
Thetford Town Council, Guildhall, Norfolk

Internal Improvements

SCHEDULE OF WORK

10 January 2020

This Schedule of Work refers to:

The installation of a new Accessible WC to the existing Servery, revised layout of the existing Female and Male WC's and associated drainage and mains services. Construct partitions to create a new Servery off the Main Lobby. Construct a new timber access Ramp with handrail to the Entrance Hall.

To be read with the:

Contract Particulars
Specification
and
Drawings

Which together with the Form of Contract form the Contract Documents

This is the Specification described in the Agreement between the Thetford Town Council(Employer)

and (Contractor), dated

Signed (Employer), dated

Signed (Contractor), dated



CONTENTS

1.	Preparation and Clearing Up	4
1.1.	Introduction	4
1.2.	Site Setup and Access	4
1.3.	Protection	4
1.4.	Clearing Up	5
2.	New Accessible WC	6
2.1.	Introduction.....	6
2.2.	Removals.....	6
2.3.	Foul Drainage.....	6
2.4.	Mains Water Supply	7
2.5.	Accessible WC Enclosure (Drawings 721/ 33A & 34)	8
2.6.	Accessible Toilet Fit-out, and Electrics (Drawings 721/33A & 34).....	10
3.	New WC Block	12
3.1.	Introduction	12
3.2.	Removals	12
3.3.	WC Block Construction (Drawings 721/33A & 34)	12
3.4.	WC Block Fit-out, Electrics and Plumbing (Drawings 801/5103 & 801/5401).....	14
4.	New Servery	16
4.1.	Introduction	16
4.2.	Removals Drawing 721/33	16
4.3.	Servery Enclosure Drawings 721/34A & 35	16
4.4.	Servery Fit-out, Electrics and Plumbing (Drawings 801/5103 & 801/5401)	18
5.	Internal Ramp	19
5.1.	Introduction	19
5.2.	Removals Drawing 721/33	19
5.3.	Ramp Construction Drawing 721/36	19
6.	Schedule of Daywork Rates	20
7.	Tender Summary	22
8.	Form of Tender	23



Drawings - Nicholas Warns Architect Ltd

- 721/31, Survey, Site Plan
- 721/32, Survey, Layout Plan
- 721/33, Layout, Removals Plan
- 721/34A, Proposed, Layout Plan
- 721/35, Layout, WC's and Servery Sections
- 721/36, Layout, Ramp Construction
- 721/37, Layout, Proposed Electrical Plan



1. Preparation and Clearing Up

1.1. Introduction

1.1.1. The works are to comply with current Building Regulations and standards. The works will have been submitted and approved for Building Regulations. The Contractor is to make themselves aware of all other existing services that may be affected by this work.

1.2. Site Setup and Access

1.2.1. Allow for managing the parking, for both deliveries and general access to the works. Parking is in the car park which is located west of the Guildhall. The parking area and paths surrounding must be left in the same condition as it was found.£

1.2.2. Enclose the working area around the Guildhall using sterling board. All equipment and bulk materials must be stored within this site enclosure. The location welfare facilities are to be agreed with the Thetford Town Council before commencement of works.£

1.2.3. Provide welfare facilities as necessary to comply with the CDM Regulations 2015; this should include a site hut and toilet.£

1.2.4. Construct a Sterling board screen across the working area and cover with one layer of heavy gauge fireproof polythene. Allow for maintaining Guildhall through the Main Entrance. Public entry is to be agreed with the client.£

1.2.5. Note: Access is restricted is through main entrance from the west; the contractor must make allowance for this in planning the works.£

1.2.6. Note: Fresh water is available for the building works.

TOTAL: Site Set Up and Access£

1.3. Protection

1.3.1. Protect existing windows within the working areas with sterling board.£

1.3.2. During the works ensure that the building is kept watertight and secure.£

TOTAL: Protection£



1.4. Clearing Up

1.4.1. On completion all marks and damage shall be made good, and all debris cleared away from the working area. This shall include the removal of all protection of the fabric during the works. This shall include washing the windows with clean water.£

1.4.2. On completion, the inside of the entire working area is to be vacuum cleaned.£

TOTAL: Clearing Up£



2. New Accessible WC

2.1. Introduction

2.1.1. This section describes the works to install a new Accessible Toilet to the existing Servery location.

2.2. Removals

2.2.1. All free-standing furniture and other loose fittings within the works area will be removed prior to the commencement of the works.

