Tax			

Operating Fee for Yarl's Wood IRC (Contract Year 1 - 2015-16)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Vehicles - Maintenance			
Sub-contracted staffing costs (Please specify in Column B)			
Other equipment & Services (Please specify in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
Total Cost for Security & Escorting		£0.00	£0.00
3. Catering & Shop Services			
3.1 Direct Staff Costs (Catering & Shop Services)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Costs (Catering & Shop Services)		£0.00	£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)			
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)			
Catering Supplies (Detainee Foodstuffs)			
Catering Supplies (Detainee Non-Foodstuffs)			
Catering Supplies (Staff)			
Catering Supplies (Official Visitors)			
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets			
Shop Equipment & Furniture - Replacement or Addition of Other Assets			
Sub-contracted staffing costs (Please specify in Column B)			
Other Costs (Please specify in Column B)			
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00	£0.00
Total Cost for Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)			
4.1 Detainee Services - Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
4.2 Detainee Services - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
4.3 Detainee Services - Equipment, Supplies & Services			
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Education Services (Materials)			
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Recreational & Physical Education Services (Materials)			
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Religious Services (Materials)			
Detainee Religious Services (Religious Ministers)			
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)			
Detainee Personal Supplies (Detainee Personal Clothing)			
Detainee Personal Supplies (Detainee work clothing)			
Detainee Personal Supplies (Personal Hygiene Items)			
Detainee Services Supplies (Hairdressing Materials)			
Detainee Services Supplies (Bed Linen & Towels)			
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Laundry Services (Materials)			
Sub-contracted Staffing Costs - Education (Please specify in Column B)			
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)			
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)			
Sub-contracted Staffing Costs - Other (Please specify in Column B)			
Detainee Services Supplies (Other - Please identify in Column B)			
Total Equipment, Furniture & Supplies		£0.00	£0.00
Total Cost for Detainee Services		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services			
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs			

Operating Fee for Yarl's Wood IRC (Contract Year 1 - 2015-16)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)			
FM Sub contract labour (including cleaning)			
Waste disposal			
Pest control			
FM - Tools & Equipment			
Cleaning equipment (Internal & External)			
Cleaning Materials (Internal & External)			
Specialist cleaning/deep cleans			
Energy management			
Fabric maintenance			
FM funding costs			
FM management			
FM overheads			
FM Sub contract labour (including cleaning)			
FM vehicles, communications, IT and uniforms			
Furnishings/equipment/materials			
Grounds maintenance			
H&S Services			
Lifecycle replacement costs			
Maintenance and repair of M&E and Plumbing and Public Health Services			
Maintenance materials			
Maintenance of Fire precautions			
Operational maintenance and repair of security systems			
Service contract - planned maintenance systems			
Service contract - air conditioning			
Service contract - electrical circuit testing			
Service contract - alarms			
Service contract - generators			
Service contract - gym equipment			
Service contract - kitchen equipment			
Service contract - lighting contractors			
Service contract - main gate and fence			
Service contract - refrigeration			
Service contract - water treatment			
Other FM/Cleaning Services (Please Specify in Column B)			
Total - Equipment, Supplies & Services)		£0.00	£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00	£0.00
6. Utilities			
Water rates			
Electricity			
Gas			
Oil			
Carbon Reduction Charges			
Total Utilities Costs		£0.00	£0.00
Summary of IRC Costs (Subject To Indexation.)			
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00	£0.00
2. Security & Escorting Services		£0.00	£0.00
3. Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services		£0.00	£0.00
6. Utilities		£0.00	£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00	£0.00
Non Indexable Costs			
Detainee Allowance/Grant			
Detainee Paid Work (Please identify number of detainee hours per month in Column B)			
Other (Please Specify in Column B)			
Total Non Indexable Costs		£0.00	£0.00
TOTAL IRC COSTS (EXCL VAT)		£0.00	£0.00

Operating Fee for Yarl's Wood IRC (Contract Year 2 - 2016-17)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)			
1.1 Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Staff Costs		£0.00	£0.00
1.2 Indirect Staff Costs			
Advertising			
Recruitment			
Redundancy/TUPE			
Relocation			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
1.3 Equipment, Supplies & Services			
Communications equipment			
Computer equipment			
Photocopier/fax machines			
Photographic supplies			
Stationery			
Telephone equipment			
Staff Training Costs (New Staff)			
Staff Training Costs (Ongoing Training)			
Vehicles - Staff			
Vehicles - Visitor Transport Service			
Other equipment & Supplies (Please identify nature of cost in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)			
Audit/accountant			
Bank charges			
Bought ledger			
Other Computer costs			
Postage			
Telephone call charges (including outgoing calls made by Authority)			
Consultants			
General insurance			
Inventory expenses			
Legal fees			
Other Management overheads			
Payroll processing			
Public relations			
Trademark fee			
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)			
Total Other Indirect Costs		£0.00	£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)			
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00	£0.00
2. Security & Escorting Services			
2.1 Direct Staff Costs (Security & Escorting)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Other Direct Costs (Please specify in Column B)			
Total Direct Costs		£0.00	£0.00
2.2 Indirect Staff Costs (Security & Escorting)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please specify in Column B)			
Total Indirect Costs		£0.00	£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)			
Staff Uniforms and C&R equipment (New Staff):			
Staff Uniforms and C&R Equipment (Replacement Items)			
Guard control systems			
Metal detectors			
Security & fire equipment			
Television systems			
Valuables collection/storage			
Vehicles - Fuel			
Vehicles - Insurance			
Vehicles - Purchase/lease/rental			
Vehicles - Road Tax			

Operating Fee for Yarl's Wood IRC (Contract Year 2 - 2016-17)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Vehicles - Maintenance			
Sub-contracted staffing costs (Please specify in Column B)			
Other equipment & Services (Please specify in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
Total Cost for Security & Escorting		£0.00	£0.00
3. Catering & Shop Services			
3.1 Direct Staff Costs (Catering & Shop Services)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Costs (Catering & Shop Services)		£0.00	£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)			
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)			
Catering Supplies (Detainee Foodstuffs)			
Catering Supplies (Detainee Non-Foodstuffs)			
Catering Supplies (Staff)			
Catering Supplies (Official Visitors)			
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets			
Shop Equipment & Furniture - Replacement or Addition of Other Assets			
Sub-contracted staffing costs (Please specify in Column B)			
Other Costs (Please specify in Column B)			
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00	£0.00
Total Cost for Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)			
4.1 Detainee Services - Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
4.2 Detainee Services - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
4.3 Detainee Services - Equipment, Supplies & Services			
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Education Services (Materials)			
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Recreational & Physical Education Services (Materials)			
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Religious Services (Materials)			
Detainee Religious Services (Religious Ministers)			
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)			
Detainee Personal Supplies (Detainee Personal Clothing)			
Detainee Personal Supplies (Detainee work clothing)			
Detainee Personal Supplies (Personal Hygiene Items)			
Detainee Services Supplies (Hairdressing Materials)			
Detainee Services Supplies (Bed Linen & Towels)			
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Laundry Services (Materials)			
Sub-contracted Staffing Costs - Education (Please specify in Column B)			
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)			
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)			
Sub-contracted Staffing Costs - Other (Please specify in Column B)			
Detainee Services Supplies (Other - Please identify in Column B)			
Total Equipment, Furniture & Supplies		£0.00	£0.00
Total Cost for Detainee Services		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services			
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs			

