



Crown
Commercial
Service

**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name

Driver and Vehicle Licensing Agency

Billing address

Your organisation's billing address - please ensure you include a postcode

Email: SSa.invoice@dftssc.gsi.gov.uk

Postal Address: Shared Services arvato
5 Sandringham Park
Swansea Vale
SA7 0EA

Customer representative name

The name of your point of contact for this Order

REDACTED

Customer representative contact details

Email and telephone contact details for the Customer's representative

REDACTED

Supplier details

Supplier name

The Supplier organisation name, as it appears in the Framework Agreement

Computacenter (UK) Ltd

Supplier address

Supplier's registered address

Hatfield Avenue,
Hatfield Business Park,
Hatfield,
Hertfordshire,
AL10 9TW

Supplier representative name

The name of the Supplier point of contact for this Order

REDACTED

Supplier representative contact details

Email and telephone contact details of the supplier's representative

REDACTED



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Order reference number

A unique number provided by the supplier at the time of quote
CCZN17AZS



Section B Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input type="checkbox"/> |
| 2. SOFTWARE | <input checked="" type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

CCZN17A25

Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

29/12/2017

Call Off Contract Period (Term)

Twelve (12) Month Contract Term Commencing 29th December 2017 until 28th December 2018

Call Off Initial Period

Twelve (12) Months

Call Off Extension Period (Optional) Months

N/A

Specific Standards or compliance requirements

N/A



Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

To include where relevant Packing/Packaging

REDACTED

Warranty Period, if applicable

The Warranty Period shall be the duration of any guarantee or warranty period the Supplier has received from the third party manufacturer or supplier.

Location/Site(s) for Delivery

E Delivery, DVLA, SWANSEA SA99 1BN. Title to Goods is transferred to the Customer on payment to the Supplier in full (save in respect of software where title to the same shall remain at all times with the relevant licensor).

Dates for Delivery of the Goods and/or the Services

31/12/2017

Software List product details under each relevant heading below

Supplier Software

N/A

Third Party Software

Third party software (if any) shall be licensed subject to the third party licensor's standard license terms which shall govern the supply, the Customer's use of and obligations relating to the software in their entirety and which shall prevail in the event of any conflict with the terms and conditions of this Call-Off Contract.

Include license or link in Call Off Schedule 3

Maintenance Agreement

Third party services (if any) shall be supplied subject to the applicable third party's standard service terms.

Include terms or link in Call Off Schedule 3

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Additional Clauses

Tick one box below as applicable

Optional Clauses

Tick any applicable boxes below



Scots Law Or	<input type="checkbox"/>	A: Termed Delivery – Goods	<input type="checkbox"/>	C: Due Diligence	<input type="checkbox"/>
Northern Ireland Law	<input type="checkbox"/>	B: Complex Delivery – Solutions (includes Termed Delivery – Goods)	<input type="checkbox"/>	D: Call Off Guarantee	<input type="checkbox"/>
Non-Crown Bodies	<input type="checkbox"/>	NB Both of the above options require an Implementation Plan which should be appended to this Order Form		E: NHS Coding Requirements	<input type="checkbox"/>
Non-FOIA Public Bodies	<input type="checkbox"/>			F: Continuous Improvement & Benchmarking	<input type="checkbox"/>
				G: Customer Premises	<input type="checkbox"/>
				H: Customer Property	<input type="checkbox"/>
				I: MOD Additional Clauses	<input type="checkbox"/>

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

N/A

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

The call off charges are as per the suppliers quotation. The supplier shall submit invoices directly to the billing address as per the customer order. The Supplier shall invoice the customer for goods on despatch and for services as per the suppliers quotation.

Is a Financed Purchase Agreement being used?

N/A

Estimated Year 1 Call Off Contract Charges (£)

The Estimated Year 1 Call Off Contract Charges shall be the total aggregate Charges paid or payable by the Customer from the Call Off commencement Date until the end of the first Call Off Contract Year.

**Section D
Supplier response**



Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract
Supplier's pricing and/or any Supplier specific solution(s)
Call-Off Term +2 years

Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

£108,196.30



Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	27/12/2017

For and on behalf of the Customer

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	27/12/2017