FIRM MAN DAY RATES / CALLOUT (including Overheads & Profit) APPLICABLE TO TASKS RAISED UNDER LINE ITEMS 2, 3 AND 4 OF THE CONTRACT (AND OPTION A) if applicable

**LABOUR RATES (*Hourly Rate*)**

|  |  |  |  |
| --- | --- | --- | --- |
| Grade of Staff\* | FIRM HOURLY RATE £’s | FIRM HOURLY RATE £’s | FIRM HOURLY RATE £’s |
| (Ex VAT, incl. profit and overheads) |  (Ex VAT, incl. profit and overheads) |  (Ex VAT, incl. profit and overheads) |
|  YEAR 1  | YEAR 2 | OPTION YEAR 3 |
| Corporate\Commercial Mgmt | **Table to be completed by Tenderer** |   |   |
| Programme Mgmt |   |   |   |
| Manufacturing\Procurement Mgmt |   |   |   |
| Technician Repair\Test |   |   |   |
| Engineering - Design |   |   |   |
| Training Instructor\Support Engineer |   |   |   |
| Technical Clerk |   |   |   |

**\* Titles for example.**

**Profit/Overhead Rates for TAFS**

The agreed profit rate for this Contract shall be **TBA% – Tenderer to insert.**

The agreed overhead rate for this Contract shall be **TBA% - Tenderer to insert.**

These rates shall be applied to all agreed TAFS under the Contract. The agreed profit rate will also apply to the Key Performance Indicators (KPI’s) at Annex C to the Contract.

**Travel and Subsistence (for Tasks raised in accordance with Annex E to the Contract)**

The Daily rates in the table above shall be all-inclusive:

1. The Contractor shall identify, in his task proposal, any work which he will be required to conduct away from his premises. The Contractor may claim for visits in the UK up to a maximum of £90 per night for accommodation, £10 per day for subsistence and £22.50 for an evening meal for an overnight stay, on production of evidence of actual expenditure. Payment in excess of £90 for accommodation will require the prior written approval of the Authority’s Project Manager or his nominated representative except where the Contractor is expressly requested to stay at the same hotel as the CBRN DT team. No excess for evening meals will be considered.
2. UK: Car journeys using the Contractor’s own vehicle will be paid at 30.0 pence per mile for the first 10,000 miles, and 25.0 pence per miles after 10,000 miles. The Contractor shall produce a signed certificate detailing the number of miles travelled and confirming that the claim relates solely to travel in connection with the performance of the contract. Claims relating the vehicle insurance are inadmissible. All rates quoted for Travel and Subsistence will continue without change for the term of the Contract. Travel expenses other than the Contractor’s own vehicle mileage rate stated above will be reimbursed upon receipt of evidence of actual expenditure (such as rail, air fares and taxi).
3. OVERSEAS: The Contractor may claim up to a maximum of £150 per night and £22.50 for an evening meal for an overnight stay and up to £25 a full Man-day for visits with no overnight stay, on production of evidence of actual expenditure. Payment in excess of £150 will require the prior written approval of the Authority’s Project Manager or his nominated representative except where the Contractor is expressly requested to stay at the same hotel as the CBRN DT team. No excess for evening meals will be considered.
4. The Authority will only pay fees for Contractors personnel which it has accepted as assigned to a Project and as identified in the Tasking Form as part of the Contractors proposal (or any amendment thereof)..