Operating Fee for Yarl's Wood IRC (Contract Year 2 - 2016-17)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)			
FM Sub contract labour (including cleaning)			
Waste disposal			
Pest control			
FM - Tools & Equipment			
Cleaning equipment (Internal & External)			
Cleaning Materials (Internal & External)			
Specialist cleaning/deep cleans			
Energy management			
Fabric maintenance			
FM funding costs			
FM management			
FM overheads			
FM Sub contract labour (including cleaning)			
FM vehicles, communications, IT and uniforms			
Furnishings/equipment/materials			
Grounds maintenance			
H&S Services			
Lifecycle replacement costs			
Maintenance and repair of M&E and Plumbing and Public Health Services			
Maintenance materials			
Maintenance of Fire precautions			
Operational maintenance and repair of security systems			
Service contract - planned maintenance systems			
Service contract - air conditioning			
Service contract - electrical circuit testing			
Service contract - alarms			
Service contract - generators			
Service contract - gym equipment			
Service contract - kitchen equipment			
Service contract - lighting contractors			
Service contract - main gate and fence			
Service contract - refrigeration			
Service contract - water treatment			
Other FM/Cleaning Services (Please Specify in Column B)			
Total - Equipment, Supplies & Services)		£0.00	£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00	£0.00
6. Utilities			
Water rates			
Electricity			
Gas			
Oil			
Carbon Reduction Charges			
Total Utilities Costs		£0.00	£0.00
Summary of IRC Costs (Subject To Indexation.)			
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00	£0.00
2. Security & Escorting Services		£0.00	£0.00
3. Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services		£0.00	£0.00
6. Utilities		£0.00	£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00	£0.00
Non Indexable Costs			
Detainee Allowance/Grant			
Detainee Paid Work (Please identify number of detainee hours per month in Column B)			
Other (Please Specify in Column B)			
Total Non Indexable Costs		£0.00	£0.00
TOTAL IRC COSTS (EXCL VAT)		£0.00	£0.00

Operating Fee for Yarl's Wood IRC (Contract Year 3 - 2017-18)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)			
1.1 Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Staff Costs		£0.00	£0.00
1.2 Indirect Staff Costs			
Advertising			
Recruitment			
Redundancy/TUPE			
Relocation			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
1.3 Equipment, Supplies & Services			
Communications equipment			
Computer equipment			
Photocopier/fax machines			
Photographic supplies			
Stationery			
Telephone equipment			
Staff Training Costs (New Staff)			
Staff Training Costs (Ongoing Training)			
Vehicles - Staff			
Vehicles - Visitor Transport Service			
Other equipment & Supplies (Please identify nature of cost in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)			
Audit/accountant			
Bank charges			
Bought ledger			
Other Computer costs			
Postage			
Telephone call charges (including outgoing calls made by Authority)			
Consultants			
General insurance			
Inventory expenses			
Legal fees			
Other Management overheads			
Payroll processing			
Public relations			
Trademark fee			
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)			
Total Other Indirect Costs		£0.00	£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)			
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00	£0.00
2. Security & Escorting Services			
2.1 Direct Staff Costs (Security & Escorting)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Other Direct Costs (Please specify in Column B)			
Total Direct Costs		£0.00	£0.00
2.2 Indirect Staff Costs (Security & Escorting)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please specify in Column B)			
Total Indirect Costs		£0.00	£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)			
Staff Uniforms and C&R equipment (New Staff):			
Staff Uniforms and C&R Equipment (Replacement Items)			
Guard control systems			
Metal detectors			
Security & fire equipment			
Television systems			
Valuables collection/storage			
Vehicles - Fuel			
Vehicles - Insurance			
Vehicles - Purchase/lease/rental			
Vehicles - Road Tax			

Operating Fee for Yarl's Wood IRC (Contract Year 3 - 2017-18)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Vehicles - Maintenance			
Sub-contracted staffing costs (Please specify in Column B)			
Other equipment & Services (Please specify in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
Total Cost for Security & Escorting		£0.00	£0.00
3. Catering & Shop Services			
3.1 Direct Staff Costs (Catering & Shop Services)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Costs (Catering & Shop Services)		£0.00	£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)			
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)			
Catering Supplies (Detainee Foodstuffs)			
Catering Supplies (Detainee Non-Foodstuffs)			
Catering Supplies (Staff)			
Catering Supplies (Official Visitors)			
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets			
Shop Equipment & Furniture - Replacement or Addition of Other Assets			
Sub-contracted staffing costs (Please specify in Column B)			
Other Costs (Please specify in Column B)			
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00	£0.00
Total Cost for Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)			
4.1 Detainee Services - Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
4.2 Detainee Services - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
4.3 Detainee Services - Equipment, Supplies & Services			
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Education Services (Materials)			
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Recreational & Physical Education Services (Materials)			
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Religious Services (Materials)			
Detainee Religious Services (Religious Ministers)			
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)			
Detainee Personal Supplies (Detainee Personal Clothing)			
Detainee Personal Supplies (Detainee work clothing)			
Detainee Personal Supplies (Personal Hygiene Items)			
Detainee Services Supplies (Hairdressing Materials)			
Detainee Services Supplies (Bed Linen & Towels)			
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Laundry Services (Materials)			
Sub-contracted Staffing Costs - Education (Please specify in Column B)			
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)			
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)			
Sub-contracted Staffing Costs - Other (Please specify in Column B)			
Detainee Services Supplies (Other - Please identify in Column B)			
Total Equipment, Furniture & Supplies		£0.00	£0.00
Total Cost for Detainee Services		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services			
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs			

Operating Fee for Yarl's Wood IRC (Contract Year 3 - 2017-18)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)			
FM Sub contract labour (including cleaning)			
Waste disposal			
Pest control			
FM - Tools & Equipment			
Cleaning equipment (Internal & External)			
Cleaning Materials (Internal & External)			
Specialist cleaning/deep cleans			
Energy management			
Fabric maintenance			
FM funding costs			
FM management			
FM overheads			
FM Sub contract labour (including cleaning)			
FM vehicles, communications, IT and uniforms			
Furnishings/equipment/materials			
Grounds maintenance			
H&S Services			
Lifecycle replacement costs			
Maintenance and repair of M&E and Plumbing and Public Health Services			
Maintenance materials			
Maintenance of Fire precautions			
Operational maintenance and repair of security systems			
Service contract - planned maintenance systems			
Service contract - air conditioning			
Service contract - electrical circuit testing			
Service contract - alarms			
Service contract - generators			
Service contract - gym equipment			
Service contract - kitchen equipment			
Service contract - lighting contractors			
Service contract - main gate and fence			
Service contract - refrigeration			
Service contract - water treatment			
Other FM/Cleaning Services (Please Specify in Column B)			
Total - Equipment, Supplies & Services)		£0.00	£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00	£0.00
6. Utilities			
Water rates			
Electricity			
Gas			
Oil			
Carbon Reduction Charges			
Total Utilities Costs		£0.00	£0.00
Summary of IRC Costs (Subject To Indexation.)			
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00	£0.00
2. Security & Escorting Services		£0.00	£0.00
3. Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services		£0.00	£0.00
6. Utilities		£0.00	£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00	£0.00
Non Indexable Costs			
Detainee Allowance/Grant			
Detainee Paid Work (Please identify number of detainee hours per month in Column B)			
Other (Please Specify in Column B)			
Total Non Indexable Costs		£0.00	£0.00
TOTAL IRC COSTS (EXCL VAT)		£0.00	£0.00