2.2.2. Isolate the existing mains water supply.£

2.2.3. Remove and cart away the Dumb waiter, kitchen cabinets, fixtures and fittings, existing floor covering, including all plumbing.....£

2.2.4. Remove and set aside existing door to Servery. Door to remain in possession of Thetford Town Council.....£

2.2.5. Remove existing partition walls to create space for new door.£

TOTAL: Removals£

2.3. Foul Drainage

2.3.1. Before any work starts, establish the location of the existing mains water supply and the branch, set out the routes of the proposed waste water drainage and mains water supply.£

2.3.2. Price here to liaise with Building Control.....£

2.3.3. Allow to connect new 4no. Toilets and 2no. Washbasins within the Female and Male Toilet block into existing foul drainage, allow for new pipework within the floor.£

2.3.4. Allow for testing and commissioning the new foul drainage in accordance with current regulations£

TOTAL: Foul Drainage£



2.4. Mains Water Supply

- 2.4.1. Before any work starts, set out the routes of the proposed water main connection to branch off from the existing and extend in order to connect all new toilets and washbasins..£
- 2.4.2. Allow for connecting 4no. Toilets and 2no. Washbasins within the Female and Male Toilet block. Where the pipes are not located within walls or floor allow for lagging the pipework £
- 2.4.3. Allow for connecting 1no. Toilet, 1no. Washbasin and macerator within the new Accessible Toilet. Where the pipes are not located within walls or floor allow for lagging the pipework £
- 2.4.4. Allow for connecting 1no. Kitchen sink within the new Servery. Where the pipes are not located within walls or floor allow for lagging the pipework£

TOTAL: Foul Drainage£



2.5. Accessible WC Enclosure (Drawings 721/ 33A & 34)

Preliminary:

- 2.5.1. Before commencing any work allow to duct all the existing electrical wiring below the new floor:£
- 2.5.2. Reinstate floor structure in location of removed dumbwaiter, using 6”/2” C24 softwood joists at maximum 400mm centres with edge noggins between...£

Walls:

- 2.5.3. Construct new stud-work partition walls off the existing walls to form the new Accessible Toilet enclosure, using 50mm x 100mm treated softwood plates, studs at maximum 400mm centres and noggins. The timber wall plates are to be fixed to the wall plate and secured with 10M stainless steel coach screws.£
- 2.5.4. Construct new stud-work partition wall to form privacy screen across window using 50mm x 100mm treated softwood plates, studs at maximum 400mm centres and noggins as required for fixing all the sanitary ware and grab rails.....£
- 2.5.5. Allow for filling all the voids between the wall studs with ‘Rockwool Flexi®’ insulation.£
- 2.5.6. The new stud work is to be lined with ‘Gyproc Soundbloc MR’ 15mm thick plaster board, with taped and skimmed joints. Allow for decorating above Altro Whiterock hygienic wall system, 1 mist coat and 2 no. top coats of Crown/Dulux trade emulsion matt paint, colours to be confirmed.....£
- 2.5.7. Supply and install a 30mm thick seasoned joinery quality knot free oak cill board with half round front edge on the cill of the blocked west window and to cap stud wall.£
- 2.5.8. Line the internal walls of the Accessible Toilet 2.5mm thick Altro Whiterock hygienic wall system up to the height of new privacy screen. See manufacturer’s specification for installation.£



Floor:

- 2.5.9. In the Accessible WC supply and install 3mm oil tempered hardboard sheet, fixed to existing floor structure with st/sl flathead nails.£
- 2.5.10. In the Accessible Toilet supply and install ‘Altro Suprema II 2mm PUR Safety flooring’ (colour to be agreed). The toilet floor is to have 120mm high self-coved skirting formed with ‘Altro 38R’ cove former and finished with ‘Altro C7’ capping seal. At the doors allow for trimming diagonally the cove former from 300mm to a point. See manufacturer’s specification for installation.£
- 2.5.11. Provisional Item: Allow for installing 3sqm of new softwood floorboard to match existing. .£
- 2.5.12. Provisional Item: Allow for installing 5 sections of 1.2M 6”/2” joists, to be side fixed to existing joists.£

Doors:

