



Department for Transport

Group Commercial Directorate
Department for Transport (DfT)
33 Horseferry Road
Westminster
London
SW1P 4DR

Invotra Limited
Chertsey House
61 Chertsey Road
Woking
GU21 5BN

Web Site: www.dft.gov.uk

Via Email to: [REDACTED]

Our ref: TIT 0239

Date: 7 January 2022

Dear Supplier,

TIT0239 – Intranet (My DfT) Hosting and Support – Extension

CCS GCLOUD 12 FRAMEWORK AGREEMENT (RM1557.12) CCS Framework RM 1557 12 - Service Definition 5327 6814 6848 710

On behalf of the Secretary of State for Transport, the Department for Transport (DfT) would like to take up the initial 12 month extension option of the above agreement and accepts your quote of 6 January 2022. This letter and the document's listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for CCS Framework reference RM1557.12
2. The CC Framework G Cloud 12 Call Off Agreement.
3. CCS Framework RM 1557 12 - Service offering ID 5327 6814 6848 710
4. Your quote of 6 January 2022 embedded below:

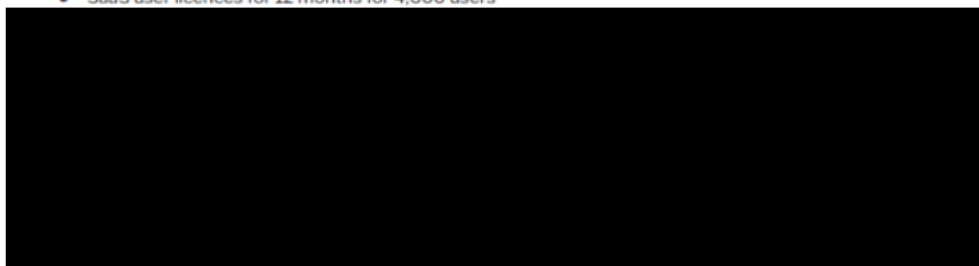


DfT Invotra Intranet
Extension Proposal 20

The contract will commence on 9 March 2022 and expire on 8 March 2023, with one final 12 month extension option available.

The contract extension value is £98,424.00 excluding VAT, and this is for the services outlined in the quote and below:

- SaaS user licences for 12 months for 4,600 users



You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



SSA.doc

[Redacted]

[Redacted]

Yours Sincerely,

Sent via email unsigned

[Redacted]
**Procurement Business Partner
Department for Transport
Swansea (DVLA)**

[Redacted]

[Redacted]
On behalf of the Secretary of State for Transport