Operating Fee for Yarl's Wood IRC (Contract Year 4 - 2018-19)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)			
1.1 Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Staff Costs		£0.00	£0.00
1.2 Indirect Staff Costs			
Advertising			
Recruitment			
Redundancy/TUPE			
Relocation			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
1.3 Equipment, Supplies & Services			
Communications equipment			
Computer equipment			
Photocopier/fax machines			
Photographic supplies			
Stationery			
Telephone equipment			
Staff Training Costs (New Staff)			
Staff Training Costs (Ongoing Training)			
Vehicles - Staff			
Vehicles - Visitor Transport Service			
Other equipment & Supplies (Please identify nature of cost in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)			
Audit/accountant			
Bank charges			
Bought ledger			
Other Computer costs			
Postage			
Telephone call charges (including outgoing calls made by Authority)			
Consultants			
General insurance			
Inventory expenses			
Legal fees			
Other Management overheads			
Payroll processing			
Public relations			
Trademark fee			
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)			
Total Other Indirect Costs		£0.00	£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)			
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00	£0.00
2. Security & Escorting Services			
2.1 Direct Staff Costs (Security & Escorting)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Other Direct Costs (Please specify in Column B)			
Total Direct Costs		£0.00	£0.00
2.2 Indirect Staff Costs (Security & Escorting)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please specify in Column B)			
Total Indirect Costs		£0.00	£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)			
Staff Uniforms and C&R equipment (New Staff):			
Staff Uniforms and C&R Equipment (Replacement Items)			
Guard control systems			
Metal detectors			
Security & fire equipment			
Television systems			
Valuables collection/storage			
Vehicles - Fuel			
Vehicles - Insurance			
Vehicles - Purchase/lease/rental			
Vehicles - Road Tax			

Operating Fee for Yarl's Wood IRC (Contract Year 4 - 2018-19)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Vehicles - Maintenance			
Sub-contracted staffing costs (Please specify in Column B)			
Other equipment & Services (Please specify in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
Total Cost for Security & Escorting		£0.00	£0.00
3. Catering & Shop Services			
3.1 Direct Staff Costs (Catering & Shop Services)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Costs (Catering & Shop Services)		£0.00	£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)			
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)			
Catering Supplies (Detainee Foodstuffs)			
Catering Supplies (Detainee Non-Foodstuffs)			
Catering Supplies (Staff)			
Catering Supplies (Official Visitors)			
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets			
Shop Equipment & Furniture - Replacement or Addition of Other Assets			
Sub-contracted staffing costs (Please specify in Column B)			
Other Costs (Please specify in Column B)			
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00	£0.00
Total Cost for Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)			
4.1 Detainee Services - Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
4.2 Detainee Services - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
4.3 Detainee Services - Equipment, Supplies & Services			
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Education Services (Materials)			
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Recreational & Physical Education Services (Materials)			
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Religious Services (Materials)			
Detainee Religious Services (Religious Ministers)			
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)			
Detainee Personal Supplies (Detainee Personal Clothing)			
Detainee Personal Supplies (Detainee work clothing)			
Detainee Personal Supplies (Personal Hygiene Items)			
Detainee Services Supplies (Hairdressing Materials)			
Detainee Services Supplies (Bed Linen & Towels)			
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Laundry Services (Materials)			
Sub-contracted Staffing Costs - Education (Please specify in Column B)			
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)			
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)			
Sub-contracted Staffing Costs - Other (Please specify in Column B)			
Detainee Services Supplies (Other - Please identify in Column B)			
Total Equipment, Furniture & Supplies		£0.00	£0.00
Total Cost for Detainee Services		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services			
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs			

Operating Fee for Yarl's Wood IRC (Contract Year 4 - 2018-19)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)			
FM Sub contract labour (including cleaning)			
Waste disposal			
Pest control			
FM - Tools & Equipment			
Cleaning equipment (Internal & External)			
Cleaning Materials (Internal & External)			
Specialist cleaning/deep cleans			
Energy management			
Fabric maintenance			
FM funding costs			
FM management			
FM overheads			
FM Sub contract labour (including cleaning)			
FM vehicles, communications, IT and uniforms			
Furnishings/equipment/materials			
Grounds maintenance			
H&S Services			
Lifecycle replacement costs			
Maintenance and repair of M&E and Plumbing and Public Health Services			
Maintenance materials			
Maintenance of Fire precautions			
Operational maintenance and repair of security systems			
Service contract - planned maintenance systems			
Service contract - air conditioning			
Service contract - electrical circuit testing			
Service contract - alarms			
Service contract - generators			
Service contract - gym equipment			
Service contract - kitchen equipment			
Service contract - lighting contractors			
Service contract - main gate and fence			
Service contract - refrigeration			
Service contract - water treatment			
Other FM/Cleaning Services (Please Specify in Column B)			
Total - Equipment, Supplies & Services)		£0.00	£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00	£0.00
6. Utilities			
Water rates			
Electricity			
Gas			
Oil			
Carbon Reduction Charges			
Total Utilities Costs		£0.00	£0.00
Summary of IRC Costs (Subject To Indexation.)			
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00	£0.00
2. Security & Escorting Services		£0.00	£0.00
3. Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services		£0.00	£0.00
6. Utilities		£0.00	£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00	£0.00
Non Indexable Costs			
Detainee Allowance/Grant			
Detainee Paid Work (Please identify number of detainee hours per month in Column B)			
Other (Please Specify in Column B)			
Total Non Indexable Costs		£0.00	£0.00
TOTAL IRC COSTS (EXCL VAT)		£0.00	£0.00

Operating Fee for Yarl's Wood IRC (Contract Year 5 - 2019-20)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)			
1.1 Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Staff Costs		£0.00	£0.00
1.2 Indirect Staff Costs			
Advertising			
Recruitment			
Redundancy/TUPE			
Relocation			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
1.3 Equipment, Supplies & Services			
Communications equipment			
Computer equipment			
Photocopier/fax machines			
Photographic supplies			
Stationery			
Telephone equipment			
Staff Training Costs (New Staff)			
Staff Training Costs (Ongoing Training)			
Vehicles - Staff			
Vehicles - Visitor Transport Service			
Other equipment & Supplies (Please identify nature of cost in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)			
Audit/accountant			
Bank charges			
Bought ledger			
Other Computer costs			
Postage			
Telephone call charges (including outgoing calls made by Authority)			
Consultants			
General insurance			
Inventory expenses			
Legal fees			
Other Management overheads			
Payroll processing			
Public relations			
Trademark fee			
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)			
Total Other Indirect Costs		£0.00	£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)			
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00	£0.00
2. Security & Escorting Services			
2.1 Direct Staff Costs (Security & Escorting)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Other Direct Costs (Please specify in Column B)			
Total Direct Costs		£0.00	£0.00
2.2 Indirect Staff Costs (Security & Escorting)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please specify in Column B)			
Total Indirect Costs		£0.00	£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)			
Staff Uniforms and C&R equipment (New Staff):			
Staff Uniforms and C&R Equipment (Replacement Items)			
Guard control systems			
Metal detectors			
Security & fire equipment			
Television systems			
Valuables collection/storage			
Vehicles - Fuel			
Vehicles - Insurance			
Vehicles - Purchase/lease/rental			
Vehicles - Road Tax			

Operating Fee for Yarl's Wood IRC (Contract Year 5 - 2019-20)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Vehicles - Maintenance			
Sub-contracted staffing costs (Please specify in Column B)			
Other equipment & Services (Please specify in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
Total Cost for Security & Escorting		£0.00	£0.00
3. Catering & Shop Services			
3.1 Direct Staff Costs (Catering & Shop Services)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Costs (Catering & Shop Services)		£0.00	£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)			
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)			
Catering Supplies (Detainee Foodstuffs)			
Catering Supplies (Detainee Non-Foodstuffs)			
Catering Supplies (Staff)			
Catering Supplies (Official Visitors)			
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets			
Shop Equipment & Furniture - Replacement or Addition of Other Assets			
Sub-contracted staffing costs (Please specify in Column B)			
Other Costs (Please specify in Column B)			
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00	£0.00
Total Cost for Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)			
4.1 Detainee Services - Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
4.2 Detainee Services - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
4.3 Detainee Services - Equipment, Supplies & Services			
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Education Services (Materials)			
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Recreational & Physical Education Services (Materials)			
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Religious Services (Materials)			
Detainee Religious Services (Religious Ministers)			
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)			
Detainee Personal Supplies (Detainee Personal Clothing)			
Detainee Personal Supplies (Detainee work clothing)			
Detainee Personal Supplies (Personal Hygiene Items)			
Detainee Services Supplies (Hairdressing Materials)			
Detainee Services Supplies (Bed Linen & Towels)			
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Laundry Services (Materials)			
Sub-contracted Staffing Costs - Education (Please specify in Column B)			
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)			
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)			
Sub-contracted Staffing Costs - Other (Please specify in Column B)			
Detainee Services Supplies (Other - Please identify in Column B)			
Total Equipment, Furniture & Supplies		£0.00	£0.00
Total Cost for Detainee Services		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services			
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs			