- 2.5.13. Accessible Toilet Door: Supply and install a framed, ledged and boarded door 1000mm wide x 2040mm high x 57mm thick in seasoned joinery grade knot free oak. Boarding to be 18mm thick x 100mm wide seasoned joinery grade tongue and groove oak boarding with 5mm chamfered edges.£
- 2.5.14. Ironmongery: Include price for doors D1 as stated in the AC Leigh Schedule.....£

TOTAL: Accessible WC Enclosure£



2.6. Accessible Toilet Fit-out, and Electrics (Drawings 721/33A & 34)

Fit - Out:

- 2.6.1. Supply and install 'Armitage Shanks Contour 21 close coupled left hand DocM pack' with grey grab rails; Ref. S6967(LJ); or similar approved.£
- 2.6.2. Supply and install 1 no. 'Armitage Shanks Sensorflow 21 Electronic Spout' Ref. A4171AA on the washbasin; supply and install all associated electrical wiring.£
- 2.6.3. Above the washbasin supply and install 100 x 100mm tiles to form 1 no. area of tiling 500mm x 300mm; colour of tiles to be agreed. Above the tiling washbasin supply and install a mirror 500mm x 1000mm.£
- 2.6.4. Supply and install 'Dolphin' satin stainless steel toilet roll holder Ref. BC721, 2 x paper towel dispensers Ref. BC918 and 2 x soap dispensers Ref. BC613; or similar approved.£
- 2.6.5. Allow for ducting the mains water supply and 32mm diameter waste pipe from the washbasin to be hidden where possible. 32mm x 32mm sawn softwood frame with 9mm interior grade plywood sheeting, with top and front covers fixed in place with cups and screws.£
- 2.6.6. Supply and install 'Xpelair Premier DX400T' extractor fan; Ref. 91084AW; or similar approved, on the west wall of the new toilet at high level. Allow to supply and install a switched fused spur and all associated electrical wiring. The extractor fan is to be ducted through west wall; allow for a forming a hole through to fit a 100mm diameter duct£
- 2.6.7. Externally the hole is to be increased to 125mm diameter to a depth of 30mm to take a 125mm diameter circular cast iron vent cover; J & J.W. Longbottom Ltd or similar approved to be fixed to the brickwork. Allow for painting the cast iron vent cover before it is installed; coloured to be agreed.£
- 2.6.8. Allow for decorating ceiling with 1 mist coat and 2 no. top coats of Crown/Dulux trade emulsion matt paint, colours to be confirmed.£

Electrics:

- 2.6.9. Supply and install 4no. 'Aurora M7' 220-240V IP65 Fixed 7W MV Non dimmable LED recessed ceiling downlight Fire Protected Ref. AU-FRL701/30, each fitted with a 53mm Insulation Cover Ref. AU-ICC53; or similar approved, and 1 no. 'Aurora' 230-240V 2W 3 hour Non-maintained LED emergency light Ref. AU-EMLD2; or similar approved. Allow to supply and install all associated electrical wiring£



- 2.6.10. Supply and install a motion sensor to operate the ceiling lights and the extractor fan. Allow to supply and install all associated electrical wiring£

- 2.6.11. Provide and install 1 no. Sanibest Pro 1053 macerator 5A 1100W, allowing for all associated wiring and fused spurs. Box in the toilet macerator with a 32mm x 32mm sawn softwood frame with 9mm interior grade plywood sheeting, with top and front covers fixed in place with cups and screws. Allow for filling all the voids between casing and macerator with Rockwool Flexi ® Insulation.£

- 2.6.12. Supply and install an emergency assistance alarm system with visual and audible indicators. and red pull cord. Allow to supply and install all associated electrical wiring.£

- 2.6.13. Supply and fit 1 no. Redring 9.5 KW Powerstream instant hot water heaters, positioned below the washbasin. Install in accordance with manufacturers instructions. Allow to supply and install all associated electrical wiring and connect to mains water supply£

- 2.6.14. Supply and install 2 no. 2-gang 13A DP switched plug sockets in white plastic below the worktop; positions to be agreed. Allow for all associated electrical wiring.£

- 2.6.15. Supply and install LED Emergency Lighting Bulkhead 3 W RS Stock No. 795-9378; or similar approved. Allow to supply and installation all associated electrical wiring.£

