

OFFICIAL

**Browne Jacobson LLP**

Mowbray House  
Castle Meadow Road  
Nottingham  
NG2 1BJ

Attn: REDACTED, REDACTED

Email: REDACTED

Date: 27<sup>th</sup> September 2023

Contract ref: P4104067

Dear REDACTED,

**Award of contract for the supply of Legal Services to the Department of Transport Legal Advisers (part of the Government Legal Department) to support with Overflow Capacity and Resilience**

Further to your submission of a bid for the above Procurement, on behalf of the Department of Transport (the "Contracting Authority"), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence Tuesday 3<sup>rd</sup> October 2023 and the Expiry Date will be 2<sup>nd</sup> October 2026. The Contracting Authority reserves the right to review the call off and include a break clause at 12 months and 24 months of the call-off contract term.

The total contract value shall be £1,800,000 excluding VAT (including all extension options). The budget for this call-off contract shall be provided by the Department for Transport and Government Legal Department and is estimated to be £600,000 excluding VAT per contract year.

This procurement activity was a mini competition under the Crown Commercial Services RM6179 Legal Services Panel Lot 1: General Legal Services and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of this letter and forward to the Procurement Lead electronically via the DfT Jaggaer e-Sourcing Suites' messaging service by **12:00 on Friday 29<sup>th</sup> September 2023**. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Secretary of State of the Department for Transport

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Department  
for Transport

Great Minster House  
33 Horseferry Road  
London, SW1P 4DR

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[www.gov.uk/df](http://www.gov.uk/df)

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Name: REDACTED, Commercial Relationship Manager

Signature:  
REDACTED

Date: 27th September 2023

Name: REDACTED, Partner, Browne Jacobson LLP  
Signature: REDACTED

Date: 19 October 2023

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