Operating Fee for Yarl's Wood IRC (Contract Year 5 - 2019-20)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)			
FM Sub contract labour (including cleaning)			
Waste disposal			
Pest control			
FM - Tools & Equipment			
Cleaning equipment (Internal & External)			
Cleaning Materials (Internal & External)			
Specialist cleaning/deep cleans			
Energy management			
Fabric maintenance			
FM funding costs			
FM management			
FM overheads			
FM Sub contract labour (including cleaning)			
FM vehicles, communications, IT and uniforms			
Furnishings/equipment/materials			
Grounds maintenance			
H&S Services			
Lifecycle replacement costs			
Maintenance and repair of M&E and Plumbing and Public Health Services			
Maintenance materials			
Maintenance of Fire precautions			
Operational maintenance and repair of security systems			
Service contract - planned maintenance systems			
Service contract - air conditioning			
Service contract - electrical circuit testing			
Service contract - alarms			
Service contract - generators			
Service contract - gym equipment			
Service contract - kitchen equipment			
Service contract - lighting contractors			
Service contract - main gate and fence			
Service contract - refrigeration			
Service contract - water treatment			
Other FM/Cleaning Services (Please Specify in Column B)			
Total - Equipment, Supplies & Services)		£0.00	£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00	£0.00
6. Utilities			
Water rates			
Electricity			
Gas			
Oil			
Carbon Reduction Charges			
Total Utilities Costs		£0.00	£0.00
Summary of IRC Costs (Subject To Indexation.)			
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00	£0.00
2. Security & Escorting Services		£0.00	£0.00
3. Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services		£0.00	£0.00
6. Utilities		£0.00	£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00	£0.00
Non Indexable Costs			
Detainee Allowance/Grant			
Detainee Paid Work (Please identify number of detainee hours per month in Column B)			
Other (Please Specify in Column B)			
Total Non Indexable Costs		£0.00	£0.00
TOTAL IRC COSTS (EXCL VAT)		£0.00	£0.00

Operating Fee for Yarl's Wood IRC (Contract Year 6 - 2020-21)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)			
1.1 Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Staff Costs		£0.00	£0.00
1.2 Indirect Staff Costs			
Advertising			
Recruitment			
Redundancy/TUPE			
Relocation			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
1.3 Equipment, Supplies & Services			
Communications equipment			
Computer equipment			
Photocopier/fax machines			
Photographic supplies			
Stationery			
Telephone equipment			
Staff Training Costs (New Staff)			
Staff Training Costs (Ongoing Training)			
Vehicles - Staff			
Vehicles - Visitor Transport Service			
Other equipment & Supplies (Please identify nature of cost in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)			
Audit/accountant			
Bank charges			
Bought ledger			
Other Computer costs			
Postage			
Telephone call charges (including outgoing calls made by Authority)			
Consultants			
General insurance			
Inventory expenses			
Legal fees			
Other Management overheads			
Payroll processing			
Public relations			
Trademark fee			
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)			
Total Other Indirect Costs		£0.00	£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)			
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00	£0.00
2. Security & Escorting Services			
2.1 Direct Staff Costs (Security & Escorting)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Other Direct Costs (Please specify in Column B)			
Total Direct Costs		£0.00	£0.00
2.2 Indirect Staff Costs (Security & Escorting)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please specify in Column B)			
Total Indirect Costs		£0.00	£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)			
Staff Uniforms and C&R equipment (New Staff):			
Staff Uniforms and C&R Equipment (Replacement Items)			
Guard control systems			
Metal detectors			
Security & fire equipment			
Television systems			
Valuables collection/storage			
Vehicles - Fuel			
Vehicles - Insurance			
Vehicles - Purchase/lease/rental			
Vehicles - Road Tax			

Operating Fee for Yarl's Wood IRC (Contract Year 6 - 2020-21)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Vehicles - Maintenance			
Sub-contracted staffing costs (Please specify in Column B)			
Other equipment & Services (Please specify in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
Total Cost for Security & Escorting		£0.00	£0.00
3. Catering & Shop Services			
3.1 Direct Staff Costs (Catering & Shop Services)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Costs (Catering & Shop Services)		£0.00	£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)			
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)			
Catering Supplies (Detainee Foodstuffs)			
Catering Supplies (Detainee Non-Foodstuffs)			
Catering Supplies (Staff)			
Catering Supplies (Official Visitors)			
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets			
Shop Equipment & Furniture - Replacement or Addition of Other Assets			
Sub-contracted staffing costs (Please specify in Column B)			
Other Costs (Please specify in Column B)			
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00	£0.00
Total Cost for Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)			
4.1 Detainee Services - Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
4.2 Detainee Services - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
4.3 Detainee Services - Equipment, Supplies & Services			
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Education Services (Materials)			
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Recreational & Physical Education Services (Materials)			
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Religious Services (Materials)			
Detainee Religious Services (Religious Ministers)			
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)			
Detainee Personal Supplies (Detainee Personal Clothing)			
Detainee Personal Supplies (Detainee work clothing)			
Detainee Personal Supplies (Personal Hygiene Items)			
Detainee Services Supplies (Hairdressing Materials)			
Detainee Services Supplies (Bed Linen & Towels)			
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Laundry Services (Materials)			
Sub-contracted Staffing Costs - Education (Please specify in Column B)			
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)			
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)			
Sub-contracted Staffing Costs - Other (Please specify in Column B)			
Detainee Services Supplies (Other - Please identify in Column B)			
Total Equipment, Furniture & Supplies		£0.00	£0.00
Total Cost for Detainee Services		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services			
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs			

Operating Fee for Yarl's Wood IRC (Contract Year 6 - 2020-21)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)			
FM Sub contract labour (including cleaning)			
Waste disposal			
Pest control			
FM - Tools & Equipment			
Cleaning equipment (Internal & External)			
Cleaning Materials (Internal & External)			
Specialist cleaning/deep cleans			
Energy management			
Fabric maintenance			
FM funding costs			
FM management			
FM overheads			
FM Sub contract labour (including cleaning)			
FM vehicles, communications, IT and uniforms			
Furnishings/equipment/materials			
Grounds maintenance			
H&S Services			
Lifecycle replacement costs			
Maintenance and repair of M&E and Plumbing and Public Health Services			
Maintenance materials			
Maintenance of Fire precautions			
Operational maintenance and repair of security systems			
Service contract - planned maintenance systems			
Service contract - air conditioning			
Service contract - electrical circuit testing			
Service contract - alarms			
Service contract - generators			
Service contract - gym equipment			
Service contract - kitchen equipment			
Service contract - lighting contractors			
Service contract - main gate and fence			
Service contract - refrigeration			
Service contract - water treatment			
Other FM/Cleaning Services (Please Specify in Column B)			
Total - Equipment, Supplies & Services)		£0.00	£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00	£0.00
6. Utilities			
Water rates			
Electricity			
Gas			
Oil			
Carbon Reduction Charges			
Total Utilities Costs		£0.00	£0.00
Summary of IRC Costs (Subject To Indexation.)			
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00	£0.00
2. Security & Escorting Services		£0.00	£0.00
3. Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services		£0.00	£0.00
6. Utilities		£0.00	£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00	£0.00
Non Indexable Costs			
Detainee Allowance/Grant			
Detainee Paid Work (Please identify number of detainee hours per month in Column B)			
Other (Please Specify in Column B)			
Total Non Indexable Costs		£0.00	£0.00
TOTAL IRC COSTS (EXCL VAT)		£0.00	£0.00