- 2.6.16. Supply and install 1 no. 'Aurora M7' 220-240V IP65 Fixed 7W MV Non dimmable LED recessed ceiling downlight Fire Protected Ref. AU-FRL701/30; or similar approved.; or similar approved. Allow to supply and installation all associated electrical wiring.£

- 2.6.17. Supply and install combined smoke/heat detector and fire alarm sounder approved by British Standards; or similar approved. Allow to supply and installation all associated electrical wiring.£

- 2.6.18. Supply and install a single gang light switch to operate the ceiling and under shelf lights to be located on the south wall of the kitchenette. Allow to supply and install all associated electrical wiring.£

- TOTAL: Accessible Toilet Fit-out, Electrics and Plumbing£**



3. New WC Block

3.1. Introduction

3.1.1. This section describes the works to install a new WC layout to the existing Female and Male WC's. Connect to the existing mains water supply. Install new waste water drainage connected to the existing drainage.

3.2. Removals

3.2.1. All free-standing furniture and other loose fittings within the works area will be removed prior to the commencement of the works.

3.2.2. Remove and cart away the existing WC fixtures and fittings in both Female and Male WC's.
.....£

3.2.3. Remove and cart away the existing partition wall between Female and Male WC's.£

TOTAL: Removals£

3.3. WC Block Construction (Drawings 721/33A & 34)

Introduction:

3.3.1. Before commencing any work allow to duct all the existing electrical wiring below the new floor.£

Walls:

3.3.2. Construct new stud-work partition walls to form the new Female and Male WC's, using 50mm x 100mm treated softwood plates, studs at maximum 400mm centres and noggins. The timber wall plates are to be fixed to the wall plate and secured with 10M stainless steel coach screws.£

3.3.3. Allow for filling all the voids between the wall studs with 'Rockwool Flexi®' insulation.£

3.3.4. The new stud work is to be lined with 'Gyproc Soundbloc MR' 15mm thick plaster board, with taped and skimmed joints. Allow for decorating above Altro Whiterock hygienic wall system with 1 mist coat and 2 no. top coats of Crown/Dulux trade emulsion matt paint, colours to be confirmed.£



3.3.5. Line the internal walls of both the Female and Male WC's 2.5mm thick Altro Whiterock hygienic wall system up to the height of window sill. See manufacturer's specification for installation.£

Floor:

3.3.6. In the WC Block supply and install 3mm oil tempered hardboard sheet, fixed to existing floor structure with st/sl flathead nails.£

3.3.7. In the WC Block supply and install 'Altro Suprema II 2mm PUR Safety flooring' (colour to be agreed). The toilet floor is to have 120mm high self-coved skirting formed with 'Altro 38R' cove former and finished with 'Altro C7' capping seal. At the doors allow for trimming diagonally the cove former from 300mm to a point. See manufacturer's specification for installation.£

3.3.8. Provisional Item: Allow for installing 3M sqm of new softwood floorboard to match existing£

3.3.9. Provisional Item: Allow for installing 5 sections of 1.2M 6"/2" joists, to be side fixed to existing joists.£

Doors:

3.3.10. Female & Male WC Doors: Supply and install 2no. framed, ledged and boarded door 750mm wide x 2040mm high x 57mm thick in seasoned joinery grade knot free oak. Boarding to be 18mm thick x 100mm wide seasoned joinery grade tongue and groove oak boarding with 5mm chamfered edges.£

3.3.11. Ironmongery: Include price for doors D3 & D4 as stated in the AC Leigh Schedule.....£

TOTAL: WC Block Construction£



3.4. WC Block Fit-out, Electrics and Plumbing (Drawings 801/5103 & 801/5401)

Fit - Out:

