
Tresco Residential Household Waste Contract

SPECIFICATION FOR SERVICES

1ST APRIL 2021- 31ST MARCH 2022



Council of the
ISLES OF SCILLY

February 2021

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1. LIST OF DRAWINGS AND REFERENCE MATERIALS

- a. Council of the Isles of Scilly Waste Reduction Strategy

2. SPECIFICATION

The Council is seeking to appoint a contractor to provide the collection and transportation of residential household waste for Council tax paying properties on the island of Tresco.

Context

The [Council's Corporate Plan 2019-2023](#) sets out the organisation's ambitions in relation to climate change, carbon reduction and waste management. In April 2019 the Council declared a Climate Emergency and set a target to become a carbon neutral organisation by 2030. As a result of the declaration, the Council is currently updating its climate change strategy, identifying key areas for action, notably energy consumption, waste and recycling, transport, procurement and behaviour change.

In January 2020, the Council published the [Waste Reduction Strategy \(2020-2030\)](#), which sets out the Council's plans to both support the delivery of the Council's carbon neutral agenda, but also to meet the Government's requirements laid out in the Government's Resource and Waste Strategy above.

The Waste Reduction Strategy commits to working with local stakeholders to;

- Reduce the overall volume of waste across the islands by 15% by 2025 and then by 25% by 2030
- Increase the amount of material that is reused
- Increase the amount of waste that is recycled or composted
- Improve communications with householders, visitors and businesses regarding waste and recycling collection services
- Deliver initiatives that support waste reduction, re-use, recycling and composting
- Provide safe, efficient, cost effective and reliable services which meet the needs of the community

Service Overview

The Council seeks to appoint a contractor to collect residential household waste on the island of Tresco.

A full break down of the contract specification is outlined below;

Specification

The Waste Contractor shall:

1. Residential Household Waste Allocation for Tresco Estate

- 1.1. As agreed, the contractor shall collect up to 70 tonnes of residential household waste on behalf of the Council per annum.
- 1.2. This will be reviewed annually based on diversion rates and waste management practices.
- 1.3. The Council of the Isles of Scilly will invoice Tresco Estate for any waste disposed of in excess of 70 tonnes as per the Council's commercial waste fees & charges, set annually.

2. Residential Household Waste Management Service

- 2.1. As agreed, collect residential household waste in accordance with Tresco Estate's established collection protocols.
- 2.2. Ensure waste is adequately accepted, separated and containerised ready for transportation and shipment to St Mary's

3. Recycling Provision

- 3.1. The Tresco Estate manages its own recycling activities on-island, promoting reuse and recycling protocols wherever possible. Recycling is therefore not included within this contract, although recycling data is shared with the Council of the Isles of Scilly (see clause 6).

4. Waste Transfer and Haulage

- 4.1. Liaise with the Isles of Scilly Steamship Company to arrange the transfer of waste to St Marys.
- 4.2. Liaise with the Porthmellon Waste Site Supervisor to coordinate the acceptance of waste on St Marys.
- 4.3. Using the contractors own vehicle and/or plant, transport all waste to the local Quay to meet the launch

5. Risk Assessments and Insurance

- 5.1. Ensure up to date public liability insurance, method statements, risk assessments and health and safety protocols are in place for waste management activities once the contract has commenced.

6. Monitoring & Reporting

- 6.1. Provide quarterly data to the Council of the Isles of Scilly on segregated recycling rates as per the reporting calendar below.

Quarter	Months covered	Data submission
1	April – June 2021	1 st August 2021
2	July-Sept 2021	1 st November 2021
3	October – December 2021	1 st February 2022
4	January - March 2022	1 st May 2022

- 6.2. Providing quarterly recycling data to the Council of the Isles of Scilly in the national Waste Data Flow Reporting format (example included below).

Recycling Streams	Quarterly Data Report		
	Month 1	Month 2	Month 3
Mixed Recycling			
Mixed Glass			
Mixed Cans			
Green Garden			
Food			
Electrical (Weee) Large			
Electrical (Weee) small			
Electrical (Weee) Fridges / Freezers			
Electrical Weee CRT/GDL			
Scrap Metal			
Mixed Tryes			
Vegetable Oil			
Clean Flat Glass			
Household DIY (Rubble)			
Plasterboard			
Automotive Batteries			
Textiles			
TOTAL Tonnes Diverted			
TOTAL Recycled			
TOTAL Reused On-Island			

7. Community Engagement

- 7.1. Work with the Council of the Isles of Scilly to support community engagement in relation to the delivery of the *Council's Waste Reduction Strategy (Appendix A)* and relevant waste and recycling procedures and practices on Tresco island.

8. Contract Management

- 8.1. The Council may, from time to time undertake site visits with representatives from the Environment Agency to ensure the correct and legal storage of waste is being followed. Any planned site visits will be agreed with the Waste Contractor, providing at least 10 days' notice to the Waste Contractor.

4. VARIATIONS FROM THE SPECIFICATION (VARIANT BIDS)

The Council will/will not accept variant bids relating to this procurement.

Where variants are allowed the participants will need to identify how the solution proposed provides an equivalent result to the materials, items, processes, methods or other aspects outlined in this specification (and any accompanying documents) for each and every variation from the specification. The participant shall also identify the means by which the equivalence can be verified (independently) by the Contracting Authority.