Operating Fee for Yarl's Wood IRC (Contract Year 7 - 2021-22)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)			
1.1 Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Staff Costs		£0.00	£0.00
1.2 Indirect Staff Costs			
Advertising			
Recruitment			
Redundancy/TUPE			
Relocation			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
1.3 Equipment, Supplies & Services			
Communications equipment			
Computer equipment			
Photocopier/fax machines			
Photographic supplies			
Stationery			
Telephone equipment			
Staff Training Costs (New Staff)			
Staff Training Costs (Ongoing Training)			
Vehicles - Staff			
Vehicles - Visitor Transport Service			
Other equipment & Supplies (Please identify nature of cost in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)			
Audit/accountant			
Bank charges			
Bought ledger			
Other Computer costs			
Postage			
Telephone call charges (including outgoing calls made by Authority)			
Consultants			
General insurance			
Inventory expenses			
Legal fees			
Other Management overheads			
Payroll processing			
Public relations			
Trademark fee			
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)			
Total Other Indirect Costs		£0.00	£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)			
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00	£0.00
2. Security & Escorting Services			
2.1 Direct Staff Costs (Security & Escorting)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Other Direct Costs (Please specify in Column B)			
Total Direct Costs		£0.00	£0.00
2.2 Indirect Staff Costs (Security & Escorting)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please specify in Column B)			
Total Indirect Costs		£0.00	£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)			
Staff Uniforms and C&R equipment (New Staff):			
Staff Uniforms and C&R Equipment (Replacement Items)			
Guard control systems			
Metal detectors			
Security & fire equipment			
Television systems			
Valuables collection/storage			
Vehicles - Fuel			
Vehicles - Insurance			
Vehicles - Purchase/lease/rental			
Vehicles - Road Tax			

Operating Fee for Yarl's Wood IRC (Contract Year 7 - 2021-22)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Vehicles - Maintenance			
Sub-contracted staffing costs (Please specify in Column B)			
Other equipment & Services (Please specify in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
Total Cost for Security & Escorting		£0.00	£0.00
3. Catering & Shop Services			
3.1 Direct Staff Costs (Catering & Shop Services)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Costs (Catering & Shop Services)		£0.00	£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)			
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)			
Catering Supplies (Detainee Foodstuffs)			
Catering Supplies (Detainee Non-Foodstuffs)			
Catering Supplies (Staff)			
Catering Supplies (Official Visitors)			
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets			
Shop Equipment & Furniture - Replacement or Addition of Other Assets			
Sub-contracted staffing costs (Please specify in Column B)			
Other Costs (Please specify in Column B)			
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00	£0.00
Total Cost for Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)			
4.1 Detainee Services - Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
4.2 Detainee Services - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
4.3 Detainee Services - Equipment, Supplies & Services			
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Education Services (Materials)			
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Recreational & Physical Education Services (Materials)			
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Religious Services (Materials)			
Detainee Religious Services (Religious Ministers)			
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)			
Detainee Personal Supplies (Detainee Personal Clothing)			
Detainee Personal Supplies (Detainee work clothing)			
Detainee Personal Supplies (Personal Hygiene Items)			
Detainee Services Supplies (Hairdressing Materials)			
Detainee Services Supplies (Bed Linen & Towels)			
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Laundry Services (Materials)			
Sub-contracted Staffing Costs - Education (Please specify in Column B)			
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)			
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)			
Sub-contracted Staffing Costs - Other (Please specify in Column B)			
Detainee Services Supplies (Other - Please identify in Column B)			
Total Equipment, Furniture & Supplies		£0.00	£0.00
Total Cost for Detainee Services		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services			
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs			

Operating Fee for Yarl's Wood IRC (Contract Year 7 - 2021-22)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)			
FM Sub contract labour (including cleaning)			
Waste disposal			
Pest control			
FM - Tools & Equipment			
Cleaning equipment (Internal & External)			
Cleaning Materials (Internal & External)			
Specialist cleaning/deep cleans			
Energy management			
Fabric maintenance			
FM funding costs			
FM management			
FM overheads			
FM Sub contract labour (including cleaning)			
FM vehicles, communications, IT and uniforms			
Furnishings/equipment/materials			
Grounds maintenance			
H&S Services			
Lifecycle replacement costs			
Maintenance and repair of M&E and Plumbing and Public Health Services			
Maintenance materials			
Maintenance of Fire precautions			
Operational maintenance and repair of security systems			
Service contract - planned maintenance systems			
Service contract - air conditioning			
Service contract - electrical circuit testing			
Service contract - alarms			
Service contract - generators			
Service contract - gym equipment			
Service contract - kitchen equipment			
Service contract - lighting contractors			
Service contract - main gate and fence			
Service contract - refrigeration			
Service contract - water treatment			
Other FM/Cleaning Services (Please Specify in Column B)			
Total - Equipment, Supplies & Services)		£0.00	£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00	£0.00
6. Utilities			
Water rates			
Electricity			
Gas			
Oil			
Carbon Reduction Charges			
Total Utilities Costs		£0.00	£0.00
Summary of IRC Costs (Subject To Indexation.)			
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00	£0.00
2. Security & Escorting Services		£0.00	£0.00
3. Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services		£0.00	£0.00
6. Utilities		£0.00	£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00	£0.00
Non Indexable Costs			
Detainee Allowance/Grant			
Detainee Paid Work (Please identify number of detainee hours per month in Column B)			
Other (Please Specify in Column B)			
Total Non Indexable Costs		£0.00	£0.00
TOTAL IRC COSTS (EXCL VAT)		£0.00	£0.00

Operating Fee for Yarl's Wood IRC (Contract Year 8 - 2022-23)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)			
1.1 Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Staff Costs		£0.00	£0.00
1.2 Indirect Staff Costs			
Advertising			
Recruitment			
Redundancy/TUPE			
Relocation			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
1.3 Equipment, Supplies & Services			
Communications equipment			
Computer equipment			
Photocopier/fax machines			
Photographic supplies			
Stationery			
Telephone equipment			
Staff Training Costs (New Staff)			
Staff Training Costs (Ongoing Training)			
Vehicles - Staff			
Vehicles - Visitor Transport Service			
Other equipment & Supplies (Please identify nature of cost in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)			
Audit/accountant			
Bank charges			
Bought ledger			
Other Computer costs			
Postage			
Telephone call charges (including outgoing calls made by Authority)			
Consultants			
General insurance			
Inventory expenses			
Legal fees			
Other Management overheads			
Payroll processing			
Public relations			
Trademark fee			
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)			
Total Other Indirect Costs		£0.00	£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)			
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00	£0.00
2. Security & Escorting Services			
2.1 Direct Staff Costs (Security & Escorting)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Other Direct Costs (Please specify in Column B)			
Total Direct Costs		£0.00	£0.00
2.2 Indirect Staff Costs (Security & Escorting)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please specify in Column B)			
Total Indirect Costs		£0.00	£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)			
Staff Uniforms and C&R equipment (New Staff):			
Staff Uniforms and C&R Equipment (Replacement Items)			
Guard control systems			
Metal detectors			
Security & fire equipment			
Television systems			
Valuables collection/storage			
Vehicles - Fuel			
Vehicles - Insurance			
Vehicles - Purchase/lease/rental			
Vehicles - Road Tax			