- 3.4.1. Supply and install 4no. Metro Close Coupled Modern Toilets or similar approved with associated mains water supply and foul drainage to connect to existing, in the locations as shown on drawing.....**£**
- 3.4.2. Supply and install 2no. RAK Jessica 530mm Inset Basin or similar approved. Allow to install units with under sink storage in the locations as shown on drawing.**£**
- 3.4.3. Supply and install 2no. Cruze Contemporary Mono Basin Mixer Tap with Waste - Chrome, or similar approved with associated mains water supply and foul drainage to connect to existing. Allow to install units with under sink storage in the locations as shown on drawing.....**£**
- 3.4.4. Supply and fit 2 no. Redring 9.5 KW Powerstream instant hot water heaters, positioned below the washbasins. Install in accordance with manufacturers instructions. Allow to supply and install all associated electrical wiring and connect to mains water supply.**£**
- 3.4.5. Supply and install IPS panelling system to create 4no. Cubicle enclosures 2no. in each female and male WC's, in the locations as shown on drawing. Check dimensions with architect before ordering. Allow to include associated door lock system.....**£**
- 3.4.6. Supply and install 4no. 'Dolphin' satin stainless steel toilet roll holder Ref. BC721, 4 x paper towel dispensers Ref. BC918 and 2 x soap dispensers Ref. BC613; or similar approved.**£**
- 3.4.7. Above the washbasins supply and install 2no. Areas 100 x 100mm tiles to form of tiling 300mm high around washbasin walls; colour of tiles to be agreed. Above the tiling washbasin supply and install a mirror 500mm x 1000mm.**£**
- 3.4.8. Allow for decorating ceiling with 1 mist coat and 2 no. top coats of Crown/Dulux trade emulsion matt paint, colours to be confirmed.**£**



Electrics:

- 3.4.9. Supply and install 2 no. 2-gang 13A DP switched plug sockets in white plastic in locations shown on drawing. Allow for all associated electrical wiring£

- 3.4.10. Supply and install LED Emergency Lighting Bulkhead 3 W RS Stock No. 795-9378; or similar approved. Allow to supply and install all associated electrical wiring including a single gang light switch to operate, in location shown on drawing.....£

- 3.4.11. Supply and install 11no. ‘Aurora M7’ 220-240V IP65 Fixed 7W MV Non dimmable LED recessed ceiling downlight Fire Protected Ref. AU-FRL701/30; or similar approved.; or similar approved. Allow to supply and installation all associated electrical wiring including a 3no. single gang light switch to operate, in locations shown on drawing.£

- 3.4.12. Supply and install combined smoke/heat detector and fire alarm sounder approved by British Standards; or similar approved. Allow to supply and installation all associated electrical wiring.£

- TOTAL: Kitchenette Fit-out, Electrics and Plumbing£**



4. New Servery

4.1. Introduction

4.1.1. This section describes the works to construct a new Servery situated off the Main Lobby. Connect to the existing mains water supply. Install new waste water drainage connected to the existing drainage. In addition to recovering the Inner Hall floor.

4.2. Removals Drawing 721/33

4.2.1. All free-standing furniture and other loose fittings within the works area will be removed prior to the commencement of the works.

4.2.2. Remove and set aside existing radiator within the Inner Hall.£

4.2.3. Remove and cart away the existing partition walls and doors as shown on drawing.£

4.2.4. Remove and cart away existing timber vinyl floor covering£

TOTAL: Removals£

4.3. Servery Enclosure Drawings 721/34A & 35

Walls:

4.3.1. Construct new stud-work partition walls to form the new Servery, in location shown on drawings. Using 50mm x 100mm treated softwood plates, studs at maximum 400mm centres and noggins. The timber wall plates are to be fixed to the wall plate and secured with 10M stainless steel coach screws.£

4.3.2. Allow for filling all the voids between the wall studs with 'Rockwool Flexi®' insulation.£

4.3.3. The new stud work is to be lined with 'Gyproc Soundbloc MR' 15mm thick plaster board, with taped and skimmed joints. Allow for decorating above Altro Whiterock hygienic wall system with 1 mist coat and 2 no. top coats of Crown/Dulux trade emulsion matt paint, colours to be confirmed.£

4.3.4. Line the internal walls of both the Servery with 2.5mm thick Altro Whiterock hygienic wall system to a height of 1.3M. See manufacturer's specification for installation.£



Floor:

- 4.3.5. In the WC Block supply and install 3mm oil tempered hardboard sheet, fixed to existing floor structure with st/sl flathead nails.£
- 4.3.6. In the Servery and the Inner Hall supply and install 'Altro Reliance™25 2.5mm flooring' (colour to be agreed). Both floors are to have 120mm high self-coved skirting formed with 'Altro 38R' cove former and finished with 'Altro C7' capping seal. At the doors allow for trimming diagonally the cove former from 300mm to a point. See manufacturer's specification for installation. For pricing assume 14.5sqm - Inner Hall, 6.5sqm - Servery£
- 4.3.7. Provisional Item: Allow for installing 3M sqm of new softwood floorboard to match existing£
- 4.3.8. Provisional Item: Allow for installing 5 sections of 1.2M 6"/2" joists, to be side fixed to existing joists.£

Doors:

- 4.3.9. Construction: Supply and install a framed, ledged and boarded door 1000mm wide x 2040mm high x 57mm thick in seasoned joinery grade knot free oak. Boarding to be 18mm thick x 100mm wide seasoned joinery grade tongue and groove oak boarding with 5mm chamfered edges.£
- 4.3.10. Ironmongery: Include price for door D2 as stated in the AC Leigh Schedule.£

TOTAL: Servery Enclosure£



4.4. Servery Fit-out, Electrics and Plumbing (Drawings 801/5103 & 801/5401)

Fit - Out:

4.4.1. Allow for a £2500.00 budget to fit-out Servery with st/sl units to include sink, wall cabinets, worktop with storage, fridge and dishwasher.£

4.4.2. Provide a price for connecting sink and dishwasher units to extended mains water supply and foul drainage.£

Electrics:

4.4.3. Supply and install 3 no. 2-gang 13A DP switched plug sockets in white plastic above the worktop; positions to be agreed. Allow for all associated electrical wiring.£

4.4.4. Supply and install 2 no. 2-gang 13A DP switched plug sockets in white plastic below the worktop; positions to be agreed. Allow for all associated electrical wiring.£

4.4.5. Supply and install LED Emergency Lighting Bulkhead 3 W RS Stock No. 795-9378; or similar approved. Allow to supply and installation all associated electrical wiring.£

4.4.6. Supply and install Eterna Eco 45W Cool White LED Weatherproof Batten - 5ft Single. Item code: 61053; or similar approved. Allow to supply and installation all associated electrical wiring.£

4.4.7. Supply and install combined smoke/heat detector and fire alarm sounder approved by British Standards; or similar approved. Allow to supply and installation all associated electrical wiring.£

4.4.8. Supply and install a single gang light switch to operate the ceiling and under shelf lights to be located on the south wall of the kitchenette. Allow to supply and install all associated electrical wiring.£

TOTAL: Kitchenette Fit-out, Electrics and Plumbing£



5. Internal Ramp

5.1. Introduction

5.1.1. This section describes the works to install a new Ramp for disabled access within the main hall.

5.2. Removals Drawing 721/33

5.2.1. All free-standing furniture and other loose fittings within the works area will be removed prior to the commencement of the works.

5.2.2. Remove and cart away existing timber ramp to Main Hall stairway, as shown on drawing. £

5.2.3. Remove and set aside the existing single door within the Main Hall, as shown on drawing £

TOTAL: Removals£

5.3. Ramp Construction Drawing 721/36

5.3.1. Construct new stud-work partition wall within existing doorway off Main Hall, using 50mm x 100mm treated softwood plates, studs at maximum 400mm centres and noggins. The timber wall plates are to be fixed to the wall plate and secured with 10M stainless steel coach screws.£

5.3.2. Allow for filling all the voids between the wall studs with 'Rockwool Flexi®' insulation.£

5.3.3. The new stud work is to be lined with 'Gyproc Soundbloc MR' 15mm thick plaster board, with taped and skimmed joints. Allow for decorating with 1 mist coat and 2 no. top coats of Crown/Dulux trade emulsion matt paint, colours to be confirmed.£

5.3.4. Supply and install materials as shown on drawing 721/35, to construct a new Ramp to the Main Hall. Timberwork to be C24 tanalised softwood secured with 10M stainless steel coach screws. Allow to cover structure with WPB Plywood 20mm thick.....£

5.3.5. Supply and install 'Altro Reliance™25 2.5mm flooring' (colour to be agreed), see manufacturer's specification for installation.£

5.3.6. Supply and install Kee Safety handrail securely fixed to ramp, ensure handrail is 900mm above ramp surface. For more information see <https://kecsafety.co.uk>.£

TOTAL: Ramp Construction£



6. Schedule of Daywork Rates

6.1. Definitions

6.1.1. The schedule of daywork rates is to be completed as a basis for agreeing and extra work if this is required. It will be taken into account when assessing tenders.

