

Schedule 3 (Charges)

1. Definitions

Not Used

2. How Charges are calculated

2.1 The Charges:

2.1.1 shall be calculated in accordance with the terms of this Schedule;

2.1.2 cannot be increased except as specifically permitted by this Schedule and in particular shall only be subject to Indexation where specifically stated in the Award Form; and

Any variation to the Charges payable under a Contract must be agreed between the Supplier and the Buyer and implemented using the procedure set out in this Schedule.

3. The pricing mechanisms

The pricing mechanisms and prices set out in Annex 1 shall be available for use in calculation of Charges in this Contract.

4. Are costs and expenses included in the Charges

4.1 Except as expressly set out in Paragraph 5 below, or otherwise stated in the Award Form the Charges shall include all costs and expenses relating to the provision of Deliverables. No further amounts shall be payable in respect of matters such as:

4.1.1 incidental expenses such as travel, subsistence and lodging, document or report reproduction, shipping, desktop or office equipment costs, network or data interchange costs or other telecommunications charges; or

4.1.2 costs incurred prior to the commencement of this Contract.

5. Other events that allow the Supplier to change the Charges

5.1 The Charges can also be varied (and Annex 1 will be updated accordingly) due to:

5.1.1 a Specific Change in Law in accordance with Clauses 28.6 to 28.8;

5.1.2 a request from the Supplier, which it can make at any time, to decrease the Charges;

5.1.3 indexation, where Annex 1 states that a particular Charge or any component is "subject to Indexation" in which event Paragraph 7 below shall apply

6. When the Charges are linked to inflation

- 6.1 Where the Charges are stated to be "subject to Indexation" they shall be adjusted in line with changes in the Consumer Price Index 12 month rate (the "**Index**") pursuant to Paragraph 7.4. All other costs, expenses, fees and charges shall not be adjusted to take account of any inflation, change to exchange rate, change to interest rate or any other factor or element which might otherwise increase the cost to the Supplier.
- 6.2 The following costs, expenses, fees or charges included in the Charges shall not be subject to adjustment under this Paragraph 7 and shall not be included in the relevant amount or sum for the purposes of Paragraph 7.1:
 - 6.2.1 Any costs charged by the Supplier to the Buyer in respect of Supplier Assets or Buyer Assets (including capital costs and installation, maintenance and support costs) which are incurred by the Supplier prior to the relevant adjustment date but which remain to be recovered through the Charges.
- 6.3 Charges shall not be indexed during the first three (3) years following the Start Date (the "**Non-Indexation Period**").
- 6.4 Where Annex 1 states a Charge is subject to Indexation then it will be indexed on the date which is one year after the end of the Non-Indexation Period to reflect the percentage change in the Index during the one year period immediately following the end of the Non-Indexation Period. Subsequent adjustments shall take place on each following yearly anniversary to reflect the percentage change in the Index since the previous change.
- 6.5 Where the Index:
 - 6.5.1 used to carry out an indexation calculation is updated (for example due to it being provisional) then the indexation calculation shall also be updated unless the Buyer and the Supplier agree otherwise; or
 - 6.5.2 is no longer published, the Buyer and the Supplier shall agree an appropriate replacement index which shall cover to the maximum extent possible the same economic activities as the original index.]

7. When you will be reimbursed for travel and subsistence

- 7.1 Expenses shall only be recoverable where:
 - 7.1.1 the Time and Materials pricing mechanism is used; and
 - 7.1.2 the Award Form states that recovery is permitted; and
 - 7.1.3 they are Reimbursable Expenses and are supported by Supporting Documentation.
- 7.2 The Buyer shall provide a copy of their current expenses policy to the Supplier upon request.

Annex 1: Rates and Prices

Table 1: Time and Materials

The Supplier (and its Subcontractor) shall not be entitled to include any uplift for risks or contingencies within its day rates

The rates below shall not be subject to variation by way of Indexation

Staff Grade	Day Rate (£)
N/A	

Table 2: Firm Prices

The rates below shall not be subject to variation by way of Indexation.

Type of Charge	Firm Charge (£) - Per Month
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Table 3: Fixed Prices

The rates below shall be subject to variation by way of Indexation.

Type of Charge	Fixed Charge (£) - Per Month
Hardware	

Table 4: Volume Based Prices

The rates below shall [not] be subject to variation by way of Indexation

Charge Number	Unit	Number of units per Service Period	Charge per unit (£)
N/A		[] - []	[]
		[] - []	[]

		[] - []	[]
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User numbers – Day 1

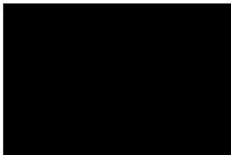
User Numbers by Agency					
	APHA	EA	NE	RPA	Total
User Numbers					

[illegible]

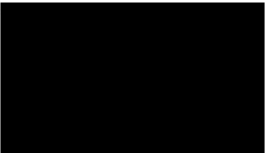
v.1.2

[illegible]

information including breakdown by agencies



Tender pricing document (reference only)



Optional Services and Hardware

Description of charge	One Off Charges	Quantity Unit Rate (as applicable)
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]