Operating Fee for Yarl's Wood IRC (Contract Year 8 - 2022-23)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Vehicles - Maintenance			
Sub-contracted staffing costs (Please specify in Column B)			
Other equipment & Services (Please specify in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
Total Cost for Security & Escorting		£0.00	£0.00
3. Catering & Shop Services			
3.1 Direct Staff Costs (Catering & Shop Services)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Costs (Catering & Shop Services)		£0.00	£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)			
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)			
Catering Supplies (Detainee Foodstuffs)			
Catering Supplies (Detainee Non-Foodstuffs)			
Catering Supplies (Staff)			
Catering Supplies (Official Visitors)			
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets			
Shop Equipment & Furniture - Replacement or Addition of Other Assets			
Sub-contracted staffing costs (Please specify in Column B)			
Other Costs (Please specify in Column B)			
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00	£0.00
Total Cost for Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)			
4.1 Detainee Services - Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
4.2 Detainee Services - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
4.3 Detainee Services - Equipment, Supplies & Services			
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Education Services (Materials)			
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Recreational & Physical Education Services (Materials)			
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Religious Services (Materials)			
Detainee Religious Services (Religious Ministers)			
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)			
Detainee Personal Supplies (Detainee Personal Clothing)			
Detainee Personal Supplies (Detainee work clothing)			
Detainee Personal Supplies (Personal Hygiene Items)			
Detainee Services Supplies (Hairdressing Materials)			
Detainee Services Supplies (Bed Linen & Towels)			
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Laundry Services (Materials)			
Sub-contracted Staffing Costs - Education (Please specify in Column B)			
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)			
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)			
Sub-contracted Staffing Costs - Other (Please specify in Column B)			
Detainee Services Supplies (Other - Please identify in Column B)			
Total Equipment, Furniture & Supplies		£0.00	£0.00
Total Cost for Detainee Services		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services			
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs			

Operating Fee for Yarl's Wood IRC (Contract Year 8 - 2022-23)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)			
FM Sub contract labour (including cleaning)			
Waste disposal			
Pest control			
FM - Tools & Equipment			
Cleaning equipment (Internal & External)			
Cleaning Materials (Internal & External)			
Specialist cleaning/deep cleans			
Energy management			
Fabric maintenance			
FM funding costs			
FM management			
FM overheads			
FM Sub contract labour (including cleaning)			
FM vehicles, communications, IT and uniforms			
Furnishings/equipment/materials			
Grounds maintenance			
H&S Services			
Lifecycle replacement costs			
Maintenance and repair of M&E and Plumbing and Public Health Services			
Maintenance materials			
Maintenance of Fire precautions			
Operational maintenance and repair of security systems			
Service contract - planned maintenance systems			
Service contract - air conditioning			
Service contract - electrical circuit testing			
Service contract - alarms			
Service contract - generators			
Service contract - gym equipment			
Service contract - kitchen equipment			
Service contract - lighting contractors			
Service contract - main gate and fence			
Service contract - refrigeration			
Service contract - water treatment			
Other FM/Cleaning Services (Please Specify in Column B)			
Total - Equipment, Supplies & Services)		£0.00	£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00	£0.00
6. Utilities			
Water rates			
Electricity			
Gas			
Oil			
Carbon Reduction Charges			
Total Utilities Costs		£0.00	£0.00
Summary of IRC Costs (Subject To Indexation.)			
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00	£0.00
2. Security & Escorting Services		£0.00	£0.00
3. Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services		£0.00	£0.00
6. Utilities		£0.00	£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00	£0.00
Non Indexable Costs			
Detainee Allowance/Grant			
Detainee Paid Work (Please identify number of detainee hours per month in Column B)			
Other (Please Specify in Column B)			
Total Non Indexable Costs		£0.00	£0.00
TOTAL IRC COSTS (EXCL VAT)		£0.00	£0.00

Operating Fee for Yarl's Wood IRC (Contract Year 9 - 2023-24)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)			
1.1 Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Staff Costs		£0.00	£0.00
1.2 Indirect Staff Costs			
Advertising			
Recruitment			
Redundancy/TUPE			
Relocation			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
1.3 Equipment, Supplies & Services			
Communications equipment			
Computer equipment			
Photocopier/fax machines			
Photographic supplies			
Stationery			
Telephone equipment			
Staff Training Costs (New Staff)			
Staff Training Costs (Ongoing Training)			
Vehicles - Staff			
Vehicles - Visitor Transport Service			
Other equipment & Supplies (Please identify nature of cost in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)			
Audit/accountant			
Bank charges			
Bought ledger			
Other Computer costs			
Postage			
Telephone call charges (including outgoing calls made by Authority)			
Consultants			
General insurance			
Inventory expenses			
Legal fees			
Other Management overheads			
Payroll processing			
Public relations			
Trademark fee			
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)			
Total Other Indirect Costs		£0.00	£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)			
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00	£0.00
2. Security & Escorting Services			
2.1 Direct Staff Costs (Security & Escorting)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Other Direct Costs (Please specify in Column B)			
Total Direct Costs		£0.00	£0.00
2.2 Indirect Staff Costs (Security & Escorting)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please specify in Column B)			
Total Indirect Costs		£0.00	£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)			
Staff Uniforms and C&R equipment (New Staff):			
Staff Uniforms and C&R Equipment (Replacement Items)			
Guard control systems			
Metal detectors			
Security & fire equipment			
Television systems			
Valuables collection/storage			
Vehicles - Fuel			
Vehicles - Insurance			
Vehicles - Purchase/lease/rental			
Vehicles - Road Tax			

Operating Fee for Yarl's Wood IRC (Contract Year 9 - 2023-24)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Vehicles - Maintenance			
Sub-contracted staffing costs (Please specify in Column B)			
Other equipment & Services (Please specify in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
Total Cost for Security & Escorting		£0.00	£0.00
3. Catering & Shop Services			
3.1 Direct Staff Costs (Catering & Shop Services)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Costs (Catering & Shop Services)		£0.00	£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)			
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)			
Catering Supplies (Detainee Foodstuffs)			
Catering Supplies (Detainee Non-Foodstuffs)			
Catering Supplies (Staff)			
Catering Supplies (Official Visitors)			
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets			
Shop Equipment & Furniture - Replacement or Addition of Other Assets			
Sub-contracted staffing costs (Please specify in Column B)			
Other Costs (Please specify in Column B)			
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00	£0.00
Total Cost for Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)			
4.1 Detainee Services - Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
4.2 Detainee Services - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
4.3 Detainee Services - Equipment, Supplies & Services			
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Education Services (Materials)			
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Recreational & Physical Education Services (Materials)			
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Religious Services (Materials)			
Detainee Religious Services (Religious Ministers)			
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)			
Detainee Personal Supplies (Detainee Personal Clothing)			
Detainee Personal Supplies (Detainee work clothing)			
Detainee Personal Supplies (Personal Hygiene Items)			
Detainee Services Supplies (Hairdressing Materials)			
Detainee Services Supplies (Bed Linen & Towels)			
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Laundry Services (Materials)			
Sub-contracted Staffing Costs - Education (Please specify in Column B)			
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)			
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)			
Sub-contracted Staffing Costs - Other (Please specify in Column B)			
Detainee Services Supplies (Other - Please identify in Column B)			
Total Equipment, Furniture & Supplies		£0.00	£0.00
Total Cost for Detainee Services		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services			
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs			