6.2. Labour: Hourly rates for craftsman and labourers shall include:

6.2.1. The amount of wages as standard time rates plus such extra payments or differentials (as fixed in respect of skill, responsibility, discomfort, inconvenience and risk-paid in accordance with rules and awards of the recognised wage fixing bodies of the trades concerned) in force in the area in which the works are carried out.

6.2.2. The amount of wages paid at standard time rates to workmen operating mechanically operated plant and transport.

6.2.3. The time of principals and foreman at standard time rates when actually working with their hands.

6.2.4. Travelling expenses and fares.

6.2.5. Travelling time (driver of personnel carrier).

6.2.6. The cost of overtime where specifically agreed by the Architect.

6.2.7. On-costs including the following:

- Head office charges
- Site supervision staff
- Severance pay and costs
- Bonuses and incentive payments
- Apprentices study time
- Employer's contributions to National Insurance
- Annual and public holiday contributions
- Third party Employer's liability insurances
- All other liabilities and obligations whatever



6.3. Materials

- 6.3.1. Materials supplied ex merchant including delivery to site less trade discounts but including monthly cash discounts not exceeding 5%.
- 6.3.2. Materials supplied ex yard including handling and delivery to site less trade discounts but including monthly cash discounts not exceeding 5%.

6.4. Transport and Plant

- 6.4.1. Provision of mechanically operated plant and lorry.
- 6.4.2. Provision of site hut, safety welfare facilities, batch mixers, ladders and non mechanical plant excluding hand tools.
- 6.4.3. Provision of personnel carrier to and from site.

6.5. Sub Contractors

- 6.5.1. Materials and works provided by Subcontractors including monthly cash discounts not exceeding 2.5%.

6.6. The Rates: Labour, Materials and Profit

- 6.6.1. Labour as defined above, craftsmen: 120 hours x £ .../hr£
- 6.6.2. Labour as defined above, labourers: 120 hours x £.../hr£
- 6.6.3. Materials and goods: £1,000**£1,000**
- 6.6.4. Profit percentage on incidental costs, overheads and profit for materials, as defined above ____%£
- 6.6.5. Plant: £500**£500**
- 6.6.6. Profit percentage on incidental costs, overheads and profit for Transport and Plant, as defined above ____%£
- 6.6.7. Profit on Subcontractors as defined above (____%)£

TOTAL: Schedule of Daywork Rates£



7. Tender Summary

1. Preparation and Clearing Up

1.1.	Introduction	
1.2.	Site Setup and Access	£
1.3.	Protection	£
1.4.	Clearing Up	£

2. New Accessible WC

2.1.	Introduction	
2.2.	Removals	£
2.3.	Foul Drainage	£
2.4.	Foundations and Floor Slab	£
2.5.	Accessible WC Enclosure	£
2.6.	Accessible WC Fit-out, Electrics and Plumbing	£

3. New WC Block

3.1.	Introduction	
3.2.	Removals	£
3.3.	Waste Water Drainage and Mains Water Supply	£
3.4.	WC Block Layout	£
3.5.	WC Block Fit-out, Electrics and Plumbing	£

4. Served Enclosure

4.1.	Introduction	
4.2.	Removals	£
4.3.	Waste Water Drainage and Mains Water Supply	£
4.4.	Served Enclosure	£
4.5.	Served Fit-out, Electrics and Plumbing	£

5. Internal Ramp

5.1.	Introduction	
5.2.	Removals	£
5.3.	Ramp Construction	£

6. Schedule of Daywork Rates

6.1.	The Rates	£
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TOTAL:£



8. Form of Tender

I/We undertake to do the above works under the general direction of Nicholas Warns Architects Ltd of 64 Bishopgate, Norwich, for the sum of:

£.....

In words:.....
.....

We can commence work weeks after order and estimate that the work will take weeks on site.

I shall appoint an experienced foreman to manage the day to day running of the site.

Sub-Contractors shall be:-

Joinery:
.....

Stonework:
.....

Ground Works:
.....

Other (please specify):
.....

I confirm that I am registered with the CITB and my registration number is

I understand that before my tender can be formally accepted I shall submit a cash flow forecast and programme of work.

Signed:.....

For and on behalf of:.....

Company Registration Number:.....

Dated:_____



- End of Schedule of Work -