30 October 2017

Dear Sir/Madam,

**Document 1a: Invitation to offer for: Preventing Young People from Escalating into EWMH Crisis Tender** **with deadline on 10 November 2017 at 5pm**

You are hereby invited by Midlands & Lancashire Commissioning Support Unit on behalf of Lancashire and South Cumbria STP (the Authority) to submit a bid for the above tender. Offers are invited, for the supply of the above in accordance with the services detailed in the Specification. Please note that you are required to complete and return document 2: Declaration on Tendered Bid as part of the tender submission.

The Authority does not bind itself to accept the lowest or any Offer and reserves the right to accept an Offer either in whole or in part, each item being for this purpose treated as offered separately.

Offers must only be returned via e-mail to [mlcsu.tenders@nhs.net](mailto:mlcsu.tenders@nhs.net) no later than **5pm on 13 November 2017.** No other form of offer will be accepted.

Tenderers must attach all required documents and respond to all questions only via e-mail. Tenderers should ensure that their response e-mail is not sent at the last minute in case of any IT issues that arise. Midlands and Lancashire CSU cannot be responsible for the safe delivery of e-mails. An acknowledgement e-mail will be sent when the tender response has been received.

Failure to comply with these instructions and instructions contained in the ITT document may result in your offer being rejected.

Should you have any issues or questions regarding the tender process, please contact me via [mlcsu.tenders@nhs.net](mailto:mlcsu.tenders@nhs.net)

Yours faithfully,



Rachel Roocroft

Procurement Manager

**on behalf of the Authority**