Operating Fee for Yarl's Wood IRC (Contract Year 9 - 2023-24)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)			
FM Sub contract labour (including cleaning)			
Waste disposal			
Pest control			
FM - Tools & Equipment			
Cleaning equipment (Internal & External)			
Cleaning Materials (Internal & External)			
Specialist cleaning/deep cleans			
Energy management			
Fabric maintenance			
FM funding costs			
FM management			
FM overheads			
FM Sub contract labour (including cleaning)			
FM vehicles, communications, IT and uniforms			
Furnishings/equipment/materials			
Grounds maintenance			
H&S Services			
Lifecycle replacement costs			
Maintenance and repair of M&E and Plumbing and Public Health Services			
Maintenance materials			
Maintenance of Fire precautions			
Operational maintenance and repair of security systems			
Service contract - planned maintenance systems			
Service contract - air conditioning			
Service contract - electrical circuit testing			
Service contract - alarms			
Service contract - generators			
Service contract - gym equipment			
Service contract - kitchen equipment			
Service contract - lighting contractors			
Service contract - main gate and fence			
Service contract - refrigeration			
Service contract - water treatment			
Other FM/Cleaning Services (Please Specify in Column B)			
Total - Equipment, Supplies & Services)		£0.00	£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00	£0.00
6. Utilities			
Water rates			
Electricity			
Gas			
Oil			
Carbon Reduction Charges			
Total Utilities Costs		£0.00	£0.00
Summary of IRC Costs (Subject To Indexation.)			
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00	£0.00
2. Security & Escorting Services		£0.00	£0.00
3. Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services		£0.00	£0.00
6. Utilities		£0.00	£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00	£0.00
Non Indexable Costs			
Detainee Allowance/Grant			
Detainee Paid Work (Please identify number of detainee hours per month in Column B)			
Other (Please Specify in Column B)			
Total Non Indexable Costs		£0.00	£0.00
TOTAL IRC COSTS (EXCL VAT)		£0.00	£0.00

Operating Fee for Yarl's Wood IRC (Contract Year 10 - 2024-25)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)			
1.1 Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equiment (New Staff)			
Staff work clothing & personal equiment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Staff Costs		£0.00	£0.00
1.2 Indirect Staff Costs			
Advertising			
Recruitment			
Redundancy/TUPE			
Relocation			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
1.3 Equipment, Supplies & Services			
Communications equipment			
Computer equipment			
Photocopier/fax machines			
Photographic supplies			
Stationery			
Telephone equipment			
Staff Training Costs (New Staff)			
Staff Training Costs (Ongoing Training)			
Vehicles - Staff			
Vehicles - Visitor Transport Service			
Other equipment & Supplies (Please identify nature of cost in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)			
Audit/accountant			
Bank charges			
Bought ledger			
Other Computer costs			
Postage			
Telephone call charges (including outgoing calls made by Authority)			
Consultants			
General insurance			
Inventory expenses			
Legal fees			
Other Management overheads			
Payroll processing			
Public relations			
Trademark fee			
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)			
Total Other Indirect Costs		£0.00	£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)			
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00	£0.00
2. Security & Escorting Services			
2.1 Direct Staff Costs (Security & Escorting)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Other Direct Costs (Please specify in Column B)			
Total Direct Costs		£0.00	£0.00
2.2 Indirect Staff Costs (Security & Escorting)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please specify in Column B)			
Total Indirect Costs		£0.00	£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)			
Staff Uniforms and C&R equipment (New Staff):			
Staff Uniforms and C&R Equipment (Replacement Items)			
Guard control systems			
Metal detectors			
Security & fire equipment			
Television systems			
Valuables collection/storage			
Vehicles - Fuel			
Vehicles - Insurance			
Vehicles - Purchase/lease/rental			
Vehicles - Road Tax			

Operating Fee for Yarl's Wood IRC (Contract Year 10 - 2024-25)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Vehicles - Maintenance			
Sub-contracted staffing costs (Please specify in Column B)			
Other equipment & Services (Please specify in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
Total Cost for Security & Escorting		£0.00	£0.00
3. Catering & Shop Services			
3.1 Direct Staff Costs (Catering & Shop Services)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Costs (Catering & Shop Services)		£0.00	£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)			
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)			
Catering Supplies (Detainee Foodstuffs)			
Catering Supplies (Detainee Non-Foodstuffs)			
Catering Supplies (Staff)			
Catering Supplies (Official Visitors)			
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets			
Shop Equipment & Furniture - Replacement or Addition of Other Assets			
Sub-contracted staffing costs (Please specify in Column B)			
Other Costs (Please specify in Column B)			
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00	£0.00
Total Cost for Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)			
4.1 Detainee Services - Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
4.2 Detainee Services - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
4.3 Detainee Services - Equipment, Supplies & Services			
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Education Services (Materials)			
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Recreational & Physical Education Services (Materials)			
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Religious Services (Materials)			
Detainee Religious Services (Religious Ministers)			
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)			
Detainee Personal Supplies (Detainee Personal Clothing)			
Detainee Personal Supplies (Detainee work clothing)			
Detainee Personal Supplies (Personal Hygiene Items)			
Detainee Services Supplies (Hairdressing Materials)			
Detainee Services Supplies (Bed Linen & Towels)			
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Laundry Services (Materials)			
Sub-contracted Staffing Costs - Education (Please specify in Column B)			
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)			
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)			
Sub-contracted Staffing Costs - Other (Please specify in Column B)			
Detainee Services Supplies (Other - Please identify in Column B)			
Total Equipment, Furniture & Supplies		£0.00	£0.00
Total Cost for Detainee Services		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services			
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs			

Operating Fee for Yarl's Wood IRC (Contract Year 10 - 2024-25)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)			
FM Sub contract labour (including cleaning)			
Waste disposal			
Pest control			
FM - Tools & Equipment			
Cleaning equipment (Internal & External)			
Cleaning Materials (Internal & External)			
Specialist cleaning/deep cleans			
Energy management			
Fabric maintenance			
FM funding costs			
FM management			
FM overheads			
FM Sub contract labour (including cleaning)			
FM vehicles, communications, IT and uniforms			
Furnishings/equipment/materials			
Grounds maintenance			
H&S Services			
Lifecycle replacement costs			
Maintenance and repair of M&E and Plumbing and Public Health Services			
Maintenance materials			
Maintenance of Fire precautions			
Operational maintenance and repair of security systems			
Service contract - planned maintenance systems			
Service contract - air conditioning			
Service contract - electrical circuit testing			
Service contract - alarms			
Service contract - generators			
Service contract - gym equipment			
Service contract - kitchen equipment			
Service contract - lighting contractors			
Service contract - main gate and fence			
Service contract - refrigeration			
Service contract - water treatment			
Other FM/Cleaning Services (Please Specify in Column B)			
Total - Equipment, Supplies & Services)		£0.00	£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00	£0.00
6. Utilities			
Water rates			
Electricity			
Gas			
Oil			
Carbon Reduction Charges			
Total Utilities Costs		£0.00	£0.00
Summary of IRC Costs (Subject To Indexation.)			
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00	£0.00
2. Security & Escorting Services		£0.00	£0.00
3. Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services		£0.00	£0.00
6. Utilities		£0.00	£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00	£0.00
Non Indexable Costs			
Detainee Allowance/Grant			
Detainee Paid Work (Please identify number of detainee hours per month in Column B)			
Other (Please Specify in Column B)			
Total Non Indexable Costs		£0.00	£0.00
TOTAL IRC COSTS (EXCL VAT)		£0.00	£0.00

Operating Fee for Yarl's Wood IRC (Contract Year 11 - 2025-26)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)			
1.1 Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equiment (New Staff)			
Staff work clothing & personal equiment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Staff Costs		£0.00	£0.00
1.2 Indirect Staff Costs			
Advertising			
Recruitment			
Redundancy/TUPE			
Relocation			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
1.3 Equipment, Supplies & Services			
Communications equipment			
Computer equipment			
Photocopier/fax machines			
Photographic supplies			
Stationery			
Telephone equipment			
Staff Training Costs (New Staff)			
Staff Training Costs (Ongoing Training)			
Vehicles - Staff			
Vehicles - Visitor Transport Service			
Other equipment & Supplies (Please identify nature of cost in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
1.4 Other Overhead Costs (Not Included at 1.1. to 1.3)			
Audit/accountant			
Bank charges			
Bought ledger			
Other Computer costs			
Postage			
Telephone call charges (including outgoing calls made by Authority)			
Consultants			
General insurance			
Inventory expenses			
Legal fees			
Other Management overheads			
Payroll processing			
Public relations			
Trademark fee			
Contribution to Central (Group) Costs (Please insert %age Contribution in column B)			
Total Other Indirect Costs		£0.00	£0.00
Total Profit (Please also insert %age Profit in Column B. To be used for future Contract Changes)			
Total Cost for the Overall Management of the Service/Facility (Including the Hearing Centre)		£0.00	£0.00
2. Security & Escorting Services			
2.1 Direct Staff Costs (Security & Escorting)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Other Direct Costs (Please specify in Column B)			
Total Direct Costs		£0.00	£0.00
2.2 Indirect Staff Costs (Security & Escorting)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please specify in Column B)			
Total Indirect Costs		£0.00	£0.00
2.3 Equipment, Supplies & Services (Security & Escorting)			
Staff Uniforms and C&R equipment (New Staff):			
Staff Uniforms and C&R Equipment (Replacement Items)			
Guard control systems			
Metal detectors			
Security & fire equipment			
Television systems			
Valuables collection/storage			
Vehicles - Fuel			
Vehicles - Insurance			
Vehicles - Purchase/lease/rental			
Vehicles - Road Tax			

Operating Fee for Yarl's Wood IRC (Contract Year 11 - 2025-26)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Vehicles - Maintenance			
Sub-contracted staffing costs (Please specify in Column B)			
Other equipment & Services (Please specify in Column B)			
Total Equipment, Supplies & Services		£0.00	£0.00
Total Cost for Security & Escorting		£0.00	£0.00
3. Catering & Shop Services			
3.1 Direct Staff Costs (Catering & Shop Services)			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
3.2 Indirect Staff Costs (Catering & Shop Services)			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Costs (Catering & Shop Services)		£0.00	£0.00
3.3 Equipment, Supplies & Services (Catering & Shop Services)			
Catering Equipment & Furniture (Replacement or Addition of Fixed Assets)			
Catering Supplies (Detainee Foodstuffs)			
Catering Supplies (Detainee Non-Foodstuffs)			
Catering Supplies (Staff)			
Catering Supplies (Official Visitors)			
Shop Equipment & Furniture - Replacement or Addition of Fixed Assets			
Shop Equipment & Furniture - Replacement or Addition of Other Assets			
Sub-contracted staffing costs (Please specify in Column B)			
Other Costs (Please specify in Column B)			
Total Equipment, Furniture & Supplies Costs (Catering & Shop Services)		£0.00	£0.00
Total Cost for Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)			
4.1 Detainee Services - Direct Staff Costs			
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
4.2 Detainee Services - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
4.3 Detainee Services - Equipment, Supplies & Services			
Detainee Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Education Services (Materials)			
Detainee Recreational & Physical Education Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Recreational & Physical Education Services (Materials)			
Detainee Religious Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Religious Services (Materials)			
Detainee Religious Services (Religious Ministers)			
Detainee Welfare/Other Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Welfare/Other Services (Materials e.g. Library, Books, newspapers)			
Detainee Personal Supplies (Detainee Personal Clothing)			
Detainee Personal Supplies (Detainee work clothing)			
Detainee Personal Supplies (Personal Hygiene Items)			
Detainee Services Supplies (Hairdressing Materials)			
Detainee Services Supplies (Bed Linen & Towels)			
Detainee Laundry Services (Equipment & Furniture - Replacement or Addition of Fixed Assets)			
Detainee Laundry Services (Materials)			
Sub-contracted Staffing Costs - Education (Please specify in Column B)			
Sub-contracted Staffing Costs - Recreation & PE (Please specify in Column B)			
Sub-contracted Staffing Costs - Religious Ministers (Please specify in Column B)			
Sub-contracted Staffing Costs - Other (Please specify in Column B)			
Detainee Services Supplies (Other - Please identify in Column B)			
Total Equipment, Furniture & Supplies		£0.00	£0.00
Total Cost for Detainee Services		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services			
5.1 Facilities Maintenance & Cleaning - Direct Staff Costs			

Operating Fee for Yarl's Wood IRC (Contract Year 11 - 2025-26)			
Expenditure Category	Comments	Fixed Monthly Costs	Variable Cost (Detainee Place Per Night)
		All Costs Excl of VAT	
Salaries/Wages - excl Overtime			
Salaries/Wages - Overtime			
Efficiency recognition schemes			
Bonus scheme			
ERNIC			
Health care			
Life and injury on duty cover			
Pension costs			
Staff work clothing & personal equipment (New Staff)			
Staff work clothing & personal equipment (Replacement Items)			
Other Direct Costs (Please identify in Column B)			
Total Direct Costs		£0.00	£0.00
5.2 Facilities Maintenance & Cleaning - Indirect Staff Costs			
Subsistence costs			
Travel costs (staff)			
Training/Holiday/Sick pay			
Other Indirect Costs (Please identify in Column B)			
Total Indirect Staff Costs		£0.00	£0.00
5.3 Facilities Maintenance & Cleaning (Equipment, Supplies & Services)			
FM Sub contract labour (including cleaning)			
Waste disposal			
Pest control			
FM - Tools & Equipment			
Cleaning equipment (Internal & External)			
Cleaning Materials (Internal & External)			
Specialist cleaning/deep cleans			
Energy management			
Fabric maintenance			
FM funding costs			
FM management			
FM overheads			
FM Sub contract labour (including cleaning)			
FM vehicles, communications, IT and uniforms			
Furnishings/equipment/materials			
Grounds maintenance			
H&S Services			
Lifecycle replacement costs			
Maintenance and repair of M&E and Plumbing and Public Health Services			
Maintenance materials			
Maintenance of Fire precautions			
Operational maintenance and repair of security systems			
Service contract - planned maintenance systems			
Service contract - air conditioning			
Service contract - electrical circuit testing			
Service contract - alarms			
Service contract - generators			
Service contract - gym equipment			
Service contract - kitchen equipment			
Service contract - lighting contractors			
Service contract - main gate and fence			
Service contract - refrigeration			
Service contract - water treatment			
Other FM/Cleaning Services (Please Specify in Column B)			
Total - Equipment, Supplies & Services)		£0.00	£0.00
Total Cost for Facilities Maintenance & Cleaning		£0.00	£0.00
6. Utilities			
Water rates			
Electricity			
Gas			
Oil			
Carbon Reduction Charges			
Total Utilities Costs		£0.00	£0.00
Summary of IRC Costs (Subject To Indexation.)			
1. Overall Management of the Service/Facility (Including the Hearing Centre & Authority Costs)		£0.00	£0.00
2. Security & Escorting Services		£0.00	£0.00
3. Catering & Shop Services		£0.00	£0.00
4. Detainee Services (Education, Physical Education, Library, Religious, Welfare, Interpreter, Other)		£0.00	£0.00
5. Facilities Maintenance & Cleaning Services		£0.00	£0.00
6. Utilities		£0.00	£0.00
TOTAL IRC Costs (Subject To Indexation.)		£0.00	£0.00
Non Indexable Costs			
Detainee Allowance/Grant			
Detainee Paid Work (Please identify number of detainee hours per month in Column B)			
Other (Please Specify in Column B)			
Total Non Indexable Costs		£0.00	£0.00
TOTAL IRC COSTS (EXCL VAT)		£0.00	£0.00

OFFICIAL - SENSITIVE

[illegible]

Notes:

Rates must include all direct & indirect staff costs

Rates will be subject to indexation in accordance with "Schedule F"

This schedule must be completed by all bidders.

Please add extra rows for additrtional categories of staff that